

# CURRY COLLEGE

DIVISION OF CONTINUING AND GRADUATE STUDIES

## Spring 2020 Schedule

MILTON | PLYMOUTH | ONLINE  
[curry.edu/cegrad](http://curry.edu/cegrad)

Edited March 12, 2020



# KEY DATES SPRING 2020

## 15-Week Spring Semester

- Undergraduate: Continuing Education
- Graduate Program: MSN

• Deadline for financial aid filing	Friday, 1/3
• 15-week classes begin	Tuesday, 1/21
• President's Day Holiday — no classes	Monday, 2/17
• 15-week Spring Recess	Saturday, 3/7 - Sunday, 3/15
• CE grade/pass/fail declaration deadline	Friday, 4/3
• Course withdrawal deadline	Friday, 4/3
• Patriot's Day Holiday - classes are held	Monday, 4/20
• 15-week term ends	Tuesday, 5/5
• 15-week term final examinations	Wednesday, 5/6 - Monday, 5/11
• Commencement	Sunday, 5/17

## 8-Week Spring Term III

- Undergraduate: Continuing Education
- Graduate Programs: MBA, MACJ, and M.Ed.

• Deadline for financial aid filing	Friday, 1/3
• Term III classes begin	Tuesday, 1/21
• President's Day Holiday - classes are held	Monday, 2/17
• CE grade/pass/fail declaration deadline	Saturday, 2/22
• Course withdrawal deadline	Saturday, 2/22
• Term III classes end	Saturday, 3/14

**NOTE: Due to concerns regarding COVID-19, all Term IV courses have been moved to an online format and will begin the week of March 23rd.**

## 8-Week Spring Term IV

- Undergraduate: Continuing Education
- Graduate Programs: MBA, MACJ, and M.Ed.

• Deadline for financial aid filing	Friday, 2/28
• Term IV classes begin	Monday, 3/16
• Patriot's Day Holiday - classes are held	Monday, 4/20
• CE grade/pass/fail declaration deadline	Saturday, 4/18
• Course withdrawal deadline	Saturday, 4/18
• Term IV classes end	Saturday, 5/9
• Commencement	Sunday, 5/17

\*Instructors should schedule a make-up class or arrange other meaningful activities that align with course outcomes for any classes missed.

# CURRY COLLEGE

DIVISION OF CONTINUING AND GRADUATE STUDIES



## Top 10 in the Nation for Adult Learners

Information in this booklet is subject to change without notice.

You're one step closer to your goals.

Grab a pen or your favorite highlighter and get ready to map out the path to your goals. Take this Schedule to your advisor to explore your options, or if you already know what you want to take, simply log onto myCurry to register.

Questions? Email or call your advisor anytime. We're here to help.

Close-knit classes | Closer to your budget | Close to work and home

Curry College is closer to your goals.

Milton: 617-333-2364 | Plymouth: 508-747-2424 | email: ccce@curry.edu

## ADVISING, TRANSFER CREDITS & FINANCIAL AID

### Advising

Our experienced academic advisors are an important resource to help you explore enrollment at Curry College. Advisors will share program details and requirements, course selection and scheduling, admissions and financial aid. They will assist you with creating an educational plan to guide you in meeting your academic and career goals.

To accommodate your busy schedule, advisors are available by appointment, by telephone or online. Contact the campus of your choice to speak with an advisor or to schedule an appointment:

Milton: 617-333-2364 | Plymouth: 508-747-2424 | email: ccce@curry.edu

### Transfer Credit Review Service

Curry's transfer credit review service allows you to quickly and easily understand how your prior credits can be applied to a Curry College bachelor's degree.

- Transfer credit policy allows you to transfer up to 90 credits toward your bachelor's degree
- Knowledgeable advisors can provide you with an on-the-spot assessment of transfer credits
- No time limit on prior earned credits
- No application fee for Continuing Education students

### Tuition Assistance Award

Institutional financial assistance is available for RN-BS students who enroll in at least 6 credits per semester, and for CE students who enroll in at least 9 credits per semester which will reduce the per-credit cost to \$375 per credit.

### Financial Aid

Our team will help you explore all available financing options so you can make an informed decision. Federal financial assistance programs are available to those who qualify throughout the year along with a variety of private educational loan programs.

### Register Today

**Online:** Current students may log on to the myCurry Web Portal, then click on the Quick Launch "Course Registration" icon.

