CURRY
COLLEGE

2026-2027
Nursing
Policy and Information Booklet

Dear Students,

Welcome to Curry College Nursing. I want to commend you on your decision to begin or continue your educational endeavors towards a professional nursing degree. As a nursing program embedded within a college based in the liberal arts and sciences, our faculty are uniquely qualified to help you learn to apply knowledge humanely, intelligently, and effectively in our complex changing world. Healthcare delivery requires nurses to commit to lifelong learning, acknowledge the need for continual updates of knowledge and competency throughout one's career, and embrace complexity and change. Therefore, our faculty strive to prepare graduates as adaptable and flexible learners who consistent with our Nursing vision become "…leaders who use evidence-based knowledge to practice nursing with creativity, compassion, and commitment".

Curry College Nursing is a rigorous learning environment where you will be academically challenged but also supported in a caring and innovative educational environment. You are fortunate to be taught by an extremely dedicated cadre of faculty, who are nationally and internationally recognized for their scholarship, leadership, and scientific achievements. Utilize these role models as you develop into the next generation of nurse leaders. I encourage you to embrace every educational opportunity as an engaged learner; bring your intellectual curiosity and a spirit of inquiry to each classroom, laboratory, simulation, and clinical encounter. Finally, nursing is a rewarding career but also requires deliberate time for regular self-care and reflection on your practice. Make these practices a habit throughout your career, so you will remain invigorated and passionate about your nursing work.

I hope you take full advantage of the many resources and opportunities Curry College has to offer. Begin by reading this *Nursing Program Policy and Information Booklet*. This resource contains vital information which is reviewed and revised annually to reflect current changes and trends. You should also access campus-wide support services including Advising and Academic Success, Levin Library, Media and Technology, and the Writing Center. You should also read and understand Curry College's *Student Handbook 2026-2027* and the *Course Catalog.*

Lastly, this is your Nursing and your educational journey, so I urge you to be an active member of our community; join the Curry College Student Nurses Association and/or our Men in Nursing Chapter or consider volunteering on a school committee. Please know your voice and input matters to us and we want to work collaboratively to ensure your satisfaction with our Nursing programs and to support your successful progression towards an Associate, Baccalaureate or Graduate level degree in nursing.

Best wishes for an enjoyable and productive year,

Michelle McMahon, PhD, RN, CNE, NEA-BC
Dean and Professor

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Notice of Responsibilities and Disclaimers—Please Read!

Nursing Program Policy and Information Booklet for Academic Year 2026-2027 supplements information, policies, procedures, regulations, and activities set out in the Curry College Student Handbook 2026-2027 and academic policies and procedures found in the Curry College Course Catalog 2025-2026 and are in effect at the date of their respective publications (generally, August 2024). By accepting admission to the College and further admission into a Nursing Program, a student agrees to comply with all the College's policies and procedures, including those outlined in these three publications, as well as those policies which may be modified or implemented during the year. All Curry College Nursing students are responsible for acquainting themselves with and understanding the contents of the Nursing Program Policy and Information Booklet for Academic Year 2026-2027, the Curry College Student Handbook 2026-2027, and the Curry College Course Catalog 2026-2027 and following all applicable College policies, procedures, rules, and regulations.

DISCLAIMER – THIS BOOKLET IS NOT A CONTRACT

The items, policies, procedures, and regulations contained in this Nursing Program Policy and Information Booklet are in effect at the date of publication, August 2024. Nursing Program Policy and Information Booklet for Academic Year 2026-2027, the Curry College Student Handbook 2026-2027, and the Curry College Course Catalog 2026-2027 do not constitute contracts and neither create expressed or implied contractual obligations on Curry College. The contents of these publications can be changed, modified, or updated in the sole discretion of the College and/or Nursing, respectively, during the academic year. As a result, all rules, regulations, procedures, and policies of Curry College are subject to change through the appropriate departments, divisions, and offices at any time. In addition, updates and changes may be posted during the academic year to the web version of the booklet, handbook, and catalog posted at www.curry.edu.

NURSING

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History of the Nursing Program

The Curry College Nursing Program began in September 1977 because of the decision by Children's Hospital to phase out the Hospital's nursing diploma program. The educational excellence of Children's Hospital School of Nursing continued as their students merged with the Curry community and a newly admitted first year nursing class to become Curry College Nursing. The first graduates in 1979 received an associate degree. That same year, the nursing faculty, believing in a higher educational entry level for nurses, restructured the nursing curriculum into a four-year Baccalaureate Nursing Program. The first nurses from the traditional four-year program graduated in 1983.

In 1983 the Baccalaureate Nursing Program was granted approval by the Massachusetts Board of Registration in Nursing. The National League for Nursing granted accreditation to the Nursing Program in 1984 and 1992. Preliminary approval by the Commission on Collegiate Nursing Education (CCNE) for accreditation was granted in the spring of 1998. In March 2000, the Nursing Program became the first nursing program in Massachusetts to be granted accreditation by the CCNE, the only nursing accrediting agency devoted to Baccalaureate and higher degree nursing education.

In addition to offering the nursing major on the Milton campus, the program expanded to the South Shore in 1988 by offering nursing classes to registered nurses (RNs) at a campus in Plymouth, MA. Many of these RN graduates have filled managerial positions and have attended graduate school in nursing and other fields. Through the Plymouth program, the number of RNs with Baccalaureate and graduate degrees in nursing has increased to better serve an area that might otherwise have experienced a dearth of nurses with higher educational preparation. In January 2004 the Division of Nursing welcomed the first class in the *Accelerated Entry Level to Nursing program – ACCEL*. The ACCEL program was the first accelerated second-degree Baccalaureate program in the Boston area and the second in Massachusetts. Admission to the ACCEL program remains very competitive.

In 1990, the Curry College Nursing Honor Society became a member of Sigma Theta Tau International, the nursing honor society. Curry College and Simmons College were asked by Boston University to become a chapter-at-large after Boston University's School of Nursing closed. Theta-Chapter-at-Large is the seventh oldest Sigma Theta Tau chapter in the United States and the oldest in New England. Each year Curry and Simmons proudly induct new members into the chapter.

In the fall of 2008, we welcomed students into the first Masters of Nursing (MSN) program at Curry College, the *Clinical Nurse Leader* (CNL). Like our ACCEL program, the CNL program is the first in the Boston area and the second in Massachusetts. The Clinical Nurse Leader (CNL) role was chosen as the first nursing graduate program because of its unique fit with the mission and vision of the program. While the CNL track is no longer offered, the MSN program continues with Nursing Education and Nursing Administration tracks. In the fall of 2010, the RN to MSN program admitted the first students.

As of fall 2016, the Division of Nursing became a School of Nursing, better reflecting current professional practices and academic paradigms. In 2018, the New England Association of Schools and Colleges approved Curry College to offer the RN to BS program online.

In 2019, the ACCEL program was offered for the first time on the Plymouth campus. In the same year we offered our hybrid RN to BS courses at Massasoit Community College. In 2020, our Plymouth campus relocated to Cordage Park. In January 2022, the Nursing Simulation Lab and Training Center opened at the Plymouth campus.

In the fall of 2022, the first cohort of Accelerated Entry Master of Science in Nursing (AE-MSN) students enrolled at the Milton campus. This second-degree program prepares pre-licensure students, who hold prior non-nursing bachelor's degrees, as an advanced generalist by which they enter the nursing profession at the Graduate degree level. In July 2025 Massachusetts Board of Registration in Nursing granted full approval.

Curry College simulation program obtained the prestigious International Nursing Association for Clinical and Simulation in Learning (INACSL) endorsement for 2022-2025. This validates the innovative and high-quality simulation teaching and learning strategies which are integrated across Nursing curriculum to enhance the learning experience for our Curry nursing students. In 2025 INACSL granted re-endorsement for 5 years through 2030.

Curry College Nursing graduates have a history of meeting the health needs of people in the surrounding area, throughout the United States, and in international communities. This has been accomplished through recruitment, retention, and graduation of traditional, second degree, and registered nurse students. Graduates practice in hospitals, clinics, substance use disorder treatment facilities, mental health settings, schools, community-based agencies, colleges of nursing, and the military. Many alumni have attended graduate schools in programs throughout the country and in our own Masters' program; several have returned to Curry as nursing faculty. Nursing is proud to have graduates who hold doctoral degrees and graduates who are Fellows of the American Academy of Nurses and the American Academy of Nurse Practitioners. Our students' achievements – past and present – are our measure of success. We are quite proud of their accomplishments.

As of fall 2024 the nursing programs are part of the broader School of Nursing and Health Sciences.

Beginning in Fall 2025, there will be no new enrollments at the Plymouth campus, as all college programs will be offered exclusively in Milton.

The Associate of Science of Nursing program at Labouré College transition to Curry College in Fall 2026, inclusive of the LPN-RN pathway.

Vision and Mission of the Nursing Programs

The *vision* of Curry College Nursing is to develop leaders who use evidence-based knowledge to practice nursing with compassion, commitment, and creativity.

The *mission* of Curry College Nursing is to prepare and advance the practice of nursing to provide safe and effective nursing care that achieves quality outcomes. The faculty educates nurses who gain and apply knowledge humanely, intelligently, and effectively in a complex changing world and who demonstrate continued involvement in learning, study, and research.

To achieve this mission, Curry College Nursing provides a caring and innovative educational environment that promotes intellectual and social growth, synthesis of knowledge, and interpersonal and clinical expertise. *(Revised February 12, 2025)*

Associate Program Outcomes

Graduates of the Curry College Associate Nursing Program enter the nursing profession prepared to:

1. Utilize clinical judgement, with consideration of patients' culture, preferences, values and needs, to provide patient-centered care across the lifespan. (Patient-Centered Care)
2. Demonstrate accountability and responsibility for the delivery of standards-based nursing care that is consistent with ethical, legal, and regulatory practice (Professionalism).
3. Collaborate with patient and interdisciplinary teams, employing effective communication skills, to achieve quality patient outcomes. (Teamwork and Collaboration and Communication)
4. Determine information and technology that supports current best practices for the provision of evidence-based patient-centered care (Informatics and Technology and Evidence-based Practice).
5. Appraise quality and safety measures to improve patient outcomes. (Safety and Quality Improvement).
6. Demonstrate leadership and management skills while incorporating systems-based practice in health care settings. Leadership, Systems-Based Practice)

Approved June 2018, Revised August 2023

Standards Which Guide the Associate Program

Nurse of the Future Nursing Core Competencies (NOFNCC) (2016)

American Nurses Association: Nursing: Scope and Standards of Practice (2015)

Baccalaureate Program Outcomes

Graduates of the Curry College Baccalaureate Nursing Program enter the nursing profession prepared to:

1. Integrate the unique nurse disciplinary perspective into clinical practice based on a foundation of liberal arts and sciences.
2. Co-create care delivery through a holistic, relational approach which encompasses the whole person across the health-wellness continuum.
3. Collaborate with relevant stakeholders to promote the health of diverse populations with a goal to achieve health equity.
4. Translate scholarly knowledge and evidence into clinical decision making within an ethical context.
5. Commit to uphold a safe, high-quality clinical environment, based on just culture principles, to achieve optimal health outcomes.
6. Engage effectively in the work of interprofessional teams to enhance the healthcare experience.
7. Interpret system-based approaches to efficiency, value, and costs within complex health care delivery settings.

8. Utilize healthcare technology to collect and analyze data to inform nursing practice.
9. Develop a nursing identity by embracing professional values and stewardship across the career.
10. Demonstrate leadership through deliberate reflective practices and life-long learning.

(Outcomes - Approved 3/1/23)

Standards which Guide the Baccalaureate Program

American Association of Colleges of Nursing *The Essentials: Core Competencies for Professional Nursing* (2021).

American Nurses Association: *Nursing: Scope and Standards of Practice* (2015)

Master's Level Program Outcomes

The Graduate Program of Nursing at Curry College builds upon a foundation of baccalaureate nursing education.

The MSN graduate program outcomes are:

1. Translate theory and evidence from a multidisciplinary perspective to inform advanced nursing practice, education, and research.
2. Design care environments which promote a holistic and personalized delivery approach driven by outcome data.
3. Evaluate the effectiveness of population-based interventions with the goal of improving the health of diverse populations to reduce health inequities.
4. Disseminate best practice strategies into practice settings to promote innovation and ethical decision making.
5. Lead safety and quality initiatives guided by established benchmarks and performance metrics, to achieve optimal health outcomes.
6. Leverage expertise to foster collaboration among care teams to optimize care delivery and coordination.
7. Formulate systems-based approaches to address complex health system issues, using frameworks consistent with fiscal responsibility and appropriate resource allocation.
8. Appraise the intersection between healthcare technologies, information, and communication and its impact on care delivery.
9. Model a continuously evolving professional identity through deliberate contribution to the nursing discipline.
10. Foster a culture committed to personal and professional growth, leadership development, and healthy work environments.

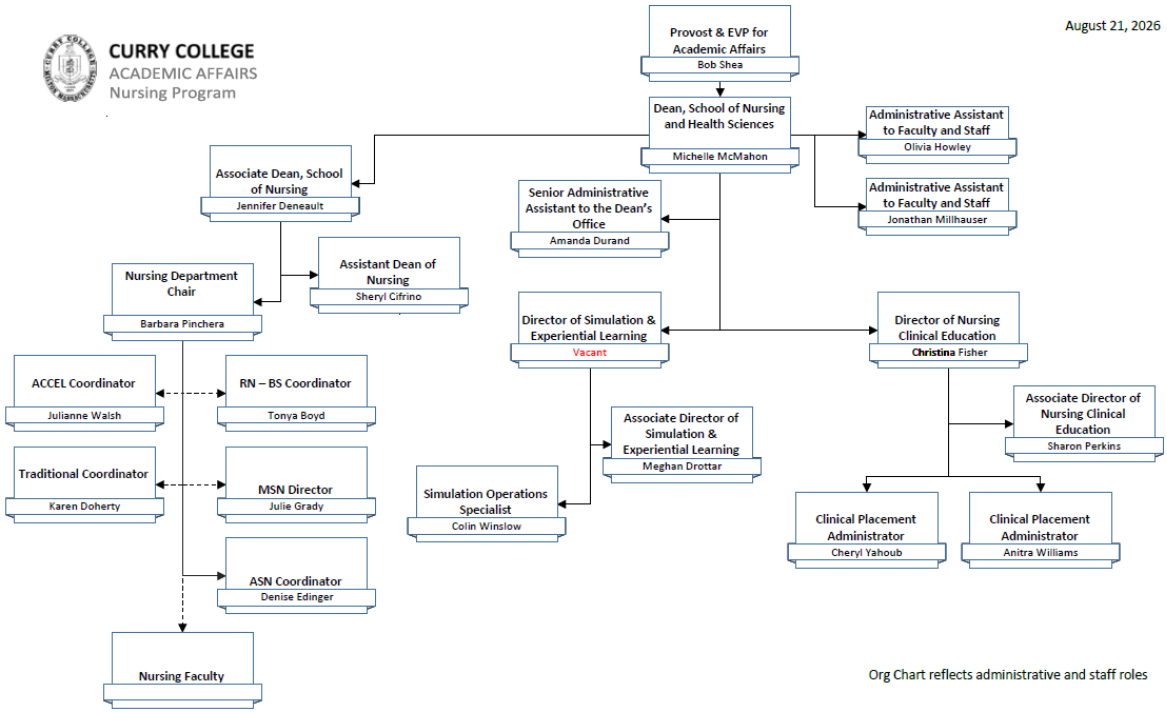
(Outcomes - Approved 5/3/23)

Standards Which Guide the MSN Program

1. American Association of Colleges of Nursing *Essentials of Master's Education for Nursing, (2011) and American Association of Colleges of Nursing The Essentials: Core Competencies for Professional Nursing (2021) **
2. *NLN Core Competencies of Nurse Educators with Task Statements* (NLN, 2018) **
3. *American Organization for Nursing Leadership (AONL) Nurse Executive Competencies (AONL, AONE, 2015) ***

(All MSN programming, ** guides concentration competencies for the post-licensure MSN)*

Nursing Organizational Chart



Accreditation and Approval

For the Associate of Science Nursing Program:
Effective July 13, 2026, this nursing program is a candidate for initial accreditation by the Accreditation Commission for Education in Nursing. This candidacy status expires in Fall 2028.

