

Curry College Web Information System Faculty Pages

Accessing the Curry College Web Information System

To access the Curry College Web Information System, please take the following steps:

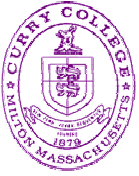
- Go to the Curry College home page at www.curry.edu.
- Click on the **Faculty and Staff** link on left hand side of the page.
- Then, under **Tools and Technology**, choose **Web Information System**.
- You will be brought to the login screen as shown below:

A screenshot of a Microsoft Internet Explorer browser window displaying the Curry College Web Information System User Login page. The browser's address bar shows the URL: https://ban10g.curry.edu:9012/pls/prod_dad/twbkwbis.P_WWWLogin. The page header includes the Curry College logo, the text "CURRY WEB INFORMATION SYSTEM" and "ACHIEVE EXCELLENCE IN ALL THAT YOU DO", and a navigation menu with "MILTON", "PLYMOUTH", and "WORCESTER". The main heading is "Curry College" with "HELP" and "EXIT" links. Below the heading is the "User Login" section, which contains a yellow horizontal line, a lock icon, and the instruction: "Please enter your user Identification Number (ID) and your Personal Identification Number (PIN). When finished, click Login." Below this is a privacy notice: "When you are finished, please Exit and close your browser to protect your privacy." There are two input fields: "User ID:" and "PIN:". Below the fields are "Login" and "Forgot PIN?" buttons. At the bottom of the page, it says "RELEASE: 7.1" and "Powered by SunGard SCT".

- Enter your Banner ID and PIN in the spaces provided. Please note that your PIN is case-sensitive.

Your Banner Id and PIN information is confidential. Please do not share it with anyone.

- Click the '**Login**' button



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If you are logging on for the first time, you will see a message that says your PIN has expired.

Verify Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Stop

Address https://ban10g.curry.edu:9012/pls/prod_dad/twbkwbis.P_ValLogin Go Links

 **CURRY WEB INFORMATION SYSTEM**
ACHIEVE EXCELLENCE IN ALL THAT YOU DO


MILTON
PLYMOUTH
WORCESTER

Curry College

HELP EXIT

Login Verification Change PIN

- Please re-enter the PIN you entered on the previous page in the Re-enter Old PIN box.
- Enter a new PIN of your choosing in the New PIN box. Choose something that is easy to remember. The PIN must be 6 characters in length and is case sensitive. If you enter all caps, then you must enter the PIN in all caps in the future.
- Re-enter the same PIN that you chose above into the Re-enter new PIN box. This PIN is the one you will use to login the Curry College Web Information System in the future.

 Your PIN has expired. Please change it now.

Re-enter Old PIN:

New PIN:

Re-enter new PIN:

Login

Last web access on Aug 24, 2005 12:46 pm
RELEASE: 7.1

Powered by SunGard SCT

Done Internet

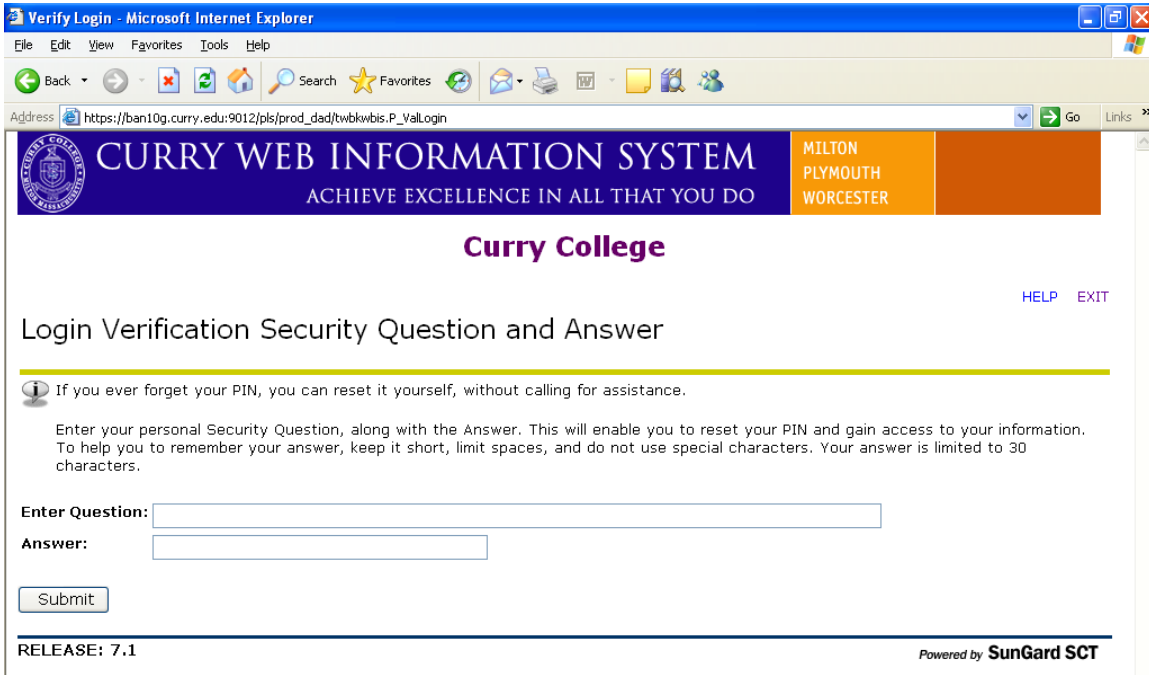
- Please re-enter the PIN you entered on the previous page in the Re-enter Old PIN box.
- Enter a new PIN of your choosing in the New PIN box. Choose something that is easy to remember.
- Re-enter the same PIN that you chose above into the Re-enter new PIN box.
 - ✓ The PIN must be 6 characters in length and is case sensitive. If you enter all caps, then you must enter the PIN in all caps in the future.
 - ✓ This PIN is the one you will use to login the Curry College Web Information System in the future.
- Click the **‘Login’** button