**In Person:** Come to the Continuing and Graduate Studies Office in Milton or Plymouth.

**By Phone:** Milton: (617) 333-2364 | Plymouth: (508) 747-2424

**By Fax:** Milton: (617) 979-3535 | Plymouth: (508) 746-2531

**By Mail:** Mail completed registration form and payment to:  
Continuing and Graduate Studies Division at Curry College  
1071 Blue Hill Avenue, Milton, MA 02186-2395  
20 North Park Avenue, Plymouth, MA 02360

**TERM III • JANUARY 21 - MARCH 14**

COURSE	TITLE	DAY	TIME
AC 1000	Navigating Your Digital World	T	5:30 pm - 10:15 pm
AC 2120	Electronic Spreadsheets: EXCEL *Hybrid format	Th	5:30 pm - 10:15 pm
CJ 2030	Criminal Procedure *Hybrid format	M	5:30 pm - 10:15 pm
CJ/SOC 2600	Methods in Social Research *Hybrid format	Th	5:30pm-10:15 pm
CJ 3505	Law and Society *Hybrid format	W	5:30 pm - 10:15 pm
COM 1300	Intro to Mass Communication	M	5:30 pm - 10:15 pm
COM 3970	Comm Theory & Research *Hybrid format	W	5:30 pm - 10:15 pm
MATH 1150	Statistics I (GQNT)	M	5:30 pm - 10:15 pm
BUS 2570	Financial Management *Hybrid format	W	5:30 pm - 10:15 pm
BUS 3950	Business Ethics *Hybrid format	T	5:30 pm - 10:15 pm
PRS 2120	The Meaning of Life *Hybrid (RWE/GHUM)	M	5:30 pm - 10:15 pm
PSY 2064	Older Adult Wellness *Hybrid format	M	5:30 pm - 10:15 pm
PSY 3120	Counseling Theory *Hybrid format	W	5:30 pm - 10:15 pm
SOC 3390	Crisis Intervention	T	5:30 pm - 10:15 pm

**TERM III • FULLY ONLINE  
JANUARY 21 - MARCH 14**

COURSE	TITLE	
ACNT 2010	Intermediate Accounting I	Fully Online
ACNT 2020	Individual Federal Income Tax	Fully Online
COM 2290	Media Literacy	Fully Online
ENG 2300	Creative Writing I (RWE/GART)	Fully Online
GEN 3001	Junior Year Inquiry	Fully Online
HW 2200	Social Determinants of Health	Fully Online
LDR 2300	Leading Virtual and Global Teams	Fully Online
BUS 3500	Employee Training and Development	Fully Online
MIS 1010	Managing with Information Systems	Fully Online
P&H 1050	US Politics (GSSC)	Fully Online
PSY 2200	Behavior Disorders in Children (live online lecture 2/6: 3/5)	Fully Online
PSY 3350	Health Psychology (GWELL)	Fully Online

**TERM IV • MARCH 16 - MAY 9**

COURSE	TITLE	DAY	TIME
AC 2764	Business Presentations *Hybrid format	Th	5:30 pm - 10:15 pm
CJ 2110	Probation and Parole	T	5:30 pm - 10:15 pm
CJ 3300	Justice and Human Rights Advocacy *Hybrid format (GLBL MULT)	M	5:30 pm - 10:15 pm
CJ 3900	Capstone Seminar: CJ	W	5:30 pm - 10:15 pm
CJ 3900	Capstone Seminar: CJ *Hybrid format	T	5:30 pm - 10:15 pm
COM 2330	Communication in Relationships *Hybrid format	T	5:30 pm - 10:15 pm
COM 3902	Communication Issues Seminar *Hybrid format	W	5:30 pm - 10:15 pm
ENG 2140	Contemporary American Lit *Hybrid format	Th	5:30 pm - 10:15 pm
BUS 2150	Quantitative Methods & Analytics for Business *Hybrid format	W	5:30 pm - 10:15 pm
BUS 3980	Senior Capstone Seminar: Business Management Policy *Hybrid format	T	5:30 pm - 10:15 pm
PE 1260	Mat Pilates (1 cr.)	F	4:30 pm - 6:00 pm
P&H 2200	Political Tactics	W	5:30 pm - 10:15 pm
PSY 2230	Palliative Care for Older Adults: Principles and Practice *Hybrid format	M	5:30 pm - 10:15 pm
PSY 3210	Stereotypes and Prejudices	W	5:30 pm - 10:15 pm
SOC 2200	Race and Ethnicity (GDIV, MULT)	Th	5:30 pm - 10:15 pm

**TERM IV • FULLY ONLINE  
MARCH 16 - MAY 9**

**NOTE: Due to concerns regarding COVID-19, all Term IV courses have been moved to an online format and will begin the week of March 23rd.**

ACNT 2011	Intermediate Accounting II	Fully Online
ACNT 2060	Forensic Accounting	Fully Online
BIOL/HW 2520	Nutrition	Fully Online
COM 2020	Intercultural Communication (GDIV/GBL)	Fully Online
COM 2100	Managerial Communication	Fully Online
LDR 2500	Leading Change	Fully Online
MATH 1150	Statistics (GQNT)	Fully Online
BUS 2520	Marketing Management	Fully Online
P&H 2600	History US Foreign Relations (GBL)	Fully Online
PSY 2400	Human Growth and Development	Fully Online
PSY 2070	Motivation	Fully Online
PSY 3500	Senior Seminar	Fully Online

**FULL TERM • JANUARY 20 - MAY 5**

COURSE	TITLE	DAY	TIME	COURSE	TITLE	DAY	TIME
PSY 2050	Research Methods in Psychology	M	5:30pm-9:30pm	CJ 2000	Criminology		Fully Online

\*ONLINE & HYBRID COURSES The Division of Continuing and Graduate Studies is pleased to expand our online and hybrid course offerings to help meet the needs of busy, adult students. Online courses are delivered completely online with no scheduled in-class meetings. Hybrid courses combine face-to-face and online activities.