Accreditation Commission for Education in Nursing (ACEN)
3390 Peachtree Road NE, Suite 1400
Atlanta, GA 30326
(404) 975-5000

https://www.acenursing.org/search-programs?status=Candidate

The baccalaureate degree program in nursing and master's degree program in nursing at Curry College are accredited by the Commission on Collegiate Nursing Education, 655 K Street, NW, Suite 750, Washington, DC 20001, 202-887-6791

The pre-licensure Associate of Science in Nursing (ASN) track has received initial approval status from the Board of Registration in Nursing (BORN).

Pre-licensure Tracks, traditional, ACCEL, and AE-MSN are approved by the Board of Registration in Nursing (BORN) of the Commonwealth of Massachusetts
250 Washington Street
Boston, MA 02108-4619
P: (800) 414-0168

Upon successful completion of the pre-licensure Associate, Baccalaureate and Accelerated entry MSN Nursing Programs, the Program administrator, Dean, Associate Dean, or Assistant Dean of Nursing, accordingly, will submit documentation to the BORN verifying that a graduate from the pre-licensure track has met the legal criteria to be eligible for the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Curriculum Plans

The associate program has 2 tracks; ASN and LPN-RN pathway. The baccalaureate program has 3 tracks; traditional, accelerated second degree (ACCEL), and a registered nurse to Bachelor of Science (RN to BS).

Prerequisites Associate Track

Students must complete the following courses, or their equivalency, prior to matriculation in the ASN:

Math: Two (2) years of math - one year must be algebra.*
Science: One (1) year of laboratory sciences (i.e. Life Science with lab).*

A passing grade of C+ is required*

For Transfer Students and Associate Degree Holders, Students with a Prior Bachelor's, Master's, or Doctoral degree OR a score of 50 or higher on the Algebra CLEP exam

- 3 credit college-level algebra course – C+ or higher
- 4 credit college-level science course – C+ or higher

ASN Curriculum Map for Students Entering 2026 or after

ASN Curriculum Map

	Semester I				**Semester II**		
WRIT 1400	Reading, Writing, Research I	3		BIOL 1085	Anatomy & Physiology II	3	
PSY 1030	Intro to Psychology	3		BIOL 1185	Anatomy & Physiology II Lab	1	
BIOL 1075	Anatomy & Physiology I	3		XXXX 2XXX	Humanities Elective (2000 level)	3	
BIOL 1175	Anatomy & Physiology I Lab	1		NSG 1021	NSG 1021 Fundamental Health Concepts	9	
BIOL 1020	Medical Terminology	1					
PRS 2215	Healthcare Ethics	3					
		14				16	30
	Semester III				**Semester IV**		
BIOL 2010	Microbiology	4		PRS 1200	World Religions	3	
PSY 2400	Psychology	3		NSG 2021	Health & Illness Concepts of the Adult and Childbearing Family	9.5	
NSG 1025	Health & Illness Concepts of the Adult Child	9.5					
		16.5	46.5			12.5	59
	Semester V						
WRIT 1500	Reading Writing Research II	3					
NSG 2025	Advanced Health and Illness Concepts	9					
		12	**71**				

ASN LPN-RN Pathway Curriculum Map for Students Entering 2026 or after

ASN LPN-RN Pathway Curriculum Map							
	Semester I				**Semester II**		
WRIT 1400	Reading, Writing, Research I	3		BIOL 1085	Anatomy & Physiology II	3	
PSY 1030	Intro to Psychology	3		BIOL 1185	Anatomy & Physiology II	1	
BIOL 1075	Anatomy & Physiology I	3		XXXX 2XXX	Humanities Elective (2000 level)	3	
BIOL 1075	Anatomy & Physiology I Lab	1		PSY 2400	Psychology	3	
BIOL 1020	Medical Terminology	1		BIOL 2010	Microbiology	4	
PRS 2215	Healthcare Ethics	3					
		14	14			14	**28**
	Semester III				**Semester IV**		
PRS 1200	World Religions	3		WRIT 1500	Reading Writing Research II	3	
NSG 1031	Health and Illness Concepts of the Adult	11		NSG 2025	Advanced Health and Illness Concepts	9	
		14	42			12	**25**
							54

Prerequisites Traditional Track

1. First year students must complete the prerequisite science courses, or their approved equivalency, with a grade of C+ or better, on the first attempt, by the end of the spring semester. Students are eligible to repeat up to 4 credits of the below listed science prerequisites prior to starting sophomore year. Students must achieve a grade of C+ or better on the second attempt. For nursing majors, failure to meet this grade requirement will result in dismissal from the nursing major. For Exploratory Health Profession students, failure to meet this grade requirement will result in non-admittance to the nursing major.

The prerequisite science courses include:

BIOL 1075	Anatomy & Physiology I
BIOL 1175	Anatomy & Physiology I Lab
BIOL 1085	Anatomy & Physiology II
BIOL 1185	Anatomy & Physiology II Lab
CHEM 1001	Chemical Concepts
CHEM 1002	Chemical Concepts Lab

- *CHEM 1001 and CHEM 1002 may be taken in the Fall or Spring semesters of the first year.*
- *PSY 1030 or 1400 must be taken in the Fall of the first year (prerequisite to PSY 2400).*
- *PSY 2400 must be taken prior to NSG 3038*
- *30 credits should be completed by the end of the first year.*

2. Microbiology must be taken with a minimum grade of a C+ achieved before NSG 3054/3056
3. Statistics must be taken prior to NSG 3041
4. Additional policies and information related to nursing are in the course syllabi and in the *Curry College Course Catalog*

Traditional Curriculum Map for Students Entering 2021 or after

	Semester I			**Semester II**		
BIOL 1075	Anatomy & Physiology I	3	BIOL 1085	Anatomy & Physiology II	3	
BIOL 1175	Anatomy & Physiology I Lab	1	BIOL 1185	Anatomy & Physiology II Lab	1	
CHEM 1001	Chemical Concepts (QLE)	3	PSY 2400	Human Development	3	
CHEM 1002	Chemical Concepts Lab	1	WRIT 1500	Reading Writing Research II	3	
PSY 1030	Intro to Psychology	3	GE 1000	First Year Inquiry	3	
WRIT 1400	Reading Writing & Research I	3	NSG 1000	Preparation for Health Care Professions	3	
GEN1001	Curry Launch (Wellness)	1				
		15			16	**31**
	Semester III			**Semester IV**		
NSG 2003	Health Assessment (Wellness)	4	NSG 2046	Nursing Care of Adults I	6	
NSG 2013	Conceptual Basis for NSG Practice (Active Learning)	5	NSG 2242	Simulations in Clinical Judgment & Evidence Based Nursing Interventions II	1	
NSG 2200	Pathophysiology	3	NSG 2500	Pharmacology	3	
BIOL 2010	Microbiology	4	Com 1010 or AC 1030	Fundamentals of Communication	3	
			MATH 1150	Statistics I	3	
		16			16	**32**
	Semester V			**Semester VI**		
NSG 3056	Maternity Nursing	4	NSG 3068	Mental Health Nursing	4	
NSG 3054	Nursing Care of Children	4	NSG 3067	Population Health in the Community (diversity)	4	
NSG 3057	Family Centered Simulations	2				
			NSG 3069	Community Centered Simulations	2	
NSG 3041	Evidence for Nursing Practice (ILE)	3	Gen Ed	Arts or Humanities Breadth	3	
Gen Ed	Arts or Humanities Breadth	3	NSG 3038	Nursing Care of Older Adults	3	
		16			16	**32**
	Semester VII			**Semester VIII**		
NSG 3051	Nursing Care of Adults II	6	NSG 3982	Synthesis of Professional Nursing Practice	3	
NSG 3470	Health Policy & Finance (Global)	3	NSG 3985	Progression to Practice	3	
Gen Ed 3001	Gen Ed Capstone	3	Gen Ed	Diversity/Inclusion	3	
			Gen Ed	Global	3	
NSG 3053	Advanced Simulation	1				
		13			12	**25**
						120

** Nursing reserves the right to make adjustments to the curriculum map as needed

Prerequisites ACCEL Track

Students must complete the following courses, or their equivalency, prior to matriculation in the ACCEL track:

BIOL 1075 & 1175 Anatomy and Physiology I with lab*
BIOL 1085 & 1185 Anatomy and Physiology II with lab*
BIOL 2010 Microbiology with lab*
CHEM 1001 with lab*
MATH 1150 Statistics**
PSY 2400 Human Growth and Development**

* A grade of B- or better must be achieved in prerequisite science courses and labs.
** A passing grade of C- is required in Statistics and Human Growth and Development.

ACCEL Curriculum Map Students entering Fall 2022 or after

ACCEL Curriculum Map						
	Semester I			**Semester II**		
NSG 2000	Health Assessment	3	NSG 2044	Clinical Nursing Care of Adults I	3	
NSG 2015	Simulations in Clinical Judgment & Evidence Based Nursing Interventions	2	NSG 2055	Nursing Care of Childbearing Families	3.5	
NSG 2205	Pathophysiology for the ACCEL student	3	NSG 2505	Pharmacology for the ACCEL student	3	
NSG 2053	Nursing Care of Children	2	NSG 2054	Clinical Nursing Care of Children	1.5	
NSG 2042	Nursing Care of Adults 1	3	NSG 2245	Simulations in Clinical Judgment & Evidence Based Nursing (II)	1	
		13			12	**25**
	Semester III			**Semester IV**		
NSG 3033	Mental Health Nursing	3.5	NSG 3058	Nursing Care of Adults 2 for the ACCEL student	6	
NSG 3034	Population Health in the Community	3.5	NSG 3987	Senior Seminar: Synthesis of Nursing Practice for the ACCEL student	3	
NSG 3045	Evidence for Nursing Practice for the ACCEL student	3	NSG 3475	Health Policy & Finance for the ACCEL student	3	
NSG 3039	Nursing Care of Older Adults	3				
		13			12	**25**
						50

** Nursing reserves the right to make adjustments to the curriculum map as needed.

ACCEL Full-time Curriculum Map Students entering Spring 2027 or after

ACCEL Full-time Curriculum Map							
	Semester I				**Semester II**		
NSG 2020	Foundations of Nursing for the ACCEL Student	3		NSG 3024	Nursing Care of Childbearing Families	4	
NSG 2030	Foundational Skills and Clinical for the ACCEL Student	3		NSG 3023	Nursing Care of Children	4	
NSG 2205	Pathophysiology for the ACCEL student	3		NSG 2245	Simulations in Clinical Judgment & Evidence Based Nursing (II)	1	
NSG 2060	Population Health in the Community	4		NSG 2505	Pharmacology for the ACCEL student	3	
		14	14			12	**25**
	Semester III				**Semester IV**		
NSG 3048	Nursing Care of Adults I	6		NSG 3058	Nursing Care of Adults II for the ACCEL student	6	
NSG 3025	Mental Health Nursing	4		NSG 3987	Senior Seminar: Synthesis of Nursing Practice for the ACCEL student	3	
NSG 3045	Evidence for Nursing Practice for the ACCEL student	3		NSG 3475	Health Policy & Finance for the ACCEL student	3	
		13	38			12	**50**

** Nursing reserves the right to make adjustments to the curriculum map as needed.

ACCEL Part-time Curriculum Map Students entering Spring 2027 or after

ACCEL Part-time Curriculum Map

	Semester I				**Semester II**		
NSG 2020	Foundations of Nursing for the ACCEL Student	3		NSG 2205	Pathophysiology for the ACCEL student	3	
NSG 2030	Foundational Skills and Clinical for the ACCEL Student	3		NSG 2060	Population Health in the Community	4	
		6	6			7	13
	Semester III				**Semester IV**		
NSG 3024	Nursing Care of Childbearing Families	4		NSG 3023	Nursing Care of Children	4	
NSG 2505	Pharmacology for the ACCEL student	3		NSG 3045	Evidence for Nursing Practice for the ACCEL student	3	
				NSG 2245	Simulations in Clinical Judgment & Evidence Based Nursing (II)	1	
		7	20			8	28
	Semester V				**Semester VI**		
NSG 3048	Nursing Care of Adults I	6		NSG 3025	Mental Health Nursing	4	
				NSG 3475	Health Policy & Finance for the ACCEL student	3	
		6	34			7	41
	Semester VII						
NSG 3058	Nursing Care of Adults II for the ACCEL student	6					
NSG 3987	Senior Seminar: Synthesis of Professional Nursing Practice for the ACCEL Student	3					
		9	50				

** Nursing reserves the right to make adjustments to the curriculum map as needed.

Prerequisites AE-MSN pre-licensure Track

Students must complete the following courses, or their equivalency, prior to matriculation in the AE-MSN track:

BIOL 1075 & 1175 Anatomy and Physiology I with lab*
BIOL 1085 & 1185 Anatomy and Physiology ll with lab*
BIOL 2010 Microbiology with lab*
CHEM 1001 with lab*
MATH 1150 Statistics**
PSY 2400 Human Growth and Development**

* A grade of B- or better must be achieved in prerequisite science courses and labs.
** A passing grade of C- is required in Statistics and Human Growth and Development.

AE-MSN Curriculum Map

AE-MSN Curriculum Map

	Semester I			**Semester II**		
MSN 5000	The Art and Science of Nursing (Term I)	3	MSN 5040	Evidence-Based Research, Theory and Practice (Term I)	3	
MSN 5010	Concepts and Competencies Across the Lifespan I (Term I)	3	MSN 5050	Management of Chronic Disease Care: Top 10 Health Problems (Term I)	3	
MSN 5020	Pathophysiology Pharmacology I (Term II)	3	MSN5090	Population Health (Term II)	3	
MSN 5030	Health Promotion Across the Lifespan (Term II)	3	MSN 5070	Family Centered Care (Term II)	3	
MSN 5035	Clinical Healthy Populations (Full semester)	3	MSN 5055	Clinical: Developmental Conditions and Chronic Disease Care (Full semester)	3	
		15			15	30
	Semester III			**Semester IV**		
MSN 5080	Complex Care (Term I)	3	MSN 6450	Health Policy, Systems and Finance in Healthcare (Term I)	3	
MSN5060	Quality Improvement and Risk Management for Nursing Practice (Term II)	3	MSN 6030	Concepts and Competencies Across the Lifespan II (Term I)	3	
MSN 5085	Clinical: Acute-Chronic Complex Care (Full semester)	3	MSN 6050	Informatics, Epidemiology, and Biostatistics for Nursing Practice (Term II)	3	
			MSN 6020	Pathophysiology Pharmacology II (Term II)	3	
			MSN 6035	Clinical: Palliative/Supportive Care (Full semester)	3	
		9			15	54

	Semester V		
MSN 6060	Leadership and Management (Term I)	3	
MSN 6070	Transitions to the Advanced Generalist Role (Term II)	3	
MSN 6982	Capstone (Full semester)	3	
MSN 6985	Clinical: Capstone Clinical Immersion (Full semester)	3	
		12	**66**

** Nursing reserves the right to make adjustments to the curriculum map as needed.

Prerequisites RN to BS Track

The following courses are considered prerequisites for the RN to BS track. Except for schools with articulation agreements that specify otherwise, students must complete each of these courses or their equivalency, with at least a C+.

BIOL 1075 & 1175 Anatomy and Physiology I with lab*
BIOL 1085 & 1185 Anatomy and Physiology ll with lab*
BIOL 2010 Microbiology with lab*
MATH 1150 Statistics**
PSY 2400 Human Growth and Development*

* Courses that must be completed before NSG 3032 or NSG 3132: Population Health in the Community
** Courses that must be taken prior to NSG 3042: Evidence for Nursing Practice for the RN Student

RN to BS Curriculum Plan

The RN to BS curriculum is 120 credits and includes 8 baccalaureate nursing courses. All nursing courses must be passed with at least a B-.

