

CURRY COLLEGE

SUMMER 2019 SCHEDULE

DIVISION OF CONTINUING AND GRADUATE STUDIES

MILTON • PLYMOUTH • ONLINE

CURRY.EDU/CEGRAD

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GRADUATE PROGRAM SCHEDULES

Master of Arts in Criminal Justice (MACJ)*

Master of Business Administration (MBA)*

Master of Education (M.Ed.)*

Master of Science in Nursing (MSN)*

**For graduate courses and schedules, current students should log onto the web portal at my.curry.edu and select the MySchedule tab.*

For more information about future graduate schedules, visit curry.edu/cegrad.

KEY DATES SUMMER 2019

Summer Term I

- **Undergraduate: Continuing Education**
- **Graduate Program: MBA, MACJ, and M.Ed.**

• Deadline for financial aid filing	Monday, 4/28
• Classes begin	Monday, 5/20
• Memorial Day Holiday – no classes*	Monday, 5/27
• Term I CE grade/pass/fail declaration deadline	Thursday, 6/13
• Term I CE & Grad course withdrawal deadline	Thursday, 6/13
• Independence Day Observance: no classes*	Thursday, 7/4
• Summer Term I classes end	Saturday, 7/6

Summer Term II

- **Undergraduate: Continuing Education**
- **Graduate Program: MBA, MACJ, and M.Ed.**

• Deadline for financial aid filing	Monday, 6/24
• Classes begin	Monday, 7/8
• Term II CE grade/pass/fail declaration deadline	Thursday, 8/1
• Term II CE & Grad course withdrawal deadline	Thursday, 8/1
• Summer Term II classes end	Saturday, 8/24

**For any classes missed, instructors should schedule a make-up class or arrange other meaningful activities that align with course outcome*

Information in this booklet is subject to change without notice.

SUMMER ONLINE COURSES

INTENSIVE ONLINE COURSES

May 20 - June 8

Course	Title
EXP 2340	Introduction to Experiential Learning
EXP 2800	Career Development

May 20 - June 8

Course	Title
PSY 2330	Drugs and Behavior
	<i>*Synchronous online 5/21, 6/4 - 7:00-9:00pm</i>

FULL TERM ONLINE COURSES

SUMMER TERM I – MAY 20 - JULY 6

Course	Title
AC 2764	Business Presentations
ACNT 1010	Financial Accounting
ACNT 2060	Forensic Accounting
CJ 2100	Corrections
CJ 2800	Criminology in the Movies
COM 2112	Conflict Management
COM/MGT 2790	Principles of Public Relations
COM 2100	Managerial Communication
ED 2355	Children's Literature
HW 1000	Personal Health
BIOL/HW 2520	Nutrition
LDR 2400	Ethical Leadership
MGT 1500	Principles of Business Management
MGT 1610	Macroeconomics (QLE)
MGT 2250	Business Law
MGT 2520	Marketing Management
MIS 1010	Technology of Business
NSG 2005	Health Assessment
NSG 2100	RN Transition to Baccalaureate Nursing
NSG 3041	Evidence for Nursing Practice
NSG 3470	Introduction to Health Policy & Finance
P&H 1050	U.S. Politics
P&H 2450	Intro to African American Cultures (Diversity)
PRS 2310	The Spiritual Journey
PSY 2125	Substance Abuse Counseling <i>*Synchronous 6/20, 7/1; 7-9pm</i>
PSY 1030	Introduction to Psychology
PSY 3350	Health Psychology

SUMMER TERM II – JULY 8 - AUGUST 24

Course	Title
ACNT 1011	Managerial Accounting
ACNT 3010	Cost Accounting
CJ 2800	Cyber Law
COM 2020	Intercultural Communication
COM 2150	Health Communication
ENG 2350	Writing Poetry (RWE)
HW 1001	Principles of Public Health & Wellness
HW 2150	Holistic Health
LDR 2500	Leading Change
MATH 1150	Statistics I
MGT 1611	Microeconomics
MGT 2265	Collective Bargaining & Labor Relations
MGT 2510	Organizational Systems & Processes
MGT 3950	Business Ethics
NSG 2200	Pathophysiology
NSG 2500	Pharmacology
NSG 3041	Evidence for Nursing Practice
NSG 3470	Introduction to Health Policy & Finance
P&H 2250	International Relations
P&H 2380	U.S. Immigration History
PSY 2400	Human Development
PSY 2800	Social Psychology
SOC 1100	Sociology of Popular Culture (ILE)
WRIT 1500	Writing Research II