Hybrid courses may take a variety of formats, i.e., some are held weekly for a shorter period of time; others alternate face-to-face and online weeks. Actual required in-class meeting time in hybrid courses may vary by major and by individual course. With some courses, the schedule is adjusted based on the mutual needs of students and faculty. When possible, the specific meeting dates and times are indicated in this Guide. The specific schedule will be included in the syllabus and discussion on the first night of class.

**TERM III • JANUARY 21 - MARCH 14**

COURSE	TITLE	DAY	TIME
AC 1030	Communication Technology *Hybrid format (GCOM)	Th	5:30 pm - 10:15 pm
FSC 2700	Introduction to Forensic Science	T	5:30 pm - 10:15 pm
CJ 2030	Criminal Procedure *Hybrid format	Th	5:30 pm - 10:15 pm
CJ/SOC 2600	Methods in Social Research *Hybrid format	W	5:30 pm - 10:15 pm
COM 2390	Writing About Sports (RWE)	W	5:30 pm - 10:15 pm
MATH 1500	Statistics *Hybrid format (GQNT/CLAC)	W	5:30 pm - 10:15 pm
BUS 2570	Financial Management *Hybrid Format (ILE)	Th	5:30 pm - 10:15 pm
PSY 2320	Psychology and the Law	Th	5:30 pm - 10:15 pm
PSY 3120	Counseling Theory	W	5:30 pm - 10:15 pm
SOC 2130	Sociological Theory (RWE)	T	5:30 pm-10:15 pm
WRIT 1400	Reading, Writing & Research I (RWR1)	W	5:30 pm-10:15 pm

**TERM III • FULLY ONLINE  
JANUARY 21 - MARCH 14**

COURSE	TITLE	
ACNT 2010	Intermediate Accounting I	Fully Online
ACNT 2020	Individual Federal Income Tax	Fully Online
ENG 2300	Creative Writing I (RWE/GART)	Fully Online
GEN 3001	Junior Year Inquiry	Fully Online
HW 2200	Social Determinants of Health	Fully Online
LDR 2300	Leading Virtual and Global Teams	Fully Online
BUS 3500	Employee Training and Development	Fully Online
MIS 1010	Managing with Information Systems	Fully Online
P&H 1050	US Politics (GSSC)	Fully Online
PSY 2200	Behavior Disorders in Children (live online lecture 2/6: 3/5)	Fully Online
PSY 3350	Health Psychology (GWELL)	Fully Online

**TERM IV • MARCH 16 - MAY 9**

COURSE	TITLE	DAY	TIME
CJ 2212	Policing	T	5:30 pm - 10:15 pm
CJ 3900	Capstone Seminar: Criminal Justice	Th	5:30 pm - 10:15 pm
COM 2130	Nonverbal Communication	Th	5:30 pm - 10:15 pm
BUS 2120	Retailing Management *Hybrid format	W	5:30 pm - 10:15 pm
BUS 3930	Management of International Business *Hybrid format (GBL)	Th	5:30 pm - 10:15 pm
BUS 3980	Senior Capstone Seminar: Business Management Policy	T	5:30 pm - 10:15 pm
PRS 2530	Faith and Fanaticism *Hybrid (ILE/GHUM)	W	5:30 pm - 10:15 pm
PSY 2125	Substance Use Counseling: Theory and Practice	W	5:30 pm - 10:15 pm
PSY 3300	Moral Development	Th	5:30 pm - 10:15 pm
SOC 2760	Wealth poverty and Social Class *Hybrid Format (GDIV)	W	5:30 pm - 10:15 pm
SOC 3900	Senior Seminar : Doing Sociology	T	5:30 pm-10:15 pm
WRIT 1500	Reading, Writing and Reseach II (RWR2)	W	5:30 pm - 10:15 pm

**TERM IV • FULLY ONLINE  
MARCH 16 - MAY 9**

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COURSE	TITLE	
ACNT 2011	Intermediate Accounting II	Fully Online
ACNT 2060	Forensic Accounting	Fully Online
BIOL/HW 2520	Nutrition	Fully Online
COM 2020	Intercultural Communication (GDIV/GBL)	Fully Online
COM 2290	Media Literacy	Fully Online
LDR 2500	Leading Change	Fully Online
MATH 1150	Statistics (GQNT)	Fully Online
BUS 2520	Marketing Management	Fully Online
P&H 2600	History of U.S. Foreign Relations (GBL)	Fully Online
PSY 2400	Human Growth and Development	Fully Online
PSY 2070	Motivation	Fully Online
PSY 3500	Senior Seminar	Fully Online

**FULL TERM • JANUARY 21 - MAY 5**

COURSE	TITLE	DAY	TIME	COURSE	TITLE	DAY	TIME
PSY 2050	Research Methods in Psychology	T	5:30 pm - 9:00 pm	CJ 2000	Criminology		Fully Online

\*ONLINE & HYBRID COURSES The Division of Continuing and Graduate Studies is pleased to expand our online and hybrid course offerings to help meet the needs of busy, adult students. Online courses are delivered completely online with no scheduled in-class meetings. Hybrid courses combine face-to-face and online activities.