Courses are offered in 8-week online and hybrid formats. Students may transfer up to 90 credits toward a Curry degree. There is no time limit on courses accepted for credit. Students must take 30 credits from Curry College to graduate with a BS degree from Curry College. Population Health in the Community and Synthesis of Nursing Practice must be taken at Curry College and in sequence. Other transfer courses are evaluated on a case-by-case basis.

NSG 2100: RN Transitions to Baccalaureate Nursing is a prerequisite for all other Nursing courses in the RN to BS curriculum. Upon successful completion of NSG 2100 RN to BS students are awarded 34 Nursing transfer credits from their pre-licensure program.

Curriculum Map: Students Entering Before Fall 2020

	2000 Level Courses			3000 Level Courses	
NSG 2005	Health Assessment	3	NSG 3041	Evidence for Nursing Practice	3
NSG 2100	RN Transition to Baccalaureate Nursing	4	NSG 3470	Introduction to Health Policy & Finance	3
NSG 2200	Pathophysiology	3	NSG 3032	Population Health in the Community	5
NSG 2500	Pharmacology	3	NSG 3982	Senior Seminar: Synthesis of Nursing Practice	3

** Nursing reserves the right to make adjustments to the curriculum map as needed.

Curriculum Map: Students Entering After Fall 2020

	2000 Level Courses			3000 Level Courses	
NSG 2005	Health Assessment	3	NSG 3042	Evidence for Nursing Practice for the RN students	3
NSG 2100	RN Transition to Baccalaureate Nursing	4	NSG 3470	Introduction to Health Policy & Finance	3
NSG 2201	Pathophysiology for the RN Student	3	NSG 3132	Population Health in the Community for the RN Student	4
NSG 2501	Pharmacology for the RN Students	3	NSG 3986	Senior Seminar: Synthesis of Nursing Practice for the RN Student	4

** Nursing reserves the right to make adjustments to the curriculum map as needed.

Students must be accepted degree students and have successfully completed all 2000 level nursing courses with at least a B- before they may register for NSG 3470 or NSG 3041/3042.

Students must complete all other prerequisites before registering for NSG 3032/3132 Population Health in the Community/ Population Health in the Community for the RN Student.

NSG 3982/3986 Senior Seminar: Synthesis of Nursing Practice/ Senior Seminar: Synthesis of Nursing Practice for the RN Student must be the final nursing course. No other nursing course may be taken after completion of NSG 3982/3986. Students may take Evidence for Nursing Practice or Introduction to Health Policy & Finance concurrently with NSG 3982/3986.

Students must complete all degree work within 6 years of completion of NSG 2100.

Any exceptions to the above sequence of courses must be requested in writing and approved by the RN to BS Coordinator.

MSN (post-licensure concentrations)

Nursing Education Concentration

This concentration is designed for nursing professionals interested in pursuing careers in educational or clinical settings. The nursing education track coursework includes current issues and trends in nursing education, best practices in curriculum development, assessment and evaluation, and provides experiential opportunities to gain teaching expertise in varied teaching learning environments, including simulation and on-line teaching modalities. Course content applies to clinical patient situations and preparation for teaching in a variety of settings including continuing education, in-service education, community health education, as well as college/ university positions.

Nursing Administration Concentration

This concentration is designed for nursing professionals interested in pursuing careers in nursing leadership/management/executive positions. The administration track coursework focuses on the clinical, communication, leadership and business skills needed for nursing and healthcare settings. The administration concentration provides classroom and experiential opportunities to gain knowledge, skills and attitudes to lead change, improve quality from the macro and micro systems perspective, and participate in nursing management within the full scope of nursing organizations/agencies. This track is versatile and applicable to all settings where nurses work.

Curriculum Plans: Full-Time and Part-Time by Specialty Concentration

6-Semester Part-Time Curriculum Plan (both concentrations) Effective Fall 2020 and after

Semester 1 Year 1 Term I: MSN 6600 Informatics and Health Information Management (3 cr) Term II: MSN 6200 Advanced Pathophysiology (3 cr)	Semester 2 Year 1 Term I: MSN 6000 Advanced Assessment and Clinical Reasoning (3 cr) Term II: MSN 6500 Advanced Pharmacology (3 cr)
Semester 3 Year 2 Term I: MSN 6040 Advanced Evidence-based Research and Statistical Analysis (3 cr) Term II: MSN 6300 Nursing Theory, Science and Evidence-based Practice (3 cr)	Semester 4 Year 2 Term I: MSN 6450 Health Policy, Systems &Financing (3 cr) Term II: MSN 6460 Curriculum Theory, Development & Evaluation Methods (Nursing Education)* (3 cr) or MSN 6470 Organizational Leadership in Health Care (Nursing Administration)* (3 cr)
Semester 5 Year 3 Term I: MSN 6760 Teaching Strategies and Evaluation Methods (Nursing Education)* (3 cr) or MSN 6770 Quality Improvement Science & Risk Management in Healthcare (Nursing Administration)* (3 cr) Term II: MSN 6100 Leadership (3 cr)	Semester 6 Year 3 Full term: MSN 7982 Capstone Seminar (2 cr) and Full term: MSN 7863 Practicum in Nursing Education - 130 hours (Nursing Education)* (3 cr) or Full term: MSN 7873 Practicum in Nursing Administration – 130 hours (Nursing Administration)* (3 cr)

*Indicates concentration specific courses- either nursing education or nursing administration

6-Semester Full-Time Curriculum Plan (both concentrations) Effective Spring 2026 and after

Semester	All MSN Students (CORE)	Nursing Education	Nursing Administration
Semester 1	Term I: MSN 6600 Informatics and Health Information Management (3 cr) Term II: MSN 6550 (Advanced Care and Clinical Reasoning: Integrating Concepts of Health Assessment, Pathophysiology, and Pharmacology) (3 cr)		
Semester 2	Term I: MSN 6040 Advanced Evidence-based Research and Statistical Analysis (3 cr) Term II: MSN 6300 Nursing Theory, Science and Evidence-based Practice (3 cr)		
Semester	All MSN Students (CORE)	Nursing Education	Nursing Administration
Semester 3	Term I: MSN 6450 Health Policy, System and Financing (3 cr)	Term II: MSN 6460 Curriculum Theory, Design, Development, & Evaluation (3 cr)	Term II: MSN 6470 Organizational Leadership in Healthcare (3 cr)
Semester 4	Term I: MSN 6770 Quality Improvement Science & Risk Management in Healthcare (3 cr)	Term II: MSN 6760 Teaching Strategies and Evaluation Methods (3 cr)	Term II: MSN 6650 (Healthcare Economics and Financial Management) (3 cr)
Semester 5	Term I: MSN 6100 Leadership (3 cr) Term II: 7100 (Leading and Managing Population Health)(3 cr)		
Semester 6	Full Term: MSN 7982 Capstone Seminar (2 cr)	Full Term: MSN 7863 Practicum in Nursing Education - 130 hours (3 cr)	MSN 7873 Practicum in Nursing Administration -130 hours (3 cr)

*Indicates concentration specific courses--either nursing education or nursing administration

Nursing Departmental Honors Program-Traditional Baccalaureate Students

Nursing offers a Departmental Honors program as an enrichment opportunity to motivate traditional degree students who have maintained at least a B+ (3.3) GPA in the major. This is an independent study program based on a rigorous 2-course undergraduate research sequence: Nursing 3004 Honors Proposal and Nursing 3005 Honors Research. According to their interests, eligible students must identify a topic for research and a willing faculty member to guide their research efforts. Working with the faculty mentor in Honors Proposal, students create a feasible timeline and goals for a research project, craft a research question, synthesize the literature, and draft a research proposal. Upon successful completion, students may enroll in Honors Research to implement the research protocol developed in 3004 Honors Proposal. Students will collect and analyze data and prepare findings for dissemination. Students who successfully complete both courses will graduate with departmental honors.

Notification of Changes

Curry College Nursing is responsive to the internal and external factors which influence the contemporary nature of our curriculum, and its rigor and integrity. Therefore, we reserve the right to alter policies, and the curriculum (including course and clinical sequencing, timing and format) as needed at any time. Students will be notified of all substantive changes via email from faculty or Nursing administration as appropriate. Time sensitive and mandatory notifications will be sent using a distribution program such as Constant Contact allowing for the verification of receipt of communication from Nursing. Therefore, Constant Contact is required to be utilized by all nursing students and from which a student cannot unsubscribe.

1. ADMISSION Policies

1.1 State Requirements

Admission policies to the College are listed in the *Curry College Course Catalog*. In addition to those policies, the Massachusetts Board of Nursing Registration requires that students provide satisfactory evidence of secondary school graduation, or its equivalent. Students must also meet the immunization requirements specified by the Massachusetts Department of Public Health (see clinical policies).

1.2 Technical Skills Policy for Pre-licensure students (ASN, Traditional, ACCEL and AE-MSN tracks)

Curry College Nursing has a responsibility to educate and prepare students to become competent professionals in the field, A Curry nurse will care for their patients using critical judgment skills, broadly based knowledge, and well-honed technical skills. Nursing has academic as well as technical standards that must be met by students in order to successfully progress in and graduate from its programs.

Technical Standards: Nursing provides the following description/examples of technical standards to inform prospective and enrolled students of a sampling of technical standards required in completing their curriculum.

These technical standards reflect a sample of the performance abilities and characteristics that are necessary to successfully complete the requirements of the nursing program. The standards are not requirements for admission into the programs, and the examples are not all-inclusive. Individuals interested in applying for admission to the programs should review these standards to develop a better

understanding of the skills, abilities and behavioral characteristics required to successfully complete the nursing programs.

Key areas for technical standards in nursing include having abilities and skills in the areas of: (1) acquiring fundamental knowledge; (2) developing communication skills; (3) interpreting data; (4) integrating knowledge to establish clinical judgment; and, (5) incorporating appropriate professional attitudes and behaviors into nursing practice capabilities.

Requirements	**Standards**	**Examples**
Acquiring fundamental knowledge	Ability to learn in classroom, online and other educational settings Ability to find sources of knowledge and acquire the knowledge Ability to be a lifelong learner Novel and adaptive thinking	• Acquire, conceptualize and use evidence-based information from demonstrations and experiences in the basic and applied sciences, including but not limited to information conveyed through online coursework, lecture, group seminar, small group activities and physical demonstrations • Develop health care solutions and responses beyond that which is rote or rule-based • Engage in computerized testing
Developing Communication Skills	Communication abilities for sensitive and effective interactions with patients (persons, families and/or communities) Communication abilities for effective interaction with the health care team (patients, their supports, other professional and non-professional team members Sense-making of information gathered from communication Social intelligence	• Accurately elicit or interpret information: medical history and other info to adequately and effectively evaluate a client or patient's condition • Accurately convey information and interpretation of information using one or more means of communication (verbal, written, assisted and/or electronic) to patients and the health care team • Effectively communicate in teams • Determine a deeper meaning or significance in what is being expressed • Connect with others to sense and stimulate reactions and desired interactions

Interpreting data	Ability to observe patient conditions and responses to health and illness Ability to assess and monitor health needs Computational thinking Cognitive load management	• Obtain and interpret information from assessment maneuvers such as assessing respiratory and cardiac function, blood pressure, blood sugar, neurological status, etc. • Obtain and interpret information from diagnostic representations of physiologic phenomena during a comprehensive assessment of patients • Obtain and interpret information from assessment of patient's environment and responses to health across the continuum • Obtain and interpret for evaluation information about responses to nursing action • Obtain information from various computerized formats for patient care and testing • Translate data into abstract concepts and to understand data--based reasoning

Integrating knowledge to establish clinical judgment	Critical thinking, problem-solving and decision-making ability needed to care for persons, families and/or communities across the health continuum in multiple care environments Intellectual and conceptual abilities to accomplish the essential of the nursing program (for example, baccalaureate essentials) Information literacy Interdisciplinary care competencies Design mindset	• Accomplish, direct or interpret assessment of persons, families and/or communities and develop implement and evaluate of plans of care or direct the development, implementation and evaluation of care • Critically assess and develop content that uses new media forms, and to leverage these media for persuasive communication • Literacy in and ability to understand concepts across disciplines • Represent and develop tasks and work processes for desired outcomes • Demonstrate clinical judgment competency on computerized exams

Incorporating appropriate professional attitudes and behaviors into nursing practice	Concern for others, integrity, ethical conduct, accountability, interest and motivation Acquire Interpersonal skills for professional interactions with a diverse population of individuals, families and communities Acquire Interpersonal skills for professional interactions with members of the health care team including patients, their supports, other health care professionals and team members Acquire the skills necessary for promoting change for necessary quality healthcare Cross-cultural competence Virtual collaboration	• Maintain effective, mature, and sensitive relationships with clients/patients, students, faculty, staff and other professionals under all circumstances • Make proper judgments regarding safe and quality care • Function effectively under stress and adapt to changing environments inherent in clinical practice • Demonstrate professional role in interactions with patients, intra and interprofessional teams • Operate in different cultural settings (including disability culture) • Work productively, drive engagement, and demonstrate presence as a member of a virtual team

Adapted from Marks, B., & Ailey, S. (2014). White paper on inclusion of students with disabilities in nursing educational programs for the California Committee on Employment of People with Disabilities

A note on academic accommodations: The Office of Accessibility Services is committed to promoting an accessible, equitable, and inclusive learning environment at the College for all undergraduate, graduate, and continuing education students. In accordance with applicable disability laws, students who are qualified individuals with disabilities as defined by law may request reasonable accommodations which afford them an equal opportunity to use or participate in the College's programs, activities, and facilities. The College will provide reasonable accommodations to students who are pregnant or experiencing pregnancy-related conditions in accordance with applicable federal and state laws. The Office of Accessibility Services works with each student on an individual basis to determine and implement appropriate and reasonable accommodations, and if applicable, auxiliary aids and services. The College will provide reasonable accommodations, unless they would present an undue administrative or financial burden to the College, compromise the integrity of an academic program, or make a fundamental alteration to the nature of the College program or activity.

Nursing pre-licensure curriculum is designed to help prepare students to take the National Council Licensure Exam, a computerized exam with no paper-pencil options. Because paper-pencil accommodations represent a fundamental curricular alteration, requests for that accommodation will

only be granted upon recommendations from the Office of Accessibility Services in consultation with the Nursing faculty for students with a short-term need not anticipated to extend an entire semester. Nonetheless, Curry College Office of Accessibility Services will examine all requests for accommodations beyond an initial accommodation on a short-term basis, but the student must understand that computerized testing is essential to the student's progress as a nursing student, fundamental to the nursing curriculum, and necessary to prepare as a prospective NCLEX-RN examinee.

For further information, please see the Accessibility Services provisions in the Course Catalog or contact the Office of Accessibility Services.

1.3 Direct Admission to ASN/LPN-RN Pathway* track

Prerequisite course grades: C+ or better is required.
ATI TEAS Version 7 scores (Minimum scores: Reading 69%, Math 63%, English 60%, and Science 46%):
Proof of High School diploma/ High School Transcript or higher degree
GPA Requirement: 2.7 cumulative for all applicants (3.0 for Master's or Doctorate degree holders)
College Transcripts if applicable
*Applicants with an active LPN license who want consideration for advancement placement must Select LPN to RN Advanced Placement on the ASN application

- LPN License Number for LPN-RN applicants

1.4 External Transfer Students to ASN/LPN-RN Pathway Track

Transfer students are eligible for evaluation for transfer of non-nursing credits that meet the ASN nursing program curriculum. All nursing (NSG designation) courses must be taken at Curry.

1.5 Direct Admission to Traditional track

Nursing follows the basic Admissions policies of Curry College, which are found in the *Course Catalog*, and evaluates perspective students holistically using additional criteria. Per Massachusetts Board of Nursing Registration regulations, all students must submit satisfactory proof of secondary education. In addition, the following are preferred minimum standards for admission to Nursing:

College preparatory curriculum with preferred minimum GPA 3.1.