SUMMER 2019: TERM I - MAY 20 - JULY 6

MILTON CAMPUS - CONTINUING EDUCATION

COURSE	TITLE	DAY	TIME
AC 2120	Electronic Spreadsheets: Excel <i>*hybrid</i>	Th	5:30 p.m. - 10:30 p.m.
BIOL 1075	Anatomy & Physiology I <i>*hybrid</i>	W	4:00 p.m. - 5:00 p.m.
BIOL 1175	Lab: Anatomy & Physiology I+	W	5:00 p.m. - 10:15 p.m.
BIOL2010	Microbiology	T, Th	4:00 p.m. - 6:45 p.m.
BIOL 2010	Lab: Microbiology+	T, Th	7:00 p.m. - 9:45 p.m.
CHEM 1010	Introduction to Chemistry I	T, Th	4:00 p.m. - 6:45 p.m.
CHEM 1110	Lab: Introduction to Chemistry I+	T, Th	7:00 p.m. - 9:45 p.m.
CJ/SOC 2350	Human Diversity in Criminal Justice <i>*hybrid</i>	W	5:30 p.m. - 10:30 p.m.
CJ/SOC/WS 3404	Sociology of Violence	T	5:30 p.m. - 10:30 p.m.
COM 1030	Career Speech: Voice & Articulation	W	5:30 p.m. - 10:30 p.m.
COM 2230	Writing for Communication	M	5:30 p.m. - 10:30 p.m.
MATH 1150	Statistics I	T	5:30 p.m. - 10:30 p.m.
NSG 2100	Transition to Bacc Nursing RN <i>*hybrid</i>	Th	5:00 p.m. - 8:00 p.m.
NSG 2200	Pathophysiology <i>*hybrid</i>	M	5:00 p.m. - 8:00 p.m.
NSG 3032	Population Health in the Community <i>*hybrid</i>	T	5:00 p.m. - 8:00 p.m.
NSG 3470	Health Policy and Finance <i>*hybrid</i>	W	5:00 p.m. - 8:00 p.m.
PE 1400	Self Protection and Self Awareness (1 cr.)	W	5:30 p.m. - 7:00 p.m.
PSY 2300	Abnormal Psychology	W	5:30 p.m. - 10:30 p.m.
SOC 1000	Intro. to Sociology: The Sociological Imagination <i>*hybrid</i>	M	5:30 p.m. - 10:30 p.m.
WRIT 1400	Reading, Writing and Research I	T	5:30 p.m. - 10:30 p.m.

PLYMOUTH CAMPUS - CONTINUING EDUCATION

COURSE	TITLE	DAY	TIME
AC 2120	Electronic Spreadsheets: Excel <i>*hybrid</i>	T	5:30 p.m. - 10:30 p.m.
COM 1010	Fundamentals of Communication	T	5:30 p.m. - 10:30 p.m.
COM 2492	Intro to Film: The History of Film (ILE)	Th	5:30 p.m. - 10:30 p.m.
CJ/SOC 2160	Urban Life: Culture and Change	Th	5:30 p.m. - 10:30 p.m.
MATH 1150	Statistics I <i>*hybrid - meets weekly</i>	Th	5:30 p.m. - 8:30 p.m.
PSY 2250	Family Life	T	5:30 p.m. - 10:30 p.m.

PRIVATE MUSIC INSTRUCTION

Scheduling of instructional meetings is flexible.

MUS 1302 Guitar (1.5 cr.)+

MUS 1303 Classical Piano (1.5 cr.)+

MUS 1304 Improvisation/Jazz Piano (1.5 cr.)+

MUS 1305 Voice (1.5 cr.)+

MUS 1306 Percussion (1.5 cr.)+

+Additional Course Fee Applies Unless otherwise noted all courses are 3 credits.

Hybrid courses may take a variety of formats, i.e., some are held weekly for a shorter period of time; others alternate face-to-face and online weeks. Actual required in-class meeting time in hybrid courses may vary by major and by individual course. With some courses, the schedule is adjusted based on the mutual needs of students and faculty. When possible, the specific meeting dates and times are indicated in this Guide. The specific schedule will be included in the syllabus and discussion on the first night of class.