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MILTON NURSING COURSES TERM III • JANUARY 21 - MARCH 14

NSG 2100	RN Transition to Baccalaureate NSG (4 cr) *Hybrid format	Th	5:00 pm - 9:00 pm
NSG 2200	Pathophysiology *Hybrid format	Th	5:00 pm - 8:00 pm
NSG 3032	Population Health in the Community (5 cr) *Hybrid format	T	5:00 pm - 8:00 pm

OFFSITE (Massasoit/Brockton)  
NURSING COURSES TERM III  
JANUARY 21 - MARCH 14

NSG 2005	Health Assessment *Hybrid format	T	5:00 pm - 8:00 pm
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ONLINE NURSING COURSES  
TERM III • JANUARY 21 - MARCH 14

NSG 2100	RN Transition to Baccalaureate NSG (4 cr)	Fully Online
NSG 2500	Pharmacology	Fully Online
NSG 3032	Population Health in the Community (5 cr)	Fully Online
NSG 3041	Evidence for Nursing Practice	Fully Online

MILTON NURSING COURSES  
TERM IV • MARCH 18 - MAY 11

NSG 2500	Pharmacology *Hybrid format	W	5:00 pm - 8:00 pm
NSG 3982	Senior Seminar: Synthesis of Professional Nursing Practice *Hybrid format	M	5:00 pm - 8:00 pm

OFFSITE (Massasoit/Brockton)  
NURSING COURSES TERM IV  
MARCH 16 - MAY 9

NSG 2500	Pharmacology *Hybrid format	T	5:00 pm - 8:00 pm
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ONLINE NURSING COURSES  
TERM IV • MARCH 16 - MAY 9

NSG 2005	Health Assessment	Fully Online
NSG 2200	Pathophysiology	Fully Online
NSG 3470	Health Policy & Finance	Fully Online
NSG 3982	Senior Seminar: Synthesis of Nursing Practice	Fully Online

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Hybrid courses may take a variety of formats, i.e., some are held weekly for a shorter period of time; others alternate face-to-face and online weeks. Actual required in-class meeting time in hybrid courses may vary by major and by individual course. With some courses, the schedule is adjusted based on the mutual needs of students and faculty. When possible, the specific meeting dates and times are indicated in this Guide. The specific schedule will be included in the syllabus and discussion on the first night of class.

# FULL TERM • 15 WEEK COURSES • JANUARY 22 - MAY 11

COURSE	TITLE	DAY	TIME
AC 1600	Illustrator/Photoshop Basics	T	4:00 pm - 6:30 pm
AC 2120	Electronic Spreadsheets: EXCEL	T, Th	4:00 pm - 5:15 pm
AC 2761	Digital Video Editing	M	7:00 pm - 9:30 pm
ACNT 3050	Auditing	M, W	4:15 pm - 5:30 pm
BIO/HW 2520	Nutrition	M	7:00 pm - 9:30 pm
BUS 2110	Sales Management	Th	4:00 pm - 6:30 pm
BUS 2250	Business Law	W	7:00 pm - 9:30 pm
BUS 2310	Residential Property Management	Th	7:00 pm - 9:30 pm
BUS 2420	Sport Facilities and Event Management	M	7:00 pm - 9:30 pm
BUS 2500	Human Resource Management	T	4:00 pm - 6:30 pm
BUS 2550	Operations Management	W	4:00 pm - 6:30 pm
BUS 3100	Advertising Management	M	7:00 pm - 9:30 pm
CJ 2018	Ethics and Law Enforcement	M	4:15 pm - 6:45 pm
CJ/SOC 2402	Domestic Violence	W	4:00 pm - 6:30 pm
COM 1010	Fundamentals of Communication (GCOM)	M	7:00 pm - 9:30 pm
COM 1030	Career Speech: Voice & Articulation	W	4:00 pm - 6:30 pm
COM 2007	Sign Language	T	7:00 pm - 9:30 pm
COM 2100	Managerial Communication	W	4:00 pm - 6:30 pm
COM 2180	Leadership Communication	M	7:00 pm - 9:30 pm
CRW 2100	Reading & Writing Short Stoics	M	7:00 pm - 9:30 pm
CRW 2300	Creative Writing I	Th	7:00 pm - 9:30 pm