4 years of College Prep Math (Algebra I, II, Geometry, Advanced Math course i.e., Statistics, Pre-Calculus, Calculus) Course grades must support strength and ability.

4 Years of College Prep Science, including 2 years of a lab science. (Biology, Chemistry, Advanced Sciences i.e. Physics, Anatomy,) Course grades must support strength and ability.

Strong applicant essay and demonstrated interest

SAT/ACT optional; SAT of 1030 (minimum of 500 in each section) support application.

For applicants that do not meet the Nursing's preferred minimum standards, a subcommittee will review additional criteria.

Applicants also seeking admission into the Program for Advancement of Learning (PAL) will be subject to review by the PAL Admission Committee for eligibility into the PAL Program.

1.6 Internal Transfer to Traditional Track

1. Any student interested in transferring into the Nursing program must submit an email to the Registrar's office indicating their request for evaluation for internal transfer into the nursing major. Request will be reviewed by a Nursing designee (Faculty or Dean/Associate Dean) and the student will be notified of decision. All transfers to the traditional track are on a space as available basis. Priority for space in the program follows this sequence:
    a. Direct admission
    b. Leave of absence (LOA)
    c. Exploratory health professions
    d. Course non-progression (not meeting minimum grade requirement of B-)
    e. Course withdrawals
    f. Internal transfers
        1. Majors within the School of Nursing and Health Sciences
        2. Majors outside of the School of Nursing and Health Sciences
    g. External transfers
2. Students enrolled as Exploratory Health Professions students (EHP) do not need to complete an internal transfer application.
3. Students must complete the prerequisite science courses with a grade of C+ or better and NSG 1000 with a B- to be considered for transfer into the program.
4. Students who were denied admission to the traditional track and not admitted as EHP students at the time of admission to Curry College will not be considered for internal transfer.

1.7 External Transfer Students to Traditional Track

1. Successful completion of Anatomy and Physiology I and II with labs, and a Chemistry course with lab earning grades of C+ or better, and NSG 1000 earning a grade of B- or better is required prior to enrolling in sophomore-level nursing courses. Please refer to the *Curry College Course Catalog* for additional related requirements.
2. Applicants whose first language is not English and have not graduated from a US high school must submit an official TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) score.
3. Due to clinical rotations and nursing course sequences, the traditional nursing track will take a minimum of 6 semesters to complete regardless of previous credits.

1.8 Admission of ACCEL Students

Students holding an earned baccalaureate degree from any undergraduate major are eligible to apply to the ACCEL track. Requirements include:

1. Per Massachusetts Board of Nursing Registration regulations, all students must submit satisfactory proof of a previous conferred bachelor's degree. If a student is a recent graduate of an accredited college/university and the degree conferral is in process, an official transcript verifying confirmation of a bachelor's degree must be submitted no later than the Course Add/Drop deadline of the entering semester. Failure to submit an official transcript verifying undergraduate degree confirmation will result in the student being administratively dismissed from the program.
2. All ACCEL applicants must have completed the prerequisite courses (prior to matriculation): Anatomy and Physiology I and II, Chemistry, Microbiology (all prerequisite science courses must have included a lab component), Statistics, and Human Growth and Development. In addition, by the application deadline applicants must have successfully completed at least two of the four required science prerequisites with grades of B- or better in order for their application to be reviewed. Official transcripts must be received prior to starting nursing coursework.
3. Grade Point Average (GPA): 3.0 undergraduate is preferred; 2.7 GPA or higher is required.
4. Prerequisite science courses grades: B- or better is required.
5. An essay is required.
6. For non-U.S. baccalaureate degrees, acceptable TOEFL scores. International degrees must be verified (course by course evaluation) by an accepted specialist in international educational documentation
7. A formal Rubric is applied consistently to all ACCEL applicants. Based on a predetermined cut point score applicants will be accepted, waitlisted, or denied.

Please contact an admission advisor from the Division of Continuing Education and Graduate Studies, Email: ccce@curry.edu; Milton campus: 617-333-2364 for information on admission requirements.

1.81 Admission to ACCEL Program from Gordon College

Curry College has an established partnership with Gordon College to facilitate a seamless transition to the ACCEL program. Students who enroll in the dual-degree nursing program at Gordon College and meet all of the above criteria in paragraph 2.6 will be offered admission to the ACCEL program upon completion of their Gordon baccalaureate program. Dual degree students may take up to a maximum of 4 Curry College non- clinical Nursing courses before fully matriculating into the ACCEL program: NSG 2505 Pharmacology for the ACCEL student, NSG 2205 Pathophysiology for the ACCEL student, NSG 3045 Evidence for Nursing Practice for the ACCEL student, and NSG 3475 Health Policy & Finance for the ACCEL student.

1.9 Admission to the AE-MSN Program

The AE-MSN program has admissions criteria consistent with other graduate level programs in the parent institution. However, because it is designed for prelicensure students the following differences apply, 1) interviews, which are usual for the post-licensure MSN program are not part of the AE-MSN admissions process. 2) A formal Rubric is applied consistently to all AE-MSN applicants. Based on a predetermined cut point score applicants will be accepted, waitlisted, or denied.

Candidates holding an earned baccalaureate degree from any undergraduate major are eligible to apply to the AE-MSN track. Requirements include:

1. Per Massachusetts Board of Nursing Registration regulations, all students must submit satisfactory proof of a previous conferred bachelor's degree. If a student is a recent graduate of an accredited college/university and the degree conferral is in process, an official transcript verifying confirmation of a bachelor's degree must be submitted no later than the Course Add/Drop deadline of the entering semester. Failure to submit an official transcript verifying undergraduate degree confirmation will result in the student being administratively dismissed from the program.
2. All AE-MSN applicants must have completed the prerequisite courses (prior to matriculation): Anatomy and Physiology I and II, Chemistry, Microbiology (all prerequisite science courses must have included a lab component), Statistics, and Human Growth and Development. Students can be accepted into AE-MSN on a provisional basis pending successful completion of all required prerequisites, however, applicants must submit a written plan for completing all of the required prerequisites on their application. In addition, by the application deadline applicants must have successfully completed at least two of the four required science prerequisites with grades of B- or better in order for their application to be reviewed. Official transcripts must be received prior to starting nursing coursework.
3. Grade Point Average (GPA): 3.3 undergraduate GPA is preferred.; 3.0 GPA or higher is required.
4. Prerequisite science courses grades: B- or better is required.
5. An essay is required.

Please contact an admission advisor from the Division of Continuing Education and Graduate Studies, Email: ccce@curry.edu; Milton campus: 617-333-2364 for information on admission requirements.

1.10 Admission of RN to BS Students

Students holding an associate degree or diploma in nursing are eligible to apply to the RN to BS track. Admission requirements include:

1. Copy of current, non-restricted Massachusetts RN License; and
2. Official transcripts from all colleges previously attended.

Students must be accepted for admission into a cohort before they may begin taking courses in the program.

Please contact an admission advisor from the Division of Continuing Education and Graduate Studies, Email: ccce@curry.edu; Milton campus: 617-333-2364 with questions regarding admissions to the RN to BS track.

1.10.1 Conditional Acceptance to the RN to BS Track

Students may be accepted to the RN to BS program on a conditional basis pending passing the national licensure exam. These students are permitted to take one (1) nursing course without having a valid Massachusetts RN-license, as outlined in the acceptance letter. Students should provide all other documentation required prior to matriculation. There are no restrictions to the number of courses taken without the NSG designation during this conditional acceptance.

1.11 Advanced Standings to the MSN Program

Curry College specifies policies for advanced placement from secondary education. In addition, RN to BS students may petition to take up to (4) of the following (5) courses: MSN 6000 Advanced Assessment and Clinical Reasoning, MSN 6500 Advanced Pharmacology, MSN 6200 Advanced Pathophysiology, MSN 6040 Advanced Evidence-Based Research and Statistical Analysis and/or MSN 6450 Health Policy, Systems and Financing prior to matriculation into the graduate program. These courses will then substitute for NSG 2005 Health Assessment, NSG 2501 Pharmacology for the RN Student, NSG 2201 Pathophysiology for the RN Student, NSG 3042 Evidence for Nursing Practice for the RN Student, or NSG 3470 Introduction Health Care Policy and Finance as appropriate. Students who achieve a grade of B or better in two of these courses will have priority admission into the MSN program. Selection criteria:

a. Achieve A, A- or recommendation of instructor in NSG 2100 RN Transition to Baccalaureate Nursing.
b. Overall GPA ≥ 3.3 in NSG courses.

1.12 Admission to the MSN Program (Post licensure option)

Requirements Include:

- Application form
- $50 application fee
- Official transcripts from all colleges previously attended (undergraduate and graduate coursework)
- Baccalaureate degree accredited college/university (Undergraduate GPA of 3.0 is preferred)
- Current resume
- (1) letter of recommendation from a professional reference (Please ask someone who has supervised you and/or evaluated your work and can rate your abilities and judge your potential for success with graduate-level coursework)
- Personal statement reflecting on your background and why you wish to pursue graduate studies in nursing (approximately 300-500 words)
- Interview with Nursing Faculty
- A copy of an unrestricted Massachusetts registered nurse license
- A college level statistics course (at Curry College, this is MATH 1150)
- For non-U.S. baccalaureate degrees, acceptable TOEFL scores. International degrees must be verified (course by course evaluation) by an accepted specialist in international educational documentation

Students must be accepted for admission into a cohort before they may begin taking courses in the program. Curry accepts applications on a rolling basis and space in each cohort is limited. We encourage applicants to complete their applications two months before the upcoming cohort. After that time, applications are considered on a space available basis.

1.13 Course Exemption

The *Curry College Course Catalog* specifies guidelines for course exemption by examination. Students may receive a maximum of 60 credits through national challenge exams. Credit for PSY 2400 Human Growth and Development may be obtained by passing the College-Level Examination Program® (CLEP) proficiency exam.

Students in the ASN LPN-RN Pathway must take HESI Fundamentals (1 attempt) and HESI Maternity/Pediatrics (2 attempts) exams and score an 850 or higher to be eligible to receive credit for Fundamentals, Maternity and Pediatrics content.

Students in the RN to BS track may take a challenge exam and receive credit for Microbiology, Anatomy and Physiology l & ll and NSG 2501 Pharmacology for the RN Student by passing the National League for Nursing RN Achievement exam with a 50% or higher. RN to BS students may also earn course exemption from NSG 2501 Pharmacology for the RN Student by earning a B- in a 3-credit baccalaureate level pharmacology course from another institution. Please contact an admission advisor from the Division of Continuing Education and Graduate Studies, Email: ccce@curry.edu; Milton campus: 617-333-2364 for additional information about alternative options for obtaining course credit.

The AE-MSN program will not accept credit by exam for any of the 22 required MSN-nursing coursework. If credit for an AE-MSN pre-requisite course was obtained through proficiency or challenge exam it will be acceptable to meet the requirement.

1.14 RN to BS Policy for Testing and Curriculum:

The RN to BS curriculum includes 8 courses. Courses are offered in 8-week online and hybrid formats. Population Health in the Community for the RN Student and Synthesis of Nursing Practice for the RN Student must be taken at Curry College and in sequence. Transfer courses are evaluated on a case-by-case basis. As students have completed prelicensure education and hold an associate degree or diploma in nursing, the RN to BS curriculum encompasses a pedagogical approach in which no exams or quizzes are required or included as components of a graded assessment of the course. All nursing courses must be passed with at least a B-.

1.15 Educational Mobility

Nursing offers an RN to MSN pathway to promote educational mobility into the MSN program. This pathway is designed for the registered nurse with an associate degree or diploma in nursing who also holds a bachelor's degree in another field. To enter MSN courses, RNs with previous non-nursing bachelor's degrees must take NSG 2100 RN Transition to Baccalaureate Nursing and a statistics course (if not taken within original bachelor's program) prior to starting MSN courses. NSG 3132 Population Health in the Community for the RN student and NSG 3920 Nursing Practice Experience for the RN to MSN Pathway students must be taken concurrently or later: but within one year of starting MSN courses. This pathway assumes transfer of prior coursework in Anatomy and Physiology, Microbiology and Human Growth and Development from the completed nursing program. RNs with previous bachelor's degrees in other disciplines should see the nursing representative in Continuing Education and Graduate Studies for application and program planning details.

1.16 Advanced Placement Policy

The *Curry College Course Catalog* lists policies for granting advanced placement credit. Nursing accepts advanced placement courses, per college policy, to fulfil arts and humanities general education courses. When admitting traditional students, Nursing does not accept advanced placement courses to fulfil science prerequisites for the major.

ASN, ACCEL and RN to BS students that have a previous college level transcript demonstrating accepted AP credit for a required pre-requisite course, will be honored.

The AE-MSN coursework is not available by AP exam. If the prior baccalaureate degree transcript includes acceptance of AP credit for a course that is an ACCEL/ AE-MSN prerequisite, then that credit will be honored.

1.17 Advanced Placement or Transfer of Military Education, Training or Service for a Military Health Care Occupation

In accordance with Curry College policy, credit for courses taken with United States Armed Forces Institute (USAFI) will be accepted for non-nursing designated coursework on the basis of the guidelines developed by the American Council on Education document, "Guide to the Evaluation of the Educational Experiences in the Armed Services.". Nursing majors will not receive credit for any non-traditional study, including life experience, professional development and coursework completed through the Armed Services to fulfill nursing designated coursework.

1.18 Graduate Course Transfer Policy (Post Licensure MSN)

Students who have completed graduate coursework at an accredited institution of higher education may request an evaluation of up to six credits for transfer into a graduate degree program at Curry College. Only three credits may be eligible for transfer towards a Graduate Certificate. For a graduate course to be considered for transfer credit, it must have been completed prior to matriculation into a Curry graduate program and completed within the previous five years. Evaluation of courses for transfer credit is based on the content, applicability, and comparability relative to the graduate program requirements. Transfer credit will be considered only for those courses where a grade of B or better was earned. The Graduate Program Director has final determination regarding the eligibility and award of all transfer credit requests, and students are advised to speak with the respective Graduate Program Director regarding a transfer credit request. To apply for transfer credit, a student should obtain a Transfer Request form from the Division of Continuing Education and Graduate Studies and return the completed form along with the official college transcript, course description and syllabus from the appropriate college catalog. To obtain a preliminary evaluation, students may apply for transfer credit with an unofficial transcript. However, prior to the official award of transfer credit, official transcripts must be mailed directly from the sending institution and reviewed.

1.19 Course Transfer Policy (AE-MSN program)

The AE-MSN program does not accept transfer credit for any of the 22 required MSN courses.

1.20 Readmission to the Nursing Program

All readmissions to the nursing program are on a space as available basis. Students' priority status is tracked by the track coordinators. The order or priority for admissions is as follows:

1. Direct admission
2. Leave of absence (LOA)
3. Exploratory health professions
4. Course non-progression (not meeting minimum grade requirement of B-)
5. Course withdrawals
6. Internal transfers
7. External transfers

1.20.1 Readmission Following a Leave of Absences (LOA)

Nursing follows the College Leave of Absence policy (See *Course Catalog* for procedure). Students returning from a LOA are reintegrated into the program as space is available after all in-sequence, directly admitted students have been placed. The Leave of Absence Reactivation form must be completed at least 40 days prior to the start of the semester. The track coordinator will verify if space is available at the desired return time. Please contact Nursing 617-333-2280 for questions about returning after a LOA.

1.20.2 Readmission Following a Nursing Program Dismissal (ASN, Traditional, ACCEL, RN to BS and AE-MSN)

1. After a student has been removed from the Nursing program due to not meeting a nursing course progression policy they are eligible to apply for readmission as a Nursing student in a program/track after a one (1) year period from the date of notice.