SUMMER 2019: TERM II - JULY 8 - AUGUST 24

MILTON CAMPUS - CONTINUING EDUCATION

COURSE	TITLE	DAY	TIME
AC 2764	Business Presentations	T	5:30 p.m. - 10:30 p.m.
BIOL1085	Anatomy & Physiology II <i>*hybrid</i>	W	4:00 p.m. - 5:00 p.m.
BIOL 1185	Lab: Anatomy & Physiology II+	W	5:00 p.m. - 10:15 p.m.
CHEM020	Introductory Chemistry II	T, Th	4:00 p.m. - 6:45 p.m.
CHEM 1120	Lab: Intro Chemistry II+	T, Th	7:00 p.m. - 9:45 p.m.
CJ 2204	Adjudication, Courts & Conflict Resolution	W	5:30 p.m. - 10:30 p.m.
COM 2492	Introduction to Film: The History of Film	W	5:30 p.m. - 10:30 p.m.
COM 3040	Persuasion	M	5:30 p.m. - 10:30 p.m.
ENG 2140	Contemporary American Literature	Th	5:30 p.m. - 10:30 p.m.
FA 1000	Introduction to Fine Arts	Th	5:30 p.m. - 10:30 p.m.
NSG 2005	Health Assessment <i>*hybrid</i>	Th	5:00 p.m. - 8:00 p.m.
NSG 3041	Evidence for Nursing Practice <i>*hybrid</i>	M	5:00 p.m. - 8:00 p.m.
NSG 3982	Senior Seminar: Synthesis of Nursing Practice <i>*hybrid</i>	T	5:00 p.m. - 8:00 p.m.
NSG 3982	Senior Seminar: Synthesis of Nursing Practice <i>*hybrid</i>	W	5:00 p.m. - 8:00 p.m.
PRS 2150	Eastern Religion and Philosophy	M	5:30 p.m. - 10:30 p.m.
PSY 3020	Psychological Tests	T	5:30 p.m. - 10:30 p.m.
SCI 1020	The Human Body (4cr.) <i>*hybrid</i>	T	5:30 p.m. - 9:00 p.m.

PLYMOUTH CAMPUS - CONTINUING EDUCATION

COURSE	TITLE	DAY	TIME
COM 2390	Writing About Sports (RWE)	Th	5:30 p.m. - 10:30 p.m.
MGT 2250	Business Law <i>*hybrid</i>	W	5:30 p.m. - 10:30 p.m.
PE 2500	Physical Awareness	T	5:30 p.m. - 10:30 p.m.
PSY 3210	Stereotypes and Prejudice	T	5:30 p.m. - 10:30 p.m.
SOC 2470	Sex, Gender and Social Life <i>*hybrid</i>	Th	5:30 p.m. - 10:30 p.m.
NSG 3041	Evidence for NSG Practice <i>*hybrid - meets weekly</i>	T	5:30 p.m. - 8:30 p.m.
NSG 3982	Senior Seminar: Syn. of NSG Pr. <i>*hybrid - meets weekly</i>	Th	5:30 p.m. - 8:30 p.m.

+Additional Course Fee Applies Unless otherwise noted all courses are 3 credits.

Hybrid courses may take a variety of formats, i.e., some are held weekly for a shorter period of time; others alternate face-to-face and online weeks. Actual required in-class meeting time in hybrid courses may vary by major and by individual course. With some courses, the schedule is adjusted based on the mutual needs of students and faculty. When possible, the specific meeting dates and times are indicated in this Guide. The specific schedule will be included in the syllabus and discussion on the first night of class.

TUITION AND REGISTRATION INFORMATION

Registration Information

Online

Curry Students should log on to the MyCurry Student Portal, and click on the Course Registration icon to access the Course Registration Request System. From there students can search for and select courses, and submit registration requests to the Continuing Education office.

Students taking their first course at Curry should go to the Continuing Education page on the Curry website at www.curry.edu/cegrad. At the top of the page click on Course Schedules, scroll down to click on Schedules/Key Dates/Registration, then select Guest Registration Portal to search for, select and submit course registration requests.

In Person

Come to the Continuing and Graduate Studies Office during regularly scheduled office hours in Milton or Plymouth. (See inside back cover for campus hours.)

By Phone

Milton: (617) 333-2364
Plymouth: (508) 747-2424

Tuition and Fees

All tuition and fees are due at the time of registration.

Rates below are effective Summer 2019

• Continuing Education Milton*	\$442 per credit
• Continuing Education Plymouth*	\$386 per credit
• Nursing RN to BS (Milton and Plymouth)*	\$489 per credit
• Nursing RN to BS (fully online)	\$375 per credit
• Fully Online Courses*	\$442 per credit

A nominal lab fee of \$75 or less will apply to courses marked with an asterisk on the schedule pages.