COURSE	TITLE	DAY	TIME
ED 2355	Children's Literature	W	4:00 pm-6:30 pm
ENG 2020	Major British Writers II (GHUM)	T	4:00 pm - 6:30 pm
ENG 3110	American Novels (GDIV LIT)	Th	4:00 pm - 6:30 pm
FA 1000	Introduction to Fine Arts (GHUM)	T, Th	4:00 pm - 5:15 pm
HW 1000	Personal Health (GWEL)	T	4:00 pm - 6:30 pm
HW 2010	Health Behavior, Education & Promotion	M	4:15 pm - 6:45 pm
HW 3020	Current Issues Health Wellness	W	4:00 pm - 6:30 pm
MATH 1150	Statistics I (GQNT)	T, Th	4:00 pm - 5:15 pm
PE 1140	Living a Heart Healthy Life (GWEL) (1 Cr.)	W	7:00 pm - 9:30 pm
PE 1240	Yoga (GWEL) (1 Cr.)	Th	4:00 pm - 5:15 pm
PE 1400	Self Protection/Self Awareness (GWEL) (1 Cr.)	T	5:30 pm - 6:45 pm
PRS 2310	The Spiritual Journey	M, W	5:30 pm - 6:45 pm
PRS 2541	Race & Religion in America	M, W	4:15 pm - 5:30 pm
PSY 2400	Human Development	T, Th	4:00 pm - 6:30 pm
SA 2850	Ceramics (GART)	M	4:15 pm - 6:45 pm
SCI 1020	The Human Body (GNSC/GQLE) (4 Cr.)	T, Th	4:00 pm - 5:15 pm
SCI 1020	Recitation: The Human Body (0 Cr.)	T	5:30 pm - 6:20 pm
SOC 3390	Crisis Intervention	M	4:15 pm - 6:45 pm
SWK 2310	Intro to Social Work Practice	T	4:00 pm - 6:30 pm
WGS 2000	Gendered Lives (GDIV)	M, W	4:15 pm - 5:30 pm
WRIT 1400	Reading, Writing & Research I (GRW1)	T, Th	5:30 pm - 6:45 pm
WRIT 1500	Reading, Writing & Research II (GRW2)	M, W	4:15 pm - 5:30 pm

## PROFESSIONAL DEVELOPMENT COURSES • NON-CREDIT

COURSE	TITLE	DAY	TIME	COST
XPER 300	Perioperative Certificate (Milton Campus)	Wednesday: January 29 - May 27 Clinical Component: April 29 - July 22	5:00 pm - 9:00 pm	\$3995. Includes AORN membership
<p>Perioperative 101 is a non-credit six-month certificate preparation program that prepares RNs to sit for certification through Association of periOperative Registered Nurses (AORN). The program is delivered in a hybrid format, combining in-class and online learning activities. The AORN has developed a full curriculum designed to meet the national standards established for this role.</p>				
XPAY 0100	Paytrain Level 1 (Milton Campus)	Saturdays TBD	9:00 am - 3:00 pm	\$895. includes books/ online learning tools
<p>PayTrain Level I course teaches the fundamental payroll calculations and applications providing students with the basic knowledge and skills required to maintain payroll compliance and prevent costly penalties. This course is ideal for new payroll professionals, those who support the payroll industry, and those who are preparing for FPC certification. For those taking the CPP examination it is strongly recommended that you take the PayTrain Level 1 and Level 2 courses. Learning the fundamental calculations and applications is critical to passing the CPP exam and is not covered in PayTrain Level 2.</p>				
XPAY 0300	Paytrain Level 2 (Milton Campus)	Saturday: TBD	9:00 am - 3:00 pm	\$995. includes books/ online learning tools
<p>PayTrain Level 2 is a comprehensive course providing students with a solid understanding of advanced payroll topics necessary for payroll managers and supervisors. This course is ideal for experienced payroll professionals seeking compliance training, professional development, or CPP certification preparation.</p>				
XHRM 3000	SHRM Learning System Test Preparation-CP/SCP (Milton Campus)	Saturdays Feb 29, Mar 7, 14 Apr 4, 18, May 2	9:00am-3:00pm	\$1250. includes books/ online learning tools
XHRM 3000	SHRM Learning System Test Preparation - CP/SCP (Milton Campus)	Thursdays, Feb 27, Mar 5, 12, 19, 26, Apr 2, 9, 16, 23, 30, May 7, 14	5:30pm - 8:30 pm	
XHRM 3000	SHRM Learning System Test Preparation - CP/SCP (Plymouth Campus)	Saturdays, Feb 29, Mar 7, 21, Apr 4, 18, May 2, 9	8:30 am - 1:15 pm	

The SHRM Learning System for SHRM-CP/SHRM-SCP includes five modules covering the comprehensive SHRM BoCK so you'll learn everything you need for the SHRM-CP or SHRM-SCP exam:

- HR Competencies
- People
- Organization
- Workplace
- Strategy



# TUITION AND REGISTRATION INFORMATION

## Registration Information

### Online

Curry Students should log on to the MyCurry Student Portal, and click on the Course Registration icon to access the Course Registration Request System. From there students can search for and select courses, and submit registration requests to the Continuing Education office.

Students taking their first course at Curry should go to the Continuing Education page on the Curry website at [www.curry.edu/cegrad](http://www.curry.edu/cegrad). At the top of the page click on Course Schedules, scroll down to click on Schedules/Key Dates/Registration, then select Guest Registration Portal to search for, select and submit course registration requests.