2. Students removed from the nursing major due to not meeting the pre-requisite science progression policy are not eligible for reinstatement to the nursing major.
3. The appropriate program Track Coordinator/Director will review the request and render a decision.
4. The Academic Issues Committee will use a weighted rubric including the following criteria for each student: prior academic performance, engagement with faculty and use of support resources, insight and accountability, significant life circumstances, plan for academic success and support systems and lastly professionalism and readiness for clinical practice (if a clinical failure). If an appeal is granted by the committee, students will be required to meet with the Track Coordinator/Director to discuss a plan which will outline academic and/or clinical plans.
5. Students not currently enrolled in the College, must reapply to the College before their requests are heard.

1.20.3 Readmission Policy for Graduate Students (Post-licensure)

To apply for readmission into a graduate program, a student should contact the Division of Continuing Education and Graduate Studies Office to initiate the process. Readmission to a graduate program is contingent upon approval of the respective Graduate Director. Readmission decisions are based on a number of factors including the student's prior graduate history, outstanding coursework needed to complete the degree, program curricular changes, and good financial standing with the College. Readmission to a graduate cohort program is also contingent upon space availability.

2. ACADEMIC POLICIES

2.1 Grading Policy for Associate Programs

Grades and grade points are calculated as follows:

SCORE RANGE	GRADE	GPA	
93-100	A	4.0	
90-92	A-	3.7	
87-89	B+	3.3	
83-86	B	3.0	
80-82	*B-*	*2.7*	
77-79	**C+**	**2.3**	***Passing Standard for ASN Nursing***
73-76	C	2.0	
70-72	C-	1.7	
67-69	D+	1.3	
63-66	D	1.0	
60-62	D-	0.7	
59 and below	F	0.0	

A minimum passing grade of C+ (77%) is required in all ASN nursing courses.

Only final course grades will be rounded from the 10th decimal place using the 0.5 rule: ≥ 0.5 rounds up; <0.5 (0.49 or less) rounds down

Final grade:
To pass any ASN the student must achieve a weighted average of 77% on all quizzes and exams.

Additional course assignments (papers, projects, presentations, etc.) will count toward the final grade only if the above has been satisfied.

All grades earned from additional course assignments contribute to the final course grade and can result in a grade that does not meet the minimum requirement of C+.

2.2 Grading Policy for Baccalaureate and Graduate Programs

Grades and grade points are calculated as follows:

SCORE RANGE	GRADE	GPA
93-100	A	4.0
90-92	A-	3.7
87-89	B+	3.3
83-86	B	3.0
80-82	***B-***	***2.7***
77-79	C+	2.3
73-76	C	2.0
70-72	C-	1.7
67-69	D+	1.3
63-66	D	1.0
60-62	D-	0.7
59 and below	F	0.0

Passing Standard for BS & MSN Nursing

A minimum passing grade of B- (80%) is required in all nursing courses.
Only final course grades will be rounded from the 10th decimal place using the 0.5 rule: ≥ 0.5 rounds up; <0.5 (0.49 or less) rounds down

Final grade:
To pass any baccalaureate pre-licensure clinical nursing course and NSG 2000, NSG 2003, NSG 2042, NSG 2200, NSG 2205, NSG 2500, NSG 2505 or NSG 2053, the student must achieve a weighted average of 80% on all quizzes and exams.

Additional course assignments (papers, projects, presentations, etc.) will count toward the final grade only if the above has been satisfied.

All grades earned from additional course assignments contribute to the final course grade and can result in a grade that does not meet the minimum requirement of B-.

Please note, as a graduate level program, the AE-MSN, although a pre-licensure track, may have less than 80% of graded assessment as quizzes/exams in a course. AE-MSN coursework evaluation methods vary across courses. Please refer to individual AE-MSN syllabi for specific details related to grading requirements.

2.3 Grading Policy for pre-licensure students (ASN, Traditional, ACCEL and AE-MSN) in Clinical and/or lab.

For courses with associated clinical practice and/or lab, the clinicals and/or labs are evaluated on a pass/fail basis. Students who do not meet the passing criteria in clinical and/or lab will be required to repeat the associated theory graded coursework on a space available basis and will be unable to progress if the course is a prerequisite to another course.

2.4 Grading Policy in RN to BS Track

As students have completed prelicensure education and hold an associate degree or diploma in nursing, the RN to BS curriculum encompasses a pedagogical approach in which no exams or quizzes are required or included as components of a graded assessment of the course. Self-assessments may be used as a summative evaluation. All nursing courses must be passed with at least a B-.

2.5 Term Papers

Students are not allowed to re-write a course paper. The initial grade on the paper will serve as the final grade on the paper.

2.6 Progression in the ASN, BS (Traditional, ACCEL and RN to BS) and AE-MSN Nursing Curriculum

1. ASN, Traditional, ACCEL, and AE-MSN students must take all Nursing courses at Curry College.
2. First year traditional students must complete BIOL 1075, 1175, 1085, 1185, CHEM 1001, 1002 with a grade of C+ or better, on the first attempt, by the end of the spring semester. Students are eligible to repeat up to 4 credits of the below listed science prerequisites prior to starting sophomore year. Students must achieve a grade of C+ or better on the second attempt. For nursing majors, failure to meet this grade requirement will result in dismissal from the nursing major. For Exploratory Health Profession students, failure to meet this grade requirement will result in non-admittance to the nursing major.
3. Traditional students must pass NSG 1000 to progress to the 2000 level nursing courses.
4. Traditional students must complete microbiology with a grade of C+ or better and appear on the student's transcript prior to enrolling in NSG 3054 or NSG 3056.
5. Prerequisite courses in the traditional track must be completed before the student progresses to subsequent nursing courses.
6. The minimum passing standard in all ASN required graded nursing courses is C+ (77%)
7. The minimum passing standard is all ASN required graded nursing courses is C+ (77%)
8. The minimum passing standard in all Traditional, ACCEL, RN-BS and AE-MSN required graded nursing courses is B- (80%)
9. A student will be dismissed from the nursing major if any of the following occur with the student:
    a. Fails to achieve a C+ (ASN) or B- (BS and MSN) in the same nursing course twice;
    b. Fails to achieve a C+ (ASN) or B- (BS and MSN) in any two nursing courses;
    c. Fails to achieve a C+ (ASN) or B- (BS and MSN) in a nursing course and subsequently withdraws from the course that is being repeated;
    d. Withdraws from a nursing course and subsequently fails to achieve a C+ (ASN) or B- (BS and MSN) in the course that is being repeated;
    e. Withdraws from the same nursing course twice.
10. Students who fail to meet the minimum grade for progression or withdraw from a nursing course will be allowed to repeat the course on a space as available basis. Space available is dependent on multiple factors including the type of course needed. The priority for space is:
    1. Direct admission
    2. Leave of absence (LOA)
    3. Exploratory health professions

4. Course non-progression (not meeting minimum grade requirement)
5. Course withdrawals
6. Internal transfers
7. External transfers

11. For all clinical nursing courses, students must pass the theory, related clinical, lab, and/or simulation to progress in the curriculum.

2.6.1 Progression and Full-Time Status

The ASN, Traditional, ACCEL, and AE-MSN tracks are full-time programs. Students in these tracks must maintain full-time status with the college to be guaranteed a continuing space in the program.

2.6.2 Progression in Cohort-Based Tracks

The ASN, ACCEL, RN-BS, and AE-MSN tracks uses cohort models. When an ASN, ACCEL, RN-BS or AE-MSN student fails to progress with the assigned cohort because of a single course non-progression (not meeting minimum grade requirement), Nursing will make reasonable efforts to reintegrate that student based on course schedules and space availability. The ASN, ACCEL, RN-BS track coordinator, or MSN Director as appropriate will be responsible for creating a modified plan of study for students. Additional fees may apply.

2.6.3. Progression in the Post-licensure MSN Graduate program

1. Students must maintain a minimum GPA of 3.0 to remain in good academic standing.
2. Academic review will take place if the GPA falls below 3.0.
3. Matriculated students must take all graduate nursing courses at Curry College.
4. A course can only be repeated once.

The above policies are found in the *Curry College Course Catalog* 2026-2027 along with full information on graduate policies.

2.6.4 Incomplete Course Status

For ASN, BS and MSN Nursing Curricula, the College Catalog Policy provides the following:

The incomplete is an administrative designation that means a course instructor has agreed to a specified extension of time--with a due date no longer than the last day of the following semester based in the traditional Fall & Spring academic calendar--within which a student may complete a course.

A student may request that the course instructor grant an Incomplete because of a serious extenuating circumstance only, such as a medical emergency or family crisis. A student must be passing the course at the time of request in order to qualify for an Incomplete. The choice to grant an Incomplete is the prerogative of the instructor.
In order to initiate a request for an Incomplete, a student must submit a completed incomplete contract to the instructor no later than the day of the scheduled final exam. Contracts are available in the Office of the Registrar.

When the instructor grants an Incomplete, he or she will specify on the Incomplete contract precisely what must be achieved to complete the course; will specify a deadline for resolving the Incomplete, which may be shorter than the last class day of the following semester based on the

traditional Fall & Spring academic calendar; will provide a copy to the student; and will submit a copy to the Office of the Registrar.

The Incomplete must be resolved by the last class day of the following semester, based on the traditional Fall & Spring academic calendar, or by the earlier date specified by the professor. The Incomplete is resolved to a letter grade when the course instructor submits an Incomplete Resolution form to the Registrar, at which time the grade will be included in the student's overall grade point average. An unresolved Incomplete will be recorded as an F. Please note: If an Incomplete is unresolved at the time of a student's degree conferment, this unresolved Incomplete will be recorded as an F.

For graduate courses, an unresolved Incomplete will remain on record as an "IN."

2.7 Computer Policy

Nursing ***requires*** students to own a laptop for testing in all nursing courses. Laptops should be in good working order and have enough processing power and memory to run current versions of Microsoft Office. Both PCs and Macs are acceptable. All personal laptops must have valid antivirus subscriptions. Computers must have webcam and audio capabilities. Recommended minimum requirements are listed on the Curry College IT support page https://support.curry.edu/support/solutions/articles/19000056354 . All laptops should have sufficient battery life to last an 8-hour class day. Please note that iPads, notebooks, and Chromebooks do not meet the laptop computer requirement.

2.7.1 Online Testing using Examplify and/or Respondus LockDown Browser

When taking an online test (i.e. quiz or exam), you will be required to follow these guidelines set by Nursing and based on NCSBN's NCLEX rules:

- Have the updated Examplify and/or Respondus LockDown browser app downloaded
    - The Examplify or LockDown Browser prevents the student from accessing other websites or applications during testing.
    - Chromebooks, iPads and notebooks will not work for online testing.
- Examplify testing
    - Students are required to download exams prior to arriving on campus the day of the exam.
        - Startup Sequence before Examplify testing:
            1. Log into Examplify
            2. Select appropriate Exam
            3. Enter test specific password provided by faculty to access exam
            4. Faculty will indicate when a student is eligible to begin testing
            5. Once testing is complete student to connect to Wi-Fi and upload exam to Examplify

- Respondus LockDown Browser testing
    - The Respondus Monitor uses a webcam to record students during testing a functioning webcam and microphone on your computer/laptop is required
        - Startup Sequence before Respondus Monitor testing:
            1. Webcam Check
            2. Additional Instructions

    - During this exam, you should not access other resources (a phone, tablet, notes, books, etc.) or communicate with other people. Please stay in your seat and focus on the computer screen until the exam is complete. If an interruption occurs, briefly explain what happened by speaking directly to your webcam and remember that you cannot exit the exam until all questions are completed and submitted for grading.
3. Guidelines and Tips
    - Select a quiet location with no interruptions or distractions.
    - If possible, no other person(s) should be in the room during testing.
    - No headphones are allowed but the student may use disposable foam earplugs if necessary.
    - Turn off televisions, radio, music, all other devices, and any sounds, etc.
    - Check internet connection
    - Place computer/laptop on a flat, hard surface and sit in a chair
    - NO sunglasses or hats with brims allowed.
    - Test in a well-lit room and avoid backlighting (e.g., sitting with your back to a window).
    - Clear your testing area of all materials and place cell phones outside of your reach.

4. Student Photo
    - The student will be required to take a picture of their face.
5. Show ID
    - The student will be required to take a picture of their picture ID (i.e., Curry student ID or driver's license ID).
6. Facial Detection Check
    - The student's face needs to be well positioned in the video window and clearly visible throughout testing.
    - If using a built-in webcam, avoid tilting the screen after the webcam setup is complete.

- All testing must be completed on an individual basis – No partnering or collaboration is allowed; these are considered a form of cheating and will be subject to violation of Curry's Code(s) of Conduct, including academic integrity.
- Each exam will have a time frame and time limit*.
    - Will have set time frame for access and environmental scan availability.
    - Will have a set time for completion once the test is accessed.
    - These time frames will be set by the individual course faculty.

  *Exceptions will be made for students with approved accommodations via the Office of Accessibility Services or the Program for Advancement of Learning (PAL) based on each individual case. Accommodation Verification Letters must be submitted to faculty prior to accommodations going into effect.

Note: Scrap paper for an exam will be specified by the instructor as a piece of paper blank on both sides, a blank essay question on an online exam, or a white board which can be cleared.

2.8 Student-Created Classroom Recording

(Excerpted directly from the *Curry College Course Catalog*)

Student- Created Classroom Recording When permission is granted, the professor will notify the class of the recording; further conditions about recordings may also be stipulated in the course syllabus. The signed electronic Classroom Recording Agreement will be stored in the Academic Affairs Office. Violations are subject to review. Classroom recordings do not imply the transfer of copyrighted material.

Students who are granted permission must agree to the following conditions:

i. No classroom recordings will occur until the Classroom Recording Agreement form is signed by both the faculty member and the student involved;
ii. Classroom recordings may not be shared by any means with anyone without the professor's written agreement;
iii. Classroom recordings may not be uploaded, or made available through any technological medium unless otherwise stipulated in the syllabus;
iv. Use of the recordings for anything other than the permitted use is strictly prohibited;
v. All recordings will be destroyed within 7 days of the scheduled final exam at the conclusion of the semester in which the course was taken, unless otherwise stipulated to in writing by the professor.

When permission is granted, the professor will notify the class of the recording; further conditions about recordings may also be stipulated in the course syllabus. The signed electronic Classroom Recording Agreement will be kept in the Academic Affairs Office. Violations may subject the student to disciplinary action. Classroom recordings do not constitute transfer of copyrighted material. *Subject to provisions of the current *Curry College Course Catalog*.

2.9 Classroom Attendance

The essence of collegiate learning involves dialogue between faculty and students; therefore, student attendance and participation in class are expected. Specific course attendance policies will be articulated in the course syllabus.

Presence in classrooms is restricted to officially enrolled students or visitors with legitimate purposes. Faculty of record are responsible for ensuring that individuals who attend their classes are officially enrolled or have been invited for guest lecturing or other authorized reasons.

In courses held in a hybrid or synchronous online format the use of webcams is encouraged.

2.10 Photo Release Policy

(a) Generally. At times, Curry College Nursing will obtain photographs or video images of students for recording/memorializing educational events and may print or utilize such electronic media images for purposes of documenting education and for accreditation. When Nursing seeks to use images for publicity and/or marketing, identifiable persons in images may be presented with a photo release seeking expressed written permission to use the person's image for those purposes and without compensation to the person.

(b) Simulation Lab Images. Curry College Nursing may at times obtain photographs or video images of students in the simulation lab setting which are utilized for education and accreditation purposes. Any

student engaged in a simulation-based course will be required to complete the Fiction and Confidentiality Agreement (see Appendix). The College may seek to also utilize Simulation Lab images in print and/or electronic media for purposes of publicity and/or marketing. The College will not utilize these images without obtaining expressed written authorization from identifiable students to publish their images, which will be without compensation.