Please Note: If you have logged in before, you will be sent directly to the Curry College Web Information System Menu. You will not have to reset your PIN or create a new security question.



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After your PIN is reset, you will be redirected to the Login Verification Security Question and Answer page.



- Enter a security question and answer. Choose a question to which only you are likely to know the answer.

By creating a security question and answer you will be able to reset your PIN yourself, without asking for assistance. Once you have successfully logged onto the system, you will be brought to the main menu where you will be able to access Faculty Services and Personal Information.

- Click the **‘Submit’** button.

Welcome, Samuel Silas Curry, to the Curry College Information System

 **Faculty Services**

 **Personal Information**

(If you are or were a student at Curry College, you will see a third option on this page called, “Student Services and Financial Aid.” By clicking on this option you will be able to view information that pertains to you as a student.)



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By clicking on the Faculty Services icon, you will be taken to a list of the following options.

Term Selection	You must choose a term to access any term related information. If you have not selected term and a term is needed, the term selection page will appear giving you the ability to select the appropriate term.
CRN Selection	A CRN (Course Reference Number) is needed to access the Detail and Summary class list, Detail and Summary wait list. Again, if you have not selected a CRN, the CRN selection page will appear.
Faculty Detail Schedule	This page provides a detailed listing of the courses you are teaching for a particular term.
Faculty Schedule by Day and Time	This page provides a matrix overview of your schedule for the term selected.
Detail Class List	This page will provide a class list by selected term and selected CRN, respectively.
Summary Class List	This page will provide a class list by selected term and selected CRN, respectively.
Detail Wait List	This page will provide a listing of the students who are wait-listed for a particular course you are teaching.
Summary Wait List	This page will provide a listing of the students who are wait-listed for a particular course you are teaching.
Student Menu Display student information; View a student's schedule.	This menu provides you access to information about a particular student. You must select a student ID in order to choose an option from this menu.
Advisor Menu View a student's transcript; View a student's grades.	This menu provides you access to information about a particular student. You must select a student ID in order to choose an option from this menu.

Please Note: Final and Mid-term grades can be entered through the CWIS. Links will appear on the Faculty Services menu when it is time to enter grades. You will be notified when these links are available.

By clicking on the **Student Menu** link as mentioned above, you will be taken to the following list of options.

Term Selection	Same as above.
ID Selection	This page allows you to select a student or advisee by id or by last name, last name – first name combination. Please note that if you type in the name Smith in the last name field, the web product will return a drop down of all the students with the last name Smith.
View Student Information	This page allows you to view the student's curriculum information. The student's name also has a link that will allow you to view the student's address.
View Student Address and Phones	This page only allows you to view address and phone numbers that have been web enabled.
View Student E-mail Address	This page contains the student's email address.
View Student Schedule	This will provide you with a view of the selected student schedule for the selected term.

By clicking on the **Advisor Menu** link as mentioned above, you will be taken to the following list of options.

Term Selection	See above.
ID Selection	See above.
Student Academic Transcript	This page enables faculty members and advisors with the proper authorization to view a student's academic transcript. Currently you may view this formation for the students in your class and your advisees.

Please Note: If there is a hold on a student's account, a warning displays. This warning does not prevent an advisor from accessing a student's transcript.



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Personal Information

Please review your personal information, including your permanent address and any off-campus addresses. Also, please review the emergency contact information.

Problem Solving

Questions relating to the Curry College Web Information System please e-mail registrar@curry.edu

For all other technical issues, including e-mail, please contact the Curry College Technology Center at 617-333-2911.