### In Person

Come to the Continuing and Graduate Studies Office during regularly scheduled office hours in Milton or Plymouth. (See inside back cover for campus hours.)

#### By Phone

Milton: (617) 333-2364  
Plymouth: (508) 747-2424

## TUITION AND FEES

All tuition and fees are due at the time of registration.

Rates below are effective Fall 2019 through Summer 2020

- Continuing Education Milton \$442 per credit
- Continuing Education Plymouth \$386 per credit
- Nursing RN to BS (all locations) \$489 per credit
  - Nursing RN to BS Online \$375 per credit

Institutional financial assistance is available for RN-BS students who enroll in at least 6 credits per semester, and for CE students who enroll in at least 9 credits per semester, which will reduce the per-credit costs to \$375 per credit. Students should speak with their Curry program advisor to learn more.

Milton rate applies only to weekday classes after 4:00 pm, and all weekend classes.

## Payment Options

A deferred payment option is available to Continuing Education students who demonstrate that they have a tuition reimbursement benefit through their employer or the government. Students who qualify may pay their tuition at the end of each course, rather than upon registration. Students in this category are responsible for payment, and tuition may not be left unpaid pending reimbursement by an employer or other agency. Please contact the Continuing and Graduate Studies Office for further details and to complete a Deferred Payment Request Form. The deferred payment option is not available for graduate courses but graduate students may inquire about a multiple payment plan by calling the Graduate Studies Office at (617) 333-2364.

Direct billing is available for students who demonstrate that their employer or other organization will be paying the college directly for their classes. Students in this category may register upon providing appropriate documentation, such as a purchase order or voucher.

Online payments: Curry College partners with Tuition Management Systems (TMS) to process credit/debit card and checking/savings account payments online. TMS accepts American Express, Discover, MasterCard and VISA cards. To pay online, simply log onto the TMS secure website at [www.curryce.afford.com/paynow](http://www.curryce.afford.com/paynow) and select "Make a One Time Payment". Students can also access this online payment gateway directly from the Curry Web Portal. Credit and debit card transactions will have a service fee applied. A transfer payment from a bank checking or savings account will not incur a service fee.

## Grade/Pass/Fail

Only Continuing Education courses outside of the student's major may be declared Pass/Fail. Only one course each semester may be graded in this manner. The deadline for declaring is the same as the withdrawal deadlines outlined in the Key Dates section of this Schedule Guide. Please request the form from any Continuing and Graduate Studies Office. The Pass/Fail option is not available for Graduate courses.

## Auditing a Course

Non-degree students may audit Continuing Education or Graduate courses on a space available basis. Auditors are subject to full tuition and fees for the course and must be formally registered. There is no auditing option in cohort-based programs.

## Add/Drop

You must contact the Continuing and Graduate Studies Office to add or drop a course. Students can add a course through the first week of classes by contacting any Continuing and Graduate Studies Office. Students who want to drop a course from their schedule must do so through any Continuing and Graduate Studies Office prior to the start of the term. A student is financially responsible for any courses that are not officially dropped before the first day of classes (see Refund Policy below).

## Withdrawal

You must contact the Continuing and Graduate Studies Office to withdraw from a course. Please refer to the Key Dates section of this Schedule Guide for specific withdrawal deadlines. Students will receive a "W" for a grade. Non-attendance does not constitute a withdrawal.

## Disability Services

Curry College is committed to providing accommodations for students with documented learning disorders, visual, hearing and mobility impairments, psychiatric disabilities and medical conditions. Academic accommodations are arranged on a case-by-case basis, and may include, but are not limited to: additional time to complete exams; a separate, more distraction-reduced exam room; note taker support; and textbooks in alternative format. For additional information, please call (617) 333-2385.

## Refund Policy

Full refunds will be made only if a course is canceled; if a student withdraws from a course before the course begins; or, if it is confirmed by the end of the add-drop period that the student has not attended.

Students who withdraw within the first two weeks\* of a course will receive a partial refund. The refund schedule is as follows:

- Students who withdraw within the first week of the course receive a 75% refund
- Students who withdraw within the second week of the course receive a 50% refund
- Students who withdraw during or after the third week of the course do not receive a refund

\* A course week begins on Monday and ends on Sunday.

The following refund policies apply to in-class, hybrid, and fully online courses.

### One-week Intensive Courses

If students drop before the second day of class, 75% refund.

### Two- and Three-week Intensive Courses

If students drop before the third day of class, 75% refund.

After these deadlines, students are financially responsible for the full cost of the course.

## Required Immunization Certificate

Massachusetts Law 105 CMR 220.600 requires Curry College to collect a certificate of immunization from all full-time students. This applies to any Continuing Education or Graduate student who is carrying a full-time course load.

For Continuing Education students Curry defines full time as 12 or more credits during a semester including intensive courses falling within a semester. As an example, if a CE student takes 6 credits in Term I and 6 credits in Term II, they would meet the definition of full time.