2.11 Academic Integrity

Nursing follows the Curry College Academic Integrity policies outlined in the *Curry College Course Catalogue*. Academic dishonesty, which includes cheating, plagiarism and other forms of dishonest or unethical academic behavior, is strictly prohibited. A breakdown of behaviors that constitute academic dishonesty is presented below. The definitions are meant to provide additional information and examples of these behaviors; they are not intended to be all-inclusive. Questions regarding this policy or requests for additional clarification can be directed to the Undergraduate Academic Policy Committee or the Graduate Curriculum and Policy Committee, as appropriate.

1. Academic dishonesty includes:
   a) Cheating - is using or attempting to use any materials or methods not approved by the course instructor to complete work that will be evaluated by the course instructor.

   b) Plagiarism - is intentionally or carelessly presenting the work, ideas, representations and/or words of another person as one's own, without proper attribution and citations in accordance with academic and discipline-specific standards. This would also include purchasing or using another person's work.

   c) Fabrication - is the use of invented, counterfeited, altered or forged information in assignments of any type, without the prior consent of the instructor.

   d) Multiple Submission - is the submission of the same or substantially the same work for credit in two or more courses, without prior written approval by the instructor of the current course. Multiple submissions shall include the use of any prior academic effort previously submitted for academic credit at this or a different institution.

   e) Complicity - is assisting or attempting to assist another person in any act of academic dishonesty.

   f) Misconduct in Research and Creative Endeavors - is any deviation from the accepted professional and ethical practices within a discipline, or from the policies of the College, in carrying out, reporting, publishing or exhibiting the results of research. It includes the fabrication or falsification of data, plagiarism, and scientific or creative misrepresentation.

   g) Misuse of Intellectual Property - is the illegal use of copy-right materials, trademarks, trade secrets or intellectual properties. Students are afforded a great deal of discretion under the legal principle of fair use, to employ copyrighted materials for academic purposes, but should consult with their instructor prior to using such materials for coursework of any kind.

h) AI – (unless stated otherwise by the instructor of record) includes but is not limited to using large language models (LLM's) or other generative AI-tools to produce any aspect of a project or writing assignment, for example: brainstorming; outlining; drafting; or revising.

2. Please refer to the Course Catalog for procedures used to address alleged violation of the Academic Integrity policy.

2.12 APA

The current, 7th edition of *The Publication Manual of the American Psychological Association* is the official guide for all written work in the ASN, BS and MSN nursing programs. All papers are expected to conform to the writing and format requirements specified in that manual.

2.13 Student's Rights and Grievances

Curry College is committed to fostering a diverse and inclusive community that is conducive to each community member's academic and personal pursuits. The College's policies for prohibiting discrimination, harassment, and retaliation are available on the Office of Institutional Equity and Compliance website. The College's Title IX Procedures apply to sexual harassment prohibited by federal regulation, 34 C.F.R. Part 106 ("Title IX"). The Non-Title IX Procedures apply to sexual misconduct that is not prohibited by Title IX and all other forms of discrimination prohibited by the Non-Discrimination policy.

Formal complaints are defined by Nursing as any complaint received by any regulatory or accrediting agency of the nursing program. Formal complaints are initially reviewed by the Dean. The Dean will then address the complaint or forward the complaint to the appropriate Nursing committee or College representative.

Nursing follows the College's policy for grade appeals. A student may appeal a final grade, only, or an alleged academic dishonesty. The process for appeals can be found in the *Curry College Course Catalog* "Academic Policies and Procedures" section.

Petitions for exceptions to Nursing policies and other academic concerns such as reinstatement to the Nursing program, internal transfers from ACCEL to the traditional track, and disputes over clinical failures may be submitted in writing to Nursing Academic Issues Committee. The Academic Issues Committee does not review petitions for reinstatement based on failures to achieve grades in prerequisite science courses. The decisions of this committee are considered final. The Student Success Coordinator or Academic Advisor may assist the student with preparing the petition. Notwithstanding the foregoing, petitions for exceptions to Nursing policies based on a disability, pregnancy, or a pregnancy-related condition must be directed to the Office for Accessibility Services (OAS) and will not be reviewed by the Nursing Academic Issues Committee.

All other grievances not related to academics should be submitted in writing to the Corresponding Track Coordinator or Director. If the issue continues to require resolution, the grievance will be heard by the Chair. If the issue remains unresolved, the Dean will make final decisions.

2.13.1 Process for Academic Concerns

The Academic Issues Committee sets forth formal meeting time throughout the academic year. Any cases that arise over summer will be heard in the fall.

The appeals process:

1. Student submits documentation to the Appropriate Track Coordinator/Director (see below bullets) who then sends to the Chair of the Academic Issues Committee **within 10 Business days of the date of dismissal notification letter. *No appeals will be reviewed if submitted after 10 business days or submitted without appropriate documentation.***

    - ASN students: ASN Coordinator
    - Traditional undergraduate students: Traditional Track Coordinator
    - RN/BS students: RN to BS Track Coordinator
    - Accelerated students: ACCEL Track Coordinator
    - AE-MSN/MSN: MSN Director

2. Students must address the following in their documentation:
    a. Explanation of the circumstances that contributed to dismissal from Nursing or other expressed concern. Include all relevant information regarding events/courses/semesters that contributed to the dismissal or concern.
    b. Provide a detailed plan for future academic success. This plan should clearly articulate the actions that have already been taken as well as actions to be taken in the future to be successful in the nursing curriculum.
3. Students are invited to appear at the Academic Issues Committee meeting when their case is being heard. Students can have a support person attend the meeting with them if they choose; however, this person is not allowed to contribute to the meeting. Examples of a support person may include an academic success coordinator, the student's academic advisor, or their PAL advisor/professor.
4. Student will receive written notification of Committee's decision within 10 business days of the appeals meeting.
5. Notification of the decision will be sent to Nursing Dean, Associate Dean, Assistant Dean, Department Chair, Associate Provost for Student Success and Retention, Registrar, Academic Success and Advising.
6. The decision of the Academic Issues Committee is considered final.

2.14 Course Withdrawal

Policies for course withdrawal are found in the *Course Catalog*. Students who withdraw from or fail to meet the minimum grade requirement for a course may retake that course only one time on a space as available basis (see readmission policy for space as available priority rankings).

3. CLINICAL POLICIES

3.1 Clinical Safety

Clinical experiences are a required component of academic programs. Nursing is committed to offering safe and effective educational experiences to all nursing students. Our health and safety practices are informed by legal and regulatory requirements and guidance from the U.S. Centers for Disease Control and Prevention (CDC), the Commonwealth of Massachusetts, clinical agency specifications, and public health best practices.

Students will have access to appropriate personal protective equipment (PPE) during their clinical experiences. Students will receive training related to potential hazards and prevention techniques. However, even with such measures, there are risks inherent to clinical experiences. Potential risks of clinical education include, but are not limited to exposure to infectious diseases, environmental, hazardous, physical injuries, and volatile or offensive client behaviors.

In the event of a public health emergency (for instance, COVID-19), clinical faculty, in consultation with the College and clinical agency administrators, may develop or modify appropriate policies and procedures relating to student safety and prevention of exposure to disease. Requirements may include, but shall not be limited to, social distancing, mandatory wearing of masks, use of gloves and shields in select situations, laboratory precautions, testing for infections, symptom monitoring and reporting, and isolation and quarantine measures. Students will be provided with appropriate notice of any new or modified policies or procedures consistent with the requirements of this Handbook.

In addition, public health concerns may affect the status of a student's clinical placements, and the availability of these experiences is subject to change and requirements of the off-campus clinical facilities. Faculty, staff, and students will need to be flexible if adjustments from Nursing's usual clinical practices and placement guidelines are needed. Every attempt will be made to try and find experiences to meet clinical objectives; however, alternative site options and/or activities may not always be available. In some cases, changes may delay the completion of the student's degree. A student's failure to or inability to meet the clinical facility/agency's requirements for COVID-19 immunization and/or booster shots may result in a student not being able to be placed in a direct care clinical experience. Direct care clinical experiences are a necessary requirement to complete the nursing programs at Curry College.

3.2 Clinical Compliance

Clinical compliance refers to all requirements that need to be completed prior to entering the clinical setting. Clinical compliance includes background checks, state required immunizations, any mandatory COVID-19 Vaccinations, annual influenza immunization, TB testing, CPR certification, criminal background checks, and agency specific orientation, as well as any other items that are requested by the Clinical Placement Administrator(s), Director of Nursing Clinical Education, Associate Director of Nursing Clinical Education, or Nursing designee. Clinical compliance requirements vary among our many contracted clinical agencies and is subject to change at any time by the clinical agencies and/or the College. Further, clinical agencies reserve the right to modify clinical compliance requirements at any time. Agencies may require 2-step TB tests, or tests within a specific time frame of starting clinical. Criminal background checks will be completed each semester. In certain circumstances, clinical agencies may seek fingerprinting and/or drug screening of students. Influenza immunizations are due each fall.

Students will upload clinical compliance information and background screenings as instructed by the Clinical Placement Administrator(s) and/or the Director of Nursing Clinical Education, Associate Director of Nursing Clinical Education in the designated external credential verification system, currently Complio or Castlebranch. Students are required to share the uploaded information with the Clinical Placement Administrator(s), Director of Nursing Clinical Education, Associate Director of Nursing Clinical Education or Nursing designee. A due date for the various compliance items will be established and shared with students via the portal and/or email. Students who do not submit all clinical compliance requirements by the due date unless a predetermined exception has been made or fail to comply with any requirements of Section 4.2, Clinical Compliance, will result in an administrative removal from the clinical course and associated theory course, and must meet with the Dean, Associate Dean, or Assistant Dean for the possibility of reinstatement.

3.3 Minimum Immunization Requirements

The below table shows all vaccines required by the Massachusetts Department of Public Health for all undergraduate and graduate students in a health science program who may be in contact with patients. Meningococcal requirements apply to the group specified in the table below. Students 21 years of age or younger will be required to submit proof of meeting the minimum state immunization guidelines for health professionals to Curry College Health Services upon admission to the College.

All students must submit proof of immunization to the Clinical Placement Administrator(s), Director of Nursing Clinical Education, Associate Director of Nursing Clinical Education or Nursing designee prior to beginning any clinical course.

Additionally, any COVID-19 vaccine requirements set by the College and/or mandated by an affiliating clinical agency must be adhered to. Please note effective June 1, 2023, Curry College will no longer require the COVID-19 vaccine or booster. While Curry College no longer requires the COVID-19 vaccination, many off-site clinical, preceptorship, and internship sites may still require full COVID-19 vaccination. Students must comply with the COVID-19 vaccination requirement(s) required by their internship, clinical, fieldwork placement, or external site to succeed in assignments or postings to such sites. Failure to comply with COVID-19 requirements of off-site facilities may interrupt or prevent completion of off-campus clinical or educational experiences and could affect a student's academic progress. See Section 4.2, Clinical Compliance, above. Clinical agencies that Curry College Nursing has affiliations with are requiring that a nursing student be vaccinated against COVID-19 and up to date on COVID-19 boosters. Only in the rare exception might a student receive a waiver from the hospital or agency's own COVID-19 vaccination and booster policy. Due to this clinical requirement from hospitals and clinical agencies Nursing cannot reasonably suggest an unvaccinated student will be able to participate in clinical settings. The clinical experience is a regulatory requirement of the nursing curriculum. The required participation in off-site clinical experiences, at clinical agencies, cannot be replaced through completion of laboratory/simulation hours or by other non-direct activities. Please note that, although Curry College is presently no longer requiring the COVID-19 vaccine or booster, most clinical agencies require nursing students to be up to date with COVID-19 boosters; accordingly, for the reasons set forth in the foregoing sentences, students are on notice of the booster requirements and advised to obtain up to date boosters to be able to participate in clinical educational experiences.

Tdap	**1 dose;** and history of a DTaP primary series or age appropriate catch-up vaccination. Tdap given at ≥7 years may be counted, but a dose at age 11-12 is recommended if Tdap was given earlier as part of a catch-up schedule. Td should be given if it has been ≥10 years since Tdap.
Hepatitis B	**3 doses;** laboratory evidence of immunity acceptable; 2 doses of Heplisav-B given on or after 18 years of age are acceptable.
MMR	**2 doses;** first dose must be given on or after the 1st birthday and the 2nd dose must be given ≥28 days after dose 1; laboratory evidence of immunity acceptable. Birth in the U.S. before 1957 is acceptable only for non-health science students.
Varicella	**2 doses;** first dose must be given on or after the 1st birthday and 2nd dose must be given ≥28 days after dose 1; a reliable history of chickenpox* or laboratory evidence of immunity acceptable. Birth in the U.S. before 1980 is acceptable only for non-health science students.
Meningococcal	**1 dose;** 1 dose MenACWY (formerly MCV4) required for all full-time students 21 years of age or younger. The dose of MenACWY vaccine must have been received on or after the student's 16th birthday. Doses received at younger ages do not count towards this requirement. Students may decline MenACWY vaccine after they have read and signed the MDPH Meningococcal Information and Waiver Form provided by their institution. Meningococcal B vaccine is not required and does not meet this requirement.

Source: https://www.mass.gov/info-details/school-immunizations#school-and-camp-requirements-

Proof of Immunity satisfies requirement: Alternative proofs of immunization have been added to clarify that the requirements shall not apply where:

1. In the case of measles, mumps and rubella, the student presents laboratory evidence of immunity. Those born in the United States before 1957 can be considered immune to measles, mumps and rubella, with the exception of all full- and part-time students in a health science program who may be in contact with patients.
2. In the case of varicella, the student presents laboratory evidence of immunity; or a statement signed by a physician, nurse practitioner, physician assistant, or designee that the student has a reliable history of chickenpox disease; a self-reported history of disease verified by a physician, nurse practitioner or physician assistant; or is born in the United States before 1980, with the exception of all full- and part-time students in a health science program who may be in contact with patients.
3. In the case of hepatitis B, the student presents laboratory evidence of immunity.

3.4 Cardiopulmonary Resuscitation Program (CPR) Requirement

Students enrolled in clinical coursework must successfully complete either of the following CPR courses prior to the start of a course:

American Heart Association: Healthcare Professional BLS or
American Red Cross: CPR for Healthcare Providers

Traditional students must submit a CPR card that does not expire during an academic semester. ASN, ACCEL and AE-MSN students must submit a CPR card at the beginning of their course work that does not expire while they are in the program.

Post-Licensure Students in the MSN clinical practica courses must meet the credentialing requirements of the clinical agency where they are placed. They will be required to have successfully completed a CPR

course and complete agency specific orientation requirements prior to the start of clinical. The Clinical Placement Administrator will work with each student to facilitate the clinical clearance process for practica agencies. Please note that Advanced Cardiac Life Support (ACLS) does not substitute when Basic Life Support (BLS) is required.

3.5 Potential Hazardous Exposure in the Course of Clinical Education

Presence on clinical units incorporates a risk of exposure to certain infectious diseases and other potential hazards. The risks of such exposure can be minimized, but not eliminated, by proper technique. Students are advised to carefully follow standard precautions and exercise sound judgment. Students are required to inform faculty of any possible exposures or other unusual occurrences so that agency protocol can be followed.

In the event of hazardous exposure or other unusual occurrence, the clinical instructor will initiate an intervention based on the specific clinical agency's policy. An unusual occurrence report is to be completed for all injuries/accidents or any situation/occurrence that could pose a safety risk to students or patients.

The clinical instructor will:

1. Provide immediate assistance to the student(s) in the situation:

   •If involving a student injury, follow the agencies guidelines for emergency evaluation and care.

   •If care is declined, a signed waiver is required.

2. Contact the Faculty Clinical Coordinator and Director of Nursing Clinical Education, Associate Director of Nursing Clinical Education.
3. Complete the Unusual Occurrence Form as soon as able and email it to, the Faculty Clinical Coordinator, the appropriate Track Coordinator/Director, and the Director of Nursing Clinical Education, Associate Director of Nursing Clinical Education.
4. Either the Faculty Clinical Coordinator, Associate Dean, or the Assistant Dean will call the student the next day to follow up.