**Institutional financial assistance is available to RN – BS students who enroll for at least 6 credits per semester or Continuing Education students who enroll for at least 9 credits per semester, speak to an advisor to learn more.*

Payment Options

A *deferred payment option* is available to Continuing Education students who demonstrate that they have a tuition reimbursement benefit through their employer or the government. Students who qualify may pay their tuition at the end of each course, rather than upon registration. Students in this category are responsible for payment, and tuition may not be left unpaid pending reimbursement by an employer or other agency. Please contact the Continuing and Graduate Studies Office for further details and to complete a Deferred Payment Request Form. The deferred payment option is not available for graduate courses but graduate students may inquire about a multiple payment plan by calling the Graduate Studies Office at (617) 333-2246.

Direct billing is available for students who demonstrate that their employer or other organization will be paying the college directly for their classes. Students in this category may register upon providing appropriate documentation, such as a purchase order or voucher.

Online payments: Curry College partners with Tuition Management Systems (TMS) to process credit/debit card and checking/savings account payments online. TMS accepts American Express, Discover, MasterCard and VISA cards. To pay online, simply log onto the TMS secure website at www.curryce.afford.com/paynow and select “Make a One Time Payment”. Students can also access this online payment gateway directly from the Curry Web Portal. Credit and debit card transactions will have a service fee applied. A transfer payment from a bank checking or savings account will not incur a service fee.

Grade/Pass/Fail

Only Continuing Education courses outside of the student’s major may be declared Pass/Fail. Only one course each semester may be graded in this manner. The deadline for declaring is the same as the withdrawal deadlines outlined in the Key Dates section of this Schedule Guide. Please request the form from any Continuing and Graduate Studies Office. The Pass/Fail option is not available for Graduate courses.

Auditing a Course

Non-degree students may audit Continuing Education or Graduate courses on a space available basis. Auditors are subject to full tuition and fees for the course and must be formally registered. There is no auditing option in cohort-based programs.

Add/Drop

You **must** contact the Continuing and Graduate Studies Office to add or drop a course. Students can add a course through the first week of classes by contacting any Continuing and Graduate Studies Office. Students who want to drop a course from their schedule must do so through any Continuing and Graduate Studies Office prior to the start of the term. A student is financially responsible for any courses that are not officially dropped before the first day of classes (see Refund Policy below).

Withdrawal

You **must** contact the Continuing and Graduate Studies Office to withdraw from a course. Please refer to the Key Dates section of this Schedule Guide for specific withdrawal deadlines. Students will receive a “W” for a grade. **Non-attendance does not constitute a withdrawal.**

Disability Services

Curry College is committed to providing accommodations for students with documented learning disorders, visual, hearing and mobility impairments, psychiatric disabilities and medical conditions. Academic accommodations are arranged on a case-by-case basis, and may include, but are not limited to: additional time to complete exams; a separate, more distraction-reduced exam room; note taker support; and textbooks in alternative format. For additional information, please contact the Director of Student Disabilities at (617) 333-2385.

Refund Policy

Full refunds will be made only if a course is cancelled; if a student withdraws from a course before the course begins; or, if it is confirmed by the end of the add-drop period that the student has not attended.

Students who withdraw within the first two weeks* of a 7-week course will receive a partial refund. The refund schedule is as follows:

- Students who withdraw within the first week of the course receive a 75% refund
- Students who withdraw within the second week of the course receive a 50% refund
- Students who withdraw during or after the third week of the course do not receive a refund

**A course week begins on Monday and ends on Sunday.*

Intensive Courses

The following refund policies apply to in-class, hybrid, and fully online courses.

One-week Intensive Courses

If students drop before the second day of class, 75% refund.

Two- and Three-week Intensive Courses

If students drop before the third day of class, 75% refund.

After these deadlines, students are financially responsible for the full cost of the course.

Required Immunization Certificate

Massachusetts Law 105 CMR 220.600 requires Curry College to collect a certificate of immunization from all full-time students. This applies to any Continuing Education or Graduate student who is carrying a full-time course load.

For Continuing Education students Curry defines full time as 12 or more credits during a semester including intensive courses falling within a semester. As an example, if a CE student takes 6 credits in Term I and 6 credits in Term II, they would meet the definition of full time.

For Graduate students, Curry defines full time as 6 or more credits during a semester including intensive courses falling within a semester. An MBA student taking one 3 credit course in Term I and one 3 credit course in Term II would meet the definition of full time. An M.Ed, MACJ, or MSN student taking 6 or more credits during fall or spring semester would be considered full time.