For Graduate students, Curry defines full time as 6 or more credits during a semester including intensive courses falling within a semester. An MBA student taking one 3 credit course in Term I and one 3 credit course in Term II would meet the definition of full time. An M.Ed, MACJ, or MSN student taking 6 or more credits during fall or spring semester would be considered full time.

If you know what your course load will be and you will meet the definition of a full-time student, please plan ahead and file your certificate of immunization prior to or with your registration. All students who have not filed the certificate and who are found to be in full-time status will receive a notice from Curry College that they have 30 days to file the certificate or future registration will be blocked.

Each full-time student must provide a certificate of immunization that the student has received the following:

- 1) At least one dose of mumps and rubella vaccine(s) given at or after 12 months of age
- 2) Two doses of live measles vaccine given at least one month apart beginning at or after 12 months of age
- 3) A booster dose of tetanus-diphtheria within the last ten years
- 4) Three doses of Hepatitis B vaccine

The certificate of immunization form and instructions can be obtained from any campus Continuing and Graduate Studies Office.

## Mandatory Health Insurance

Effective September 1, 1989, the Massachusetts Law C.15A, s. 18 requires that every full-time and part-time student enrolled in an institution of higher learning in Massachusetts participate in a Student Health Insurance Program (SHIP) or in a health benefit plan with comparable coverage. A part-time student is defined as a student participating in at least 75% of the full-time curriculum.

According to the state regulation comparable coverage is considered a health plan that provides comprehensive coverage, including preventive care, emergency services, surgical services, hospitalization benefits, ambulatory patient services, and mental health services. In addition, the services covered need to be reasonably accessible to the student in the area where the student attends school. Students are not allowed to waive coverage if their insurance carrier is from outside the U.S. (international insurance) or traveler's insurance. For further information about the Curry College health insurance plan, please visit [www.gallagherstudent.com/curry](http://www.gallagherstudent.com/curry).

For questions regarding the health insurance premium, contact the Curry College Office of Student Accounts at (617)333-2354.

## Bookstore

New and used textbooks for all Curry campuses can be purchased online via the Curry College Bookstore at [www.curry.bkstr.com](http://www.curry.bkstr.com). If you do not see a listing for your course online, or for students using Bookstore Vouchers, please contact the Curry Bookstore via email at [bookstor@curry.edu](mailto:bookstor@curry.edu) or via phone at (617) 333-2322.

In addition, textbooks for all Curry campuses can be purchased in person. The Curry College Bookstore is located on the second floor of the Student Center at the Milton Campus.

The Bookstore also carries a full line of Curry College clothing and gift items, school supplies, health and beauty products, snacks and beverages. Please call (617) 333-2322 for current store hours or visit the website at [www.curry.bkstr.com](http://www.curry.bkstr.com).

## I.D. Cards

Students may obtain a Photo I.D. Card from the Public Safety Office on the Milton campus or the Continuing Education and Graduate Studies Office at the Plymouth campus. I.D. Cards are optional but are required to use the Library. Please contact the Continuing and Graduate Studies Office in Milton or Plymouth for more details.

## Classroom Locations

Students can access their course schedule online for information on specific classroom locations and course faculty. Students can also obtain this information from any Continuing and Graduate Studies Office.

## Curry Student Web Portal & Student Email Accounts

All Continuing Education and Graduate students are assigned an online account to access the "myCurry" Web Portal. The Web Portal houses important academic and student information as well as other useful services, including Curry student Email (a Gmail account), Blackboard, course schedules, course assessments, grade reports, academic transcripts, library resources, and other financial aid and personal information. New students are provided with their Web Portal personal log in information in the welcome packet mailed to their permanent address. If lost or forgotten, password information is available in person at the Tech Center, by Curry College Email or in person at the CE/Grad Studies office. Please note, for your protection passwords are not given out over the telephone nor emailed to any non-Curry email address.

## Campus Safety

Curry College is committed to assisting all members of the College community in providing for their own safety and security. Information regarding campus security and personal safety including topics such as crime prevention, College law enforcement authority, crime reporting policies, crime statistics for the most recent three year period, and disciplinary procedures is available upon request from the Curry College Public Safety Office, 1071 Blue Hill Avenue, Milton, MA 02186 or by calling (617) 333-2232.

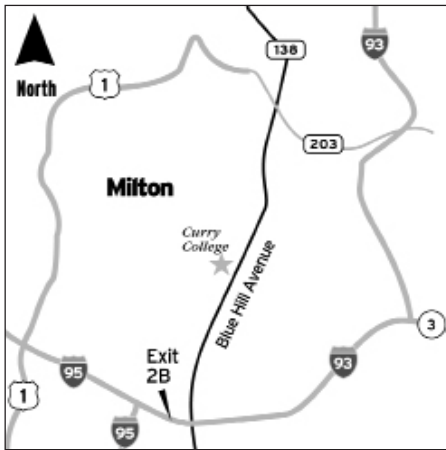
## Emergency Closing

Please call the Campus Emergency Hotline at (617) 333-2075 for up to date information on whether classes have been canceled. Messages will also be recorded on the main numbers for the Continuing and Graduate Studies Offices in Milton and Plymouth. The Emergency Hotline is generally updated by 7:00 am. Decisions on cancellation of evening classes are generally made by 3:00 pm. Every effort is made to contact faculty and students directly when a decision is made to close the College, but if in doubt, call the Hotline before traveling to class.