3.6 Substance Use

It is imperative that nursing care be based on principles of safety. Consistent with this expectation and related laws, clinical agency requirements and College policies, nursing students must be free of impairment by alcohol or drugs, and may not engage in the unlawful sale, use or abuse of drugs, during all aspects of the nursing program including clinical, classroom, and laboratory settings. Students may be asked to complete alcohol or drug testing based on reasonable suspicions of impairment by alcohol or the unlawful use or abuse of drugs, whether in violation of law or College policy, and/or as required to be in compliance with our agencies' policies. If a student demonstrates unsafe or inappropriate behavior that is suggestive that the student is under such impairment in a classroom, laboratory or clinical setting, the student will be removed immediately.

Suspicions of use, abuse or sale of drugs, with or without evidence of impairment, may result in referral of the student to the Student Conduct Process. *(Please see the Alcohol and Drug policy section of the Curry College Student Handbook.)*

3.7 Drug Screening

There are three reasons for nursing students to encounter drug screening.

3.7.1 Reasonable Suspicion Screening

If there is reasonable suspicion of impairment the student may be removed from class, lab or clinical and may be subject to drug screening. If a student is required to attend a Student Conduct Process meeting, the student may be subject to drug screening. Drug screening will be done at the college's expense, off-campus, at a clinical agency contracting with Curry College to perform such screenings. Results will be reported to the Dean/Associate Dean and the Chair of Nursing. Information obtained is confidential. If the drug screen comes back negative, then the test result will be deemed adequate for the student to be in a clinical placement (but may not necessarily affect the student's standing in a related Student Conduct Process). If the drug screen comes back positive, and a valid prescription exists (as verified by the Medical Review Officer), then the test result will be deemed adequate for the student to be in a clinical placement (but may not necessarily affect the student's standing in a related Student Conduct Process). If the drug screen comes back positive and no valid prescription exists (as verified by off-site Medical Review Officer) the student will not be allowed to participate in the clinical experience and will be referred to the College's Student Conduct Process. If the drug screen result returns as "dilute" or "flagged" the test must be repeated until a positive or negative result is obtained. (Please see the Alcohol and Drug policy section of the Curry College student handbook.) If the student refuses to submit to a drug screen, the College will treat the screen as positive and the student will not be allowed to participate in the clinical experience and may be referred to the College's Student Conduct Process.

3.7.2 Random Screening

Pre-licensure students may be subject to a random drug screen at any time during the clinical semester. Drug screening will be done at the college´s expense, off-campus, at a testing site approved by Curry College Nursing and Health Sciences clinical agency contracting with Curry College for that purpose. Results will be reported to the Dean/Associate Dean and Chair of Nursing. Information obtained is confidential. If the drug screen comes back negative, then the test result will be deemed adequate for the student to be in a clinical placement. If the drug screen comes back positive, and a valid prescription exists (as verified by the Medical Review Officer), then the test result will be deemed adequate for the student to be in a clinical placement. If the drug screen comes back positive and no valid prescription exists (as verified by off-site Medical Review Officer) the student will not be allowed to participate in the clinical experience and will be referred to the College's Student Conduct Process. If the drug screen result returns as "dilute" or "flagged" the test must be repeated until a positive or negative result is obtained. (Please see the Alcohol and Drug policy section of the Curry College Student Handbook.) If the student refuses to submit to a drug screen, the College will treat the screen as positive and the student will not be allowed to participate in the clinical experience and may be referred to the College's Student Conduct Process.

3.7.3 Pre-clinical Placement Screening

A drug screen may be required by a clinical agency. Drug screening will be done at the college´s expense, off-campus, at a clinical agency contracting with Curry College, for the first processing of the drug screen. If the drug screen result returns as "dilute" or "flagged" and requires a repeat test, the student will be responsible for those associated charges. Screening will be done immediately prior to the student's placement in a clinical setting that requires drug testing. Results from the laboratory will be sent directly to the Clinical Placement Administrator and Director of Nursing Clinical Education,

Associate Director of Nursing Clinical Education and reported to the Associate Dean or Assistant Dean of Nursing. Information obtained is confidential. If the drug screen comes back negative, then the test result will be deemed adequate for the student to be in a clinical placement. If the drug screen comes back positive, and a valid prescription exists (as verified by the Medical Review Officer), then the test result will be deemed adequate for the student to be in a clinical placement. If the drug screen comes back positive and no valid prescription exists (as verified by off-site Medical Review Officer) the student will not be allowed to participate in the clinical experience and may be referred to the College's Student Conduct Process. *(Please see the Alcohol and Drug policy section of the Curry College Student Handbook.)* If the student refuses to submit to a drug screen, the College will treat the screen as positive and the student will not be allowed to participate in the clinical experience and will be referred to the College's Student Conduct Process.

3.8 Criminal Record Inquiry

Clinical agencies require criminal background record inquiries as a condition for clinical practice and some may also require fingerprinting. In the event an assigned clinical agency requires fingerprinting as part of the pre-clinical clearance process, the student will be reimbursed for the cost of the single charge according to the agency-required package. Please note, students are directed by the agency exactly which package is required for the assigned agency. In cases where the student orders a fingerprinting package that exceeds the requirements/directions given by the agency they will only be reimbursed up to the set amount, that is the single-package charge, for that agency. Nursing uses an external vendor to perform a national computerized search to determine if an individual has convictions, outstanding warrants, or pending complaints. Information obtained is confidential. The Clinical Placement Administrator(s) and/or Director of Nursing Clinical Education/Associate Director of Nursing Clinical Education forwards positive inquiries to the Nursing Associate Dean or Assistant Dean. Positive criminal inquiries are then forwarded to the Curry College Campus Public Safety Chief for review. If deemed necessary, and with the student's written permission, positive criminal inquiries are forwarded to the specific clinical agency Compliance Officer who determines if the student may be placed in that clinical setting.

Students have an obligation to inform the Associate Dean or Assistant Dean of Nursing if any new convictions, outstanding warrants, and/or pending complaints have occurred after the inquiry is obtained. The criminal background check will be run each semester that the student is in a clinical nursing course and as required by clinical agencies.

All student clinical placements are at the discretion of the agency; therefore, *agencies do not have to accept students with documented criminal convictions, outstanding warrants, or pending complaints.* Nursing cannot be responsible for alternate clinical placements for students who are withdrawn from a clinical placement or who cannot be placed in an agency because of issues with background checks.

Students with any criminal convictions, past court appearances (for any reason), pending criminal cases (including misdemeanors or felonies), past or pending disciplinary action against a professional or trade license or certificate are advised to seek legal counsel prior to having the background check run as these will appear on the results and may cause problems with clinical placements. (Revised 6/25/2026).

3.9 Professional Liability Insurance

A Professional Liability Occurrence Insurance Policy covers all clinical faculty, and students enrolled in clinical experiences to the extent of its limits and terms. This policy covers nursing students and faculty only in their capacity as students or faculty within the nursing program. Practice in hospitals or a setting outside of the college program is not covered by this policy.

3.10 Clinical Scheduling and Transportation to and from Clinical Sites

Clinical schedules and clinical placements depend on the availability of qualified faculty and appropriate clinical sites. Occasionally, a clinical placement may have to be rescheduled or even delayed to a later time, date and/or agency site. If this occurs, every effort will be made to reasonably accommodate affected students. Students are responsible for providing their own transportation to and from clinical sites and are responsible for the cost of parking or other costs associated with their transportation.

3.11 Attire in Clinical Facilities for Pre-licensure Students

The following regulations must be adhered to whenever a student enters a clinical agency as a Curry College student or representative. These regulations apply to clinical practice, field trips, and time spent on clinical units or areas (i.e., library or medical records) for research or checking patient assignments. The dress code is the personal and professional responsibility of the student. Failure to dress appropriately may be cause for the clinical instructor to dismiss a student from the clinical area and issue a clinical warning.

3.11.1 Regulations Related to Uniforms

1. Uniforms including the Curry purple scrub top and bottom must be clean and fit appropriately.
2. When desired a solid neutral colored long sleeve shirt may be worn under the purple scrub top.
3. There are to be no sweatshirts worn. The only jacket allowed to be worn in lab, simulation, or clinical is the Curry Nursing approved black jacket.
4. Shoes must be clean and a neutral color with closed toes and backs with non-skid soles. It is recommended that shoes that are nonporous and without air ventilation.
5. The Curry College Nursing ID badge and if provided to the student, the clinical agency ID badge must be worn while in the clinical agency.
6. Hair must be worn off the collar in an appropriate manner or style while in uniform. All students must keep any facial hair well-groomed and incompliance with OSHA standards. (See https://www.cdc.gov/niosh/npptl/pdfs/FacialHairWmask11282017-508.pdf).
7. Use of scents such as perfumes or heavily scented lotions or deodorants is not allowed in direct patient care, simulation and/or lab environments. Students who smoke or are exposed to secondhand smoke should not smoke or be exposed to smoke while in uniform as the odors cling to clothes and can have ill effects on others. Students who do smell of smoke or perfume may be sent home from clinical or on-campus experiential activities.
8. Makeup may be used in moderation.
9. Nails must be kept well-manicured, short (just beyond the tip of the finger) and clean. Acrylic nails, wraps, tips extenders or nail décor or other artificial nails are not allowed. If wearing nail polish, it must be clear or a neutral color. Nail polish should not be chipped.

10. A wristwatch, flat, non-raised rings and only simple stud piercings may be worn in clinical; however, use of wearable electronic messaging device may violate facility policies. Please check with your instructor for institution specific rules.
11. When providing care in or visiting an area where uniforms are not required (i.e., psychiatric facilities or hospital libraries), the following regulations apply:
    a. Clothing must be clean and suitable for a professional setting.
    b. Jeans, sweatshirts, shorts, halter-tops and tight pants are inappropriate.
    c. Jewelry and makeup must be moderate.
    d. The Curry College Nursing ID badge and if provided to the student, the clinical agency ID badge must be worn unless the faculty member instructs otherwise.
12. Students must abide by any additional facility dress policies.

*Of Note post-licensure students (RN to BS and MSN) are not held to the above uniform requirements but rather should dress professionally and appropriate to the role specialty and practice setting expectations during practicum or direct care experiences.

3.11.2 Purchase of Uniforms

Students must purchase uniforms with the Curry Logo from the designated vendor:
Black scrub jacket w/ white logo embroidery (optional)
Purple scrub top w/ white logo embroidery
Purple scrub pant
*Purple scrub dresses or skirts may be substituted based on religious preferences. In this case, please allow additional time for special orders.

Accessories:
Name pin- 3-line w/ logo
Littmann Classic II SE stethoscope (recommended model)
or Littmann Lightweight stethoscope *(only 1 stethoscope required);* Stethoscope ID tag (recommended)
Penlight

3.12 Medication Administration (Pre-Licensure Programs)

Students are required to pass a clinical dosage calculation test at the beginning of each semester (with the exception of Nsg 2013) prior to administering medications in the clinical setting. Students must pass the Clinical Dosage Calculation exam with 100% mastery.

a. Students who do not pass on 2nd attempt get a verbal warning which is recorded on their CDAT; the student is not allowed to administer any medications or participate in the preparation of medications to a patient in the clinical setting.
b. Students who do not pass on the 3rd attempt get a clinical warning; the student is not allowed to administer any medications or participate in the preparation of medications to a patient in the clinical setting.
c. The FCC is responsible for notifying all clinical faculty of which student (s) may and/or may not administer or prepare medications to a patient in the clinical setting. (BS & MSN). For ASN students, this will be recorded on their clinical assessment.

Medication administration will always be directly observed by the clinical faculty. No medication is administered without the clinical instructor, DEU clinical scholar, or preceptor present. Faculty and students must follow the medication administration and patient identifier policies of the agency.

3.13 Evaluation of Clinical Performance

Clinical practice is graded on a pass/fail basis. Students who fail a clinical course will be required to repeat the associated theory course on a space available basis and will be unable to progress if the course is a prerequisite to another course.

3.13.1 Satisfactory Clinical Performance

Students are expected to demonstrate consistent and progressive mastery of nursing in the clinical area. Students' performance and behavior must be safe and appropriate at all times. Students are expected to meet the objectives of the clinical area with equal amounts of guidance and instruction as required by other students at the same level. Any student consistently requiring more guidance and instruction than expected at that level in the program will be issued a clinical warning. Only prepared students may practice in the clinical area.

For unsatisfactory clinical performance and/or behavior, the Faculty Clinical Coordinator will issue a clinical warning to the student that reflects areas of clinical concern. The Clinical Instructor will collaborate with the Faculty Clinical Coordinator in the development of this Clinical Warning. Both parties will review and agree upon the contents of the warning. Past clinical performance will be reviewed to identify prior performance issues. The Clinical Instructor and Faculty Clinical Coordinator attest that they have jointly written and approved the contents of this Clinical Warning prior to its issuance to the student. Students will receive a written statement of what the student must do to satisfactorily meet the clinical objective(s). Copies of the written warning will be placed in the student's record and given to the Clinical Course Coordinator. A written warning of unsatisfactory clinical performance and/or behavior may be given at any time during the semester but not during the hours of active clinical experience time. Continued unsatisfactory clinical performance and/or behavior will result in a course failure at any point during the semester.

Any student found to be unsafe in any interaction with patients will be immediately dismissed from the clinical area and the situation will be further investigated.

Students who are removed or withdrawn from a clinical agency in an independent practicum, for any reason, are not assured of an alternate placement and may have to repeat the course.

3.14 Clinical Attendance

As an inherent part of each clinical nursing course, the student is given planned experiences in a clinical agency. Accordingly, clinical experience is not an optional or an additive experience; it is intrinsic to the course. Therefore, all students are required to attend clinical as scheduled. If a student cannot attend a scheduled clinical experience, the student is responsible for notifying their instructor in advance but no later than 2 hours prior to the start of their clinical experience, except if an emergency is occurring. Switching days for on-campus experiential activities or off-site clinical experiences is not allowed.

Students must complete 100% of total on-campus experiential activities (lab and simulation), off-site clinical course hours during a semester, and meet clinical course objectives to successfully pass a clinical course.

A student who misses on-campus experiential activities and/or off-site clinical per course, for any reason (including lack of compliance with health clearances, CPR or required clinical orientation, illness) are at risk of not meeting the clinical objectives. Students who miss up to 20% of assigned clinical time will

have every reasonable opportunity to participate in activities such as virtual simulation, simulation, and/or direct care in order to meet the 100% assigned clinical time as approved by the Faculty Clinical Coordinator.

Students who miss 20% or greater of clinical time will not be guaranteed clinical make-up day or substitute activities, are at risk of not meeting the learning outcomes of clinical objectives. and therefore may be subject to failing the course. as determined by Nursing clinical attendance policies.

Switching days for on-campus experiential activities or off-site clinical experiences is not allowed. Any student-initiated absences due to clinical noncompliance or personal reasons (except medical or family emergency) will be subject to a clinical make up fee as follows $485 per 6-hour day, or $970 per 12-hour day, or pro-rated accordingly.

3.15 Simulation

Students may also be assigned to complete certain assignments in Nursing's simulation laboratories. These campus-based experiential activities including simulation may take place at the Curry College Nursing Simulation Center (CCNSC) locations at the Milton campus, or elsewhere on campus as appropriate. Students engaging in Simulation Based Learning Experiences (SBLE) will be motivated to learn, care about doing their best, and strive to improve.

