

CURRY COLLEGE

Federal Work Study (FWS) Community Service Position – Student Employment Application

Students interested in earning their Federal Work Study (FWS) award at an off-campus community service agency/organization are to submit a completed and signed application along with your resume (if available) directly to the hiring manager. Please sign application in ink. Electronically completed applications must be printed out and signed in ink. Curry College considers all applications without regard to race, color, religion, creed, national origin, sex, disability, sexual orientation, or any other legally protected status. Curry College is committed to a policy of equal opportunity in every aspect of its operations. The College values diversity and seeks talented students from a variety of backgrounds.

This application must be typed or printed, and it must be signed in ink.

SECTION 1: APPLICANT INFORMATION: I certify, by completing and submitting this application, I am a current undergraduate student and have a Federal Work-Study Award for the current academic year.

Today's Date:

Academic Year:

Student's Name:

(Last) (First) (Middle)

Student ID#: @

Cell Phone #

Curry E-mail:

Curry Mail Address:

Home Phone#

Alternate E-mail:

Home Address:

Year of Graduation:

Major Field of Study:

Date Available to Begin Work:

Hours/Days Available to Work:

Please list any special skills or qualifications you have, such as, bi-lingual -Creole or program SQL, etc.:

Please indicate your interests, hobbies, clubs, sports, etc.:

Work Experience: Please list chronologically, starting with current or most recent position first. Provide Month and Year for dates (MM/YY).

Positions held at Curry College:

<i>Position Title</i>	<i>Curry Department</i>	<i>Returning to this role (Yes/No)</i>	<i>Supervisor's Name</i>	<i>Dates Employed</i>	<i>Reason Left</i>
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Other Positions held (outside of Curry College):

<i>Position Title</i>	<i>Company Name</i>	<i>Location (City, State)</i>	<i>Supervisor's Name</i>	<i>Dates Employed</i>	<i>Reason Left</i>
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Professional references: Please include former supervisors, professors/teachers. Club advisors, etc. Friends and family members are not accepted references.

- 1. **Name:** _____ **Role/Job Title:** _____
Company: _____ **Telephone #:** _____
E-mail: _____
- 2. **Name:** _____ **Role/Job Title:** _____
Company: _____ **Telephone #:** _____
E-mail: _____

SECTION 2: Position of Interest: One job per application please

Are you currently working through Curry College, either on-campus or at an off-campus community service position? _____ Yes _____ No

If Yes, please select one: _____ I want to replace current position _____ This job is in addition to current job

Position Applying for (Posted Job Title): _____ **Agency/organization Name:** _____

Why is this position of interest to you?

My signature acknowledges that the information provided on this employment application and provided on any additional application material submitted with this application, such as a resume and cover letter, is true and accurate. I understand that employment at the Community Service Agency/organization is “at-will” and contingent upon my remaining in good academic standing.

Student’s Signature: _____ **Date:** _____

For consideration, submit this application (either hard copy or email) to the hiring manager for above listed job.

SECTION 3: For Hiring Manager Use Only. Please indicate outcome of this candidate’s application and return to office of Human Resources, Curry College

Scheduled for Interview _____ Yes _____ No **Date Interviewed:** _____
Hired? _____ Yes _____ No **IF YES, complete and attach Student personnel Action Form (PAF) and return to Curry College, Office of Human Resources**

If not hired, reason: _____

Supervisor’s Name (Print: _____ **Supervisor’s Signature:** _____
Date: _____