## Family Educational Rights and Privacy Act

In accordance with the Family Educational Rights and Privacy Act of 1974, Curry College permits its students to inspect their records wherever appropriate and to challenge specific parts of them when they feel it is necessary to do so. Specific details of the law as it applies to the College are contained in the Curry College Course Catalog.

## DIRECTIONS

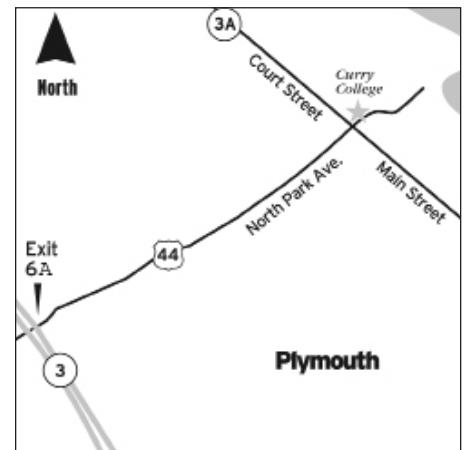


### MILTON

Take Exit 2B off Route 128 onto Route 138 North (Blue Hill Avenue). Proceed through three traffic lights. The entrance to the Curry College campus is on your left.

### PLYMOUTH

Take Exit 6A (Plymouth) off Route 3. Bear right off the exit ramp onto Route 44 East. Follow through two traffic lights. The Curry College campus is located on the left at 20 North Park Avenue.

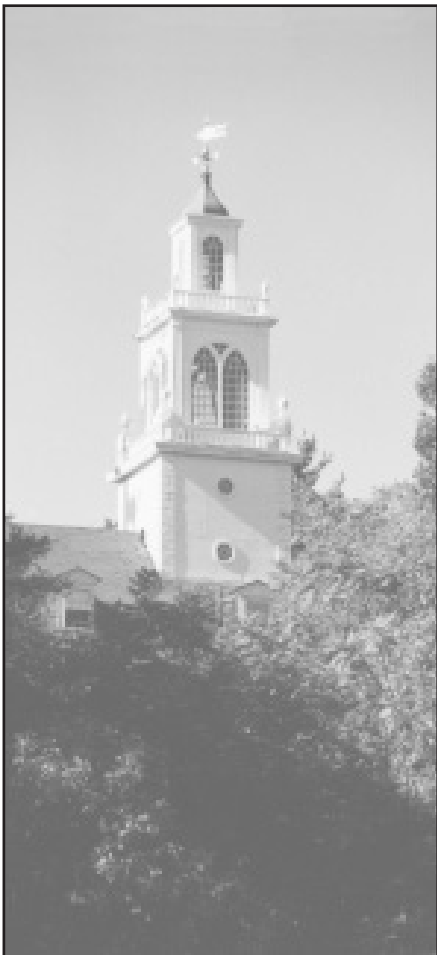


### PARKING:

**Milton:** All Continuing and Graduate Studies students must register their vehicles with the Curry Department of Public Safety. Valid parking permits are required to park on the Milton campus and are issued at the Public Safety office. The permit fee for Continuing and Graduate students is \$25 for the Spring semester only (\$50 for the full academic year). Students must present a valid driver's license and vehicle registration to obtain a permit. Students should take care to park in designated student parking areas or they may be ticketed or towed.

**Plymouth:** There is ample parking available and no parking fee or permit is required.

## DIVISION OF CONTINUING AND GRADUATE STUDIES



### MILTON CAMPUS

1071 Blue Hill Avenue  
Milton, MA 02186  
(617) 333-2364

#### Hours:

Mon. – Thurs. 8:30 AM – 6:30 PM  
Fri. – 8:30 AM – 4:30 PM  
Saturday – Hours vary

Lisa Huyghe  
Director of Enrollment

Deborah Clifford  
Senior Assistant Director

Nathan Adkins  
Johanna Fleisher  
Assistant Directors

Jane Clougherty  
Senior Enrollment Representative

Sandra Connelly  
Nicholas Petchell  
Enrollment Representatives

### PLYMOUTH CAMPUS

20 North Park Avenue  
Plymouth, MA 02360  
(508) 747-2424

#### Hours:

Mon. – Thurs. 8:30 AM – 6:30 PM  
Fri. – 8:30 AM – 4:30 PM

Anne Berriault  
Director

Nancy McCann  
Assistant Directors

Keri Mazzilli  
Administrative Assistant

Ellen McLean  
Enrollment Representative

# CURRY COLLEGE

DIVISION OF CONTINUING AND GRADUATE STUDIES

email: [CCCE@CURRY.EDU](mailto:CCCE@CURRY.EDU)

web: [curry.edu/cegrad](http://curry.edu/cegrad)

MILTON: 617-333-2364 | PLYMOUTH: 508-747-2424