What You Need to Know Before Making a Library Appointment

Library appointments are a great way to get assistance finding resources for your assignments, getting help with citation (such as APA or MLA), learning how to use our resources (such as EBSCO, the online catalog, and more).

But did you know you do not have to make an appointment to meet with a reference librarian? You can stop by the reference desk (located in the main library area) during our reference hours and get the help you need without a scheduled appointment.

Library Appointments are useful to students who have a tight schedule, and want to ensure that they do not have to wait in order to get reference assistance. For example, if you knew you could only come to the library on a certain hour on a certain day, you should consider booking a library appointment. That way the librarian on-duty will know you are coming, will be able to prepare for your question, and you will be top priority when you come in. This is particularly useful during finals, when the library tends to be busy.

If you are a graduate student, or have a particularly difficult assignment, it is possible that the librarian who assists your during your library appointment may refer you to one of our subject specialists for advanced assistance.

A note to faculty: It is not appropriate to have your entire class book library appointments, unless each member of the class has a tight or unusual schedule. The assistance a student receives during a library appointment is identical to drop in service, it simply ensure that the student will not have to wait for assistance. If you have a student whom you feel could benefit from the attention of a subject specialist, please have the student contact the librarian directly.

Thanks! We look forward to seeing you in the Levin Library!