If you know what your course load will be and you will meet the definition of a full-time student, please plan ahead and file your certificate of immunization prior to or with your registration. **All students who have not filed the certificate and who are found to be in full-time status will receive a notice from Curry College that they have 30 days to file the certificate or future registration will be blocked.**

Each full-time student must provide a certificate of immunization that the student has received the following:

- 1) At least one dose of mumps and rubella vaccine(s) given at or after 12 months of age
- 2) Two doses of live measles vaccine given at least one month apart beginning at or after 12 months of age
- 3) A booster dose of tetanus-diphtheria within the last ten years
- 4) Three doses of Hepatitis B vaccine

The certificate of immunization form and instructions can be obtained from any campus Continuing and Graduate Studies Office.

Mandatory Health Insurance

Effective September 1, 1989, the Massachusetts Law C.15A, s. 18 requires that every full-time and part-time student enrolled in an institution of higher learning in Massachusetts participate in a qualifying student health insurance program (QSHIP) or in a health benefit plan with comparable coverage. A part-time student is defined as a student participating in at least 75% of the full-time curriculum **or at least 9 credits in a given semester.**

As a result, full-time and part-time students taking 9 credits or more are automatically billed for individual membership in the health insurance plan sponsored by their colleges or universities. Students must purchase the school-sponsored health plan or show proof of comparable coverage in an alternate health plan in order to enroll in the college/university of their choice. Students must prove comparable coverage by completing a Student Health Insurance Waiver Form. This form is available online at www.universityhealthplans.com. Paper forms are available upon request in the Office of Student Financial Services. A notice regarding Student Health Insurance enrollment and waiver deadlines will be mailed to your permanent address if you register for at least 9 credits. You will have 14 days to complete a waiver if you can prove comparable coverage – late waivers will not be considered.

Contact the Office of Student Financial Services (SFS) for the current cost of the Curry-sponsored health plan.

Bookstore

New and used textbooks for all Curry campuses can be purchased online via the Curry College Bookstore at www.curry.bkstr.com. If you do not see a listing for your course online, or for students using Bookstore Vouchers, please contact the Curry Bookstore via email at bookstor@curry.edu or via phone at (617) 333-2322.

In addition, textbooks for all Curry campuses can be purchased in person. The Curry College Bookstore is located on the second floor of the Student Center at the Milton Campus.

The Bookstore also carries a full line of Curry College clothing and gift items, school supplies, health and beauty products, snacks and beverages. Please call (617) 333-2322 for current store hours or visit the website at www.curry.bkstr.com.

I.D. Cards

Students may obtain a Photo I.D. Card from the Public Safety Office on the Milton campus or the Continuing Education and Graduate Studies Office at the Plymouth campus. I.D. Cards are optional but are required to use the Library. Please contact the Continuing and Graduate Studies Office in Milton or Plymouth for more details.

Classroom Locations

Students can access their course schedule online for information on specific classroom locations and course faculty. Students can also obtain this information from any Continuing and Graduate Studies Office.

Curry Student Web Portal & Student Email Accounts

All Continuing Education and Graduate students are assigned an online account to access the “myCurry” Web Portal. The Web Portal houses important academic and student information as well as other useful services, including Curry student Email (a Gmail account), Blackboard, course schedules, course assessments, grade reports, academic transcripts, library resources, and other financial aid and personal information. New students are provided with their Web Portal personal log in information in the welcome packet mailed to their permanent address. If lost or forgotten, password information is available in person at the Tech Center, by Curry College Email or in person at the CE/Grad Studies office. Please note, for your protection passwords are not given out over the telephone nor emailed to any non-Curry email address.

Campus Safety

Curry College is committed to assisting all members of the College community in providing for their own safety and security. Information regarding campus security and personal safety including topics such as crime prevention, College law enforcement authority, crime reporting policies, crime statistics for the most recent three year period, and disciplinary procedures is available upon request from the Curry College Public Safety Office, 1071 Blue Hill Avenue, Milton, MA 02186 or by calling (617) 333-2232.

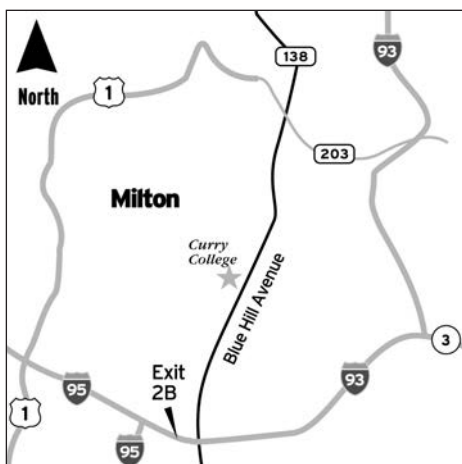
Emergency Closing

Please call the Campus Emergency Hotline at (617) 333-2075 for up to date information on whether classes have been cancelled. Messages will also be recorded on the main numbers for the Continuing and Graduate Studies Offices in Milton and Plymouth. The Emergency Hotline is generally updated by 7:00 a.m. Decisions on cancellation of evening classes are generally made by 3:00 p.m. Every effort is made to contact faculty and students directly when a decision is made to close the College, but if in doubt, call the Hotline before traveling to class.

Family Educational Rights and Privacy Act

In accordance with the Family Educational Rights and Privacy Act of 1974, Curry College permits its students to inspect their records wherever appropriate and to challenge specific parts of them when they feel it is necessary to do so. Specific details of the law as it applies to the College are contained in the Curry College Course Catalog.

DIRECTIONS

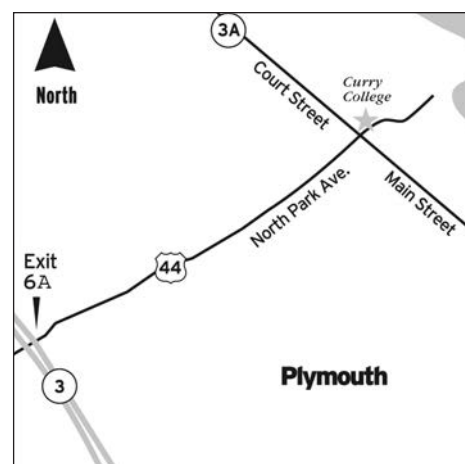


Milton

Take Exit 2B off Route 128 onto Route 138 North (Blue Hill Avenue). Proceed through three traffic lights. The entrance to the Curry College campus is on your left.

Plymouth

Take Exit 6A (Plymouth) off Route 3. Bear right off the exit ramp onto Route 44 East. Follow through two traffic lights. The Curry College campus is located on the left at 20 North Park Avenue.



Parking:

Milton: All Continuing and Graduate Studies students must register their vehicles with the Curry Department of Public Safety. Valid parking permits are required to park on the Milton campus and are issued at the Public Safety office. The permit fee for Continuing and Graduate students is \$25 for the Summer semester. Students must present a valid driver's license and vehicle registration to obtain a permit. Students should take care to park in designated student parking areas or they may be ticketed or towed.

Plymouth: There is ample parking available and no parking fee or permit is required.

DIVISION OF CONTINUING AND GRADUATE STUDIES

Milton Campus

1071 Blue Hill Avenue, Milton, MA 02186
(617) 333-2364

Hours:

Mon. – Thurs. 8:30 a.m. – 6:30 p.m.
Fri. – 8:30 a.m. – 4:30 p.m.
Saturday – Hours vary

Steven Belaief

Director of Operations

Lisa Huyghe

Director of Enrollment

Deborah Clifford

Senior Assistant Director

Nathan Adkins

Johanna Fleisher
Assistant Directors

Jennifer Sullivan

Enrollment Services Specialist

Jane Clougherty

Senior Enrollment Representative

Sandra Connelly

Nicholas Petchell

Enrollment Representative

Plymouth Campus

20 North Park Avenue, Plymouth, MA 02360
(508) 747-2424

Hours:

Mon. – Thurs. 8:30 a.m. – 6:30 p.m.
Fri. – 8:30 a.m. – 4:30 p.m.
Saturday – Hours vary

Anne Berriault

Campus Director

Nancy McCann

Kerry Morrell

Assistant Directors

Keri Mazzilli

Administrative Assistant

Ellen McLean

Enrollment Representative

Laurie Kimball

Receptionist

DO YOU NEED MORE INFORMATION?

Meet with an advisor in person or by phone

To accommodate your busy schedule, we offer extended advising hours with day, evening, and weekend appointments. To speak with an advisor or to schedule an appointment at our Milton or Plymouth campus, contact us:

Milton: 617-333-2364 • Plymouth: 508-747-2424 • Email: ccce@curry.edu

Attend an Informational Event

Informational events are held frequently at both our Milton and Plymouth campuses. Visit the website to learn more.

Visit our website!

You can always find detailed information including programs, scheduling guides, informational event dates, courses, and policies and chat online at:

curry.edu/cegrad