3.15.1 Student Responsibilities and Code of Conduct During Campus Based Experiential Activities including Simulation

1. All clinical policies (including clinical attire) listed in the Nursing Program Policy and Information Booklet apply to on-campus experiential activities. Unless otherwise directed, students must arrive at simulation lab experiences wearing official Curry College uniform, nametag, and proper clinical attire as designated in the Nursing Program Policy and Information Booklet.
2. Students must arrive on time to the SBLE. Arriving late disrupts the learning process. Late students will not be permitted entry to an on-campus based experiential activity including simulation and will be given an unexcused clinical absence.
3. Students must contact their assigned simulation faculty if they are unable to attend a simulation event prior to the start of class.
4. Students must complete all required pre-simulation coursework and submit the required proof for admission to a SBLE.
5. Students must bring a laptop computer, any assigned paperwork, and the necessary equipment (i.e. stethoscope, watch, penlight, etc.) required to actively engage and participate in the SBLE. Use of computers and technology in the CCNSC is restricted to academic work and not for personal use.
6. Student behavior during on-campus based experiential activity including simulation should be professional and must reflect the responsibilities and guidelines set forth in *the Curry College Code of Student Rights, Responsibilities and Conduct* as well as the Nursing *Program Policy and Information Booklet*.
7. Students shall respect all resources, equipment and property within the Simulation Lab and adhere to the CCNSC Equipment Utilization and Responsibilities guidelines.

8. Students may not consume food or drinks in the CCNSC health assessment lab, skills lab, simulation rooms or debriefing areas.
9. Students shall demonstrate confidentiality of the SBLE before, during and following the on-campus clinical simulation experience. Students are required to read, complete, sign and submit a *Fiction and Confidentiality Agreement* annually prior to being permitted to engage in any SBLE.
10. Unless otherwise directed, students must arrive at simulation lab experiences wearing official Curry College uniform, nametag, and proper clinical attire as designated in the Nursing *Program Policy and Information Booklet*.
11. Students shall not take pictures or video on personal electronic devices as designated in the Fiction and Confidentiality Agreement. Cell phones may be utilized during break periods.
12. Each student learner is required to complete an evaluation and post-simulation assignment.

3.15.2 Campus -Based Experiential (Simulation/Lab) Attendance & Grading

1. SBLE are an integral component of the corresponding academic course and are required for successful completion of the course outcomes and objectives.
2. Student attendance at all scheduled SBLE and satisfactory completion of required coursework (i.e., pre-assignments, post-test, evaluations, reflective assignments, etc.) is mandatory for completion of the course.
3. Simulation is a pass/fail grade and requires students to prepare, attend and participate in all aspects of the coursework required of the SBLE to meet all the course outcomes.
4. The Simulation Operation Specialist and/or Simulation Educator/Faculty may remove any student exhibiting disruptive or unprofessional behavior that interferes with student learning.
5. Failure to comply with the formally outlined Participant Responsibilities & Code of Conduct will result in removal from the SBLE and will result in an unexcused clinical absence and/or disciplinary action(s) at the discretion of the Simulation Faculty, and/or Associate Dean of Nursing.
6. All absences will require appropriate make-up as assigned by the Simulation Faculty for successful course completion and academic credit.
7. To pass the clinical component of a course, students must pass both the offsite clinical and any related campus-based simulation/lab. Failing either the offsite clinical or simulation/lab component will result in an academic course failure.

3.16 Hand-Held or other Personal Audio/Communication Devices

The use of all mobile or cell phones, tablets, smart watches, or headphones/earbuds for personal use (texting, email, personal calls, or audio listening, etc.) is not allowed in the classroom, Nursing Simulation Center, or clinical setting. Unauthorized use of these devices during clinical will result in a clinical warning.

3.17 Fit for Duty

If faculty observe or are notified of a situation that affects a student's ability to perform safely in the classroom, laboratory/simulation, or clinical practice settings, the student will be asked to provide documentation verifying their ability for participation before continuing in the program. Students will

not be excluded from the program if they are able to safely perform the essential functions and requirements of the program with a reasonable accommodation.

3.18 General Medical Clearance

Nursing students must be fully able to participate in all aspects of the clinical experience. "Observational" and/or "light duty" status is not an option. Reasonable accommodations may require adjustments to the manner, timing, or setting in which educational or clinical activities are completed, provided that such adjustments do not fundamentally alter program requirements or compromise safety standards.

When participating in the clinical setting, nursing students must be adequately prepared to provide safe patient-centered care for patients. This requires the ability to calculate and administer appropriate dosages of medications, as well as to utilize assessment skills to implement appropriate patient care.

3.19 Concussion Management Plan

Any student who sustains a concussion must be evaluated by an appropriate health care provider to determine if classroom accommodations may be needed during recovery and to clear the student to attend clinicals. For student athletes, the athletic trainer is considered the appropriate health care provider. Any student who is evaluated by his or her own health care provider must provide documentation to the Curry College Health Center.

Once a concussion has been documented, the health center or athletic trainer will initiate a Banner 0729 report alerting the students' faculty and advisor of the concussion phase and recommendations for accommodations. A report will also be sent on an as needed basis to the Student Athlete Welfare Coordinator, Director of Accessibility Services, Office of Academic Success and the appropriate Nursing Track Coordinator. Students are expected to notify their clinical instructors of their concussion status in a timely manner.

To attend the clinical experience, nursing students must be, according to the Nationwide Children's Hospital Sports Medicine guidelines for academic accommodations, at Phase 5 for a minimum of 24 hours, prior to returning to the clinical setting. The athletic trainer or health center will communicate changes in the student's status through Banner.

3.20 Academic Integrity in Clinical

Any student found in violation of the Academic Integrity Policy for presenting false information in the clinical setting (please see the Academic Integrity Violation Policy in the *Curry College Course Catalog*) will receive a clinical failure and will be subject to review by Nursing's Academic Issues Committee for possible removal from the course and/or major.

4. EXAMINATION POLICIES

4.1 Course Examination/Special Considerations

Students who believe that they need accommodations are encouraged to contact the Director of Accessibility Services (617-333-2385) as soon as possible to ensure that such accommodations are implemented in a timely fashion. Students enrolled in PAL should work with their PAL instructors (and,

in some cases, the coordinator of PAL), who will work with the Office of Accessibility Services to determine appropriate disability-based accommodations. Students are responsible for providing each instructor every semester documentation from Accessibility Services or PAL regarding any accommodations.

4.2 Missed Exams

Students are permitted to take each course exam or quiz only once. If a student is unable to take an exam at the scheduled time, they must notify the course faculty as soon as possible. At the discretion of the faculty approved make-up exams will be offered and could be administered in an alternate format

4.3 Academic Integrity During Exams

1. During an exam or quiz, all non-essential items will be removed from desktops and students will be randomly assigned seats.
2. All bags, books, keyboard covers, cell phones, electronic devices and personal belongings will be left at the front of the room. Cell phones and electronic devices must be turned off.
3. Students should use the bathroom prior to beginning an exam.
4. Online testing will be administered through LockDown Browser or Examplify.
5. Any student found to be in violation of the Academic Integrity Policy for cheating will receive a zero on the exam (please see the Academic Integrity Violation Policy in the *Curry College Course Catalog*) and will be subject to review by Nursing's Academic Issues Committee and possible removal from the course and/or major.
6. Any violation of the Academic Integrity policy will be placed on file in the Academic Affairs office through the issuance of an Academic Integrity violation alert.

4.4 Testing Competency on Standardized Exams

The purpose of standardized testing is to evaluate students relative to national norms and to identify students who may have difficulty with the NCLEX-RN examination so that they may receive appropriate help with content mastery. Standardized exams may also be used for program evaluation. The standardized exams may vary from year to year as new test forms become available. Currently, all pre-licensure students are expected to take the comprehensive predictor exam in their final semester. Exams may be associated with course fees.

5. ADDITIONAL INFORMATION

5.1 Curry College Student Groups, Clubs and Activities

Students are encouraged to participate in student clubs, groups, and professional organizations. The three groups specific to Nursing at Curry are The Curry College Student Nurses' Association (CCSNA), Black Indigenous People of Color (BIPOC) Student Nurses, and Men in Nursing.

Curry College Student Nurses' Association (CCSNA) is an official component of the Massachusetts Student Nurses Association. All nursing majors are encouraged to join CCSNA.

The purposes of the CCSNA are:

1. To assume responsibility for contributing to nursing education to provide for the highest quality health care.
2. To provide programs representative of fundamental and current professional interest and concerns.
3. To aid in the development of the whole person and her/his responsibility for the health care of people in all walks of life.

The functions of the CCSNA are:

1. To have direct input into the standards of nursing education and to influence the education process.
2. To promote and encourage participation in community affairs and activities towards improved health care and the resolution of related social issues.
3. To represent nursing students to the consumer, to institutions and other organizations.
4. To promote and encourage student participation in interdisciplinary activities.
5. To promote and encourage recruitment efforts, participation in student activities and educational opportunities regardless of the person's race, color, creed, gender, lifestyle, national origin, age or economic status.

Active members of the CCSNA include all students enrolled in the Nursing major who register as a National Student Nurses' Association member. See the Student Nurses' Association page on the Curry College Website in the Clubs and Activities area within the Student Life Section for more information about the club and how to register. The current officers are posted on the CCSNA bulletin board in the Kennedy Building. Any questions about membership in this organization should be directed to the CCSNA officers. The National Student Nurses' Association awards scholarships to selected nursing students. Please contact your CCSNA officers for information about scholarships.

BIPOC Nursing Club

Mission: The BIPOC Nursing Club aims to foster a welcoming community for Black Indigenous People of Color at Curry. Our mission is to promote equality, representation, and diversity for aspiring nursing students. Through teamwork and collaboration, we hope to provide a safe space for future health care professionals searching for educational and leadership opportunities.

Vision: The vision of the BIPOC Nursing Club is a safe space for students of color in a rigorous major. This club will provide support, networking opportunities, and mentorship for nursing majors in need of a club that represents their identity and future goals.

Curry College is committed to uplifting and supporting Black, Indigenous, and People of Color (BIPOC) nursing students throughout their academic and professional journeys. As future healthcare leaders, BIPOC students bring vital perspectives, cultural knowledge, and lived experiences that enrich the field of nursing and contribute to more equitable, compassionate care for all communities.

Our goal is to:

1. Foster a supportive environment that champions academic excellence and professional growth for BIPOC nursing students.

2. Provide access to programs and events that reflect the diverse interests, challenges, and goals of BIPOC students in healthcare.
3. Encourage personal and professional development rooted in cultural pride, leadership, and advocacy for health equity.

The functions of the BIPOC Nursing Club are:

1. Take part in shaping nursing education by offering your insight and lived experiences.
2. Engage in community health efforts that address racial and ethnic health disparities.
3. Collaborate with interdisciplinary teams and other cultural organizations on and off campus.
4. Join inclusive student groups and take advantage of educational opportunities, scholarships, and leadership roles designed to elevate underrepresented voices.

Curry College encourages all BIPOC nursing students to explore resources such as the National Student Nurses' Association (NSNA), and the Black Nurses Association (BNA) which offers networking, scholarships, and leadership pathways.

Men in Nursing is a club/organization that seeks to provide support inside and outside of the classroom for all students, especially those pursuing careers in the health care. This organization helps students bridge connections on-campus and off-campus to help them be successful and encourage them to continue to pursue their goals. This club is currently paused as leadership succession is in process.

5.2 Professional Behavior

It is expected that students will maintain professional, respectful relationships with their patients and their families, staff members, faculty members, college staff and fellow students. Students are expected to refrain from hostile, intimidating, and/or threatening behavior. Students are expected to adhere to the Curry College Code of Conduct. Students should be aware that in certain circumstances, college disciplinary records regarding their conduct are subject to being shared with school officials with a legitimate educational interest, including, but not limited to, faculty in Nursing.

5.3 Social Media Policy

The Health Insurance Portability and Accountability Act (HIPAA) provides for protection of personal health information. Therefore, Curry College Nursing forbids the disclosure of agency (hospital, clinic, nursing home), patient and/or family private health information on any type of social media. Curry College Nursing does not allow posting of ANY information or pictures related to any clinical experience (including but not limited to Instagram, Snapchat, Facebook, Twitter in both private or public posting options). Students are also accountable for adhering to all other specific course or agency guidelines related to personal electronics. If a student violates any of these policies, Curry College has the right to take appropriate academic and/or legal action up to and including dismissal from the school.

5.4 Pledge of Confidentiality

To follow HIPAA regulations, students will complete instruction on the pertinent HIPAA regulations and sign a pledge of confidentiality. Students are required to adhere to the federal rules and regulations regarding patient confidentiality (HIPAA) when in or out of the health care environment and when accessing social network systems.

5.5 Email

Curry College Nursing follows the College's Community Standards & Accountability with regards to official College communication including communication from Nursing to occur exclusively through Curry.edu e-mail. Information e-mailed to Curry student e-mail accounts is considered to be sufficient public notification to all students. Nursing faculty and staff expect that email will be read in a timely manner. The student's official Curry College email address is the destination to which the program will send email communications. An unread email is NOT an acceptable excuse for a "missed communication." Information concerning invitations to nursing functions, scholarship availability, and other important information will be emailed using the student's Curry College email address.

Civility is expected in all emails. Disrespectful or profane emails will not be tolerated. *The Curry College Code of Conduct* in the *Student Handbook* provides additional guidance for civil and academic discourse. Violations may be referred to Student Affairs for further review in the Community Standards process.

5.6 Course Fees

Traditional students are assessed a fee for participation in courses with a clinical or laboratory component. This clinical fee partially covers the cost of student professional liability insurance, the cost for clinical instruction, the cost of simulation supplies, and costs incurred related to providing clinical practice and professional accreditation of the program. Other programs through the Division of Continuing Education and Graduate Studies including Cohort based programs have these fees already included in the tuition.

5.7 Graduation

The Registrar certifies all Associate, Baccalaureate and Master Level graduates of the College. ***Each student is responsible for ascertaining that they have completed all graduation requirements.***

5.8 NCLEX-RN Application Process

Students must be graduates of the College with a completed nursing major before applying for licensure. Students are eligible to take the NCLEX-RN only ***after their official graduation date is conferred***.

Nursing will provide prelicensure students (ASN, Traditional, ACCEL and AE-MSN) with instructions on how to complete the application for licensure in Massachusetts. If a student intends to obtain licensure in a state other than Massachusetts, the individual student is responsible for obtaining the appropriate state application. (see a Candidate Bulletin). The Massachusetts application includes questions on moral character, prior court convictions, pending cases and disciplinary actions against licenses or certifications. The Board of Registration in Nursing has a good moral character statement. Students who have concerns about the moral character clause or who have a court record should consult with the Associate Dean or Assistant Dean.

Students requesting testing accommodations for NCLEX-RN must complete and submit required documentation as outlined by the Board of Nursing for the desired state in which they are seeking licensure. See the nursing Senior Administrative Assistant for more information.

5.9 Surveys and Program Evaluation

Periodically, surveys are given to students and graduates to elicit information on program effectiveness and attainment of program outcomes. We ask for your assistance in completing these surveys and returning them promptly. This information is needed for reviewing the curriculum and for data that must be supplied to regulatory agencies. There is no release of individual data.

The faculty is always willing to discuss student and graduate perceptions of curriculum, policies, clinical agencies or anything else affecting the Nursing program. After graduation, it is helpful if graduates keep the college apprised of current addresses, name changes and career progress. We would like to have information on where you are working, what you have accomplished and in general, what you are doing. Please keep us informed about all the great things you will be doing!

NURSING ORGANIZATION

Committee Membership

1. Academic Issues Committee

Janet Ambrogne (AY 2026-2028)
Lisa Furtado (AY 2026-2028)
Joy Garmaise-Yee (AY 2025- 2027)
Gerta Mallei (AY 2025-2027)
Julianne Walsh (AY 2025-2027)
Alternates: Karen Doherty and Barbara Pinchera (AY 2026-2028)
Ex Officio: Jennifer Deneault-Associate Dean

2. By-Laws & Nominating

Casey Burnett (AY 2025-2027)
Jessica Kreiser (AY 2026-2028)

3. Curriculum

Barbara Pinchera – Nursing Chairperson (AY 2025-2027)
Chimezie Agomoh (AY 2026-2028)
Debra Bingham (AY 2026-2028)
Lisa Furtado (AY 2026-2027)
TBD (AY 2026-2027)
Ex Officio: Jennifer Deneault– Associate Dean

4. School Evaluation Committee (co-chairs)

Donna DelloIacono (AY 2026-2028)
Karen Doherty (AY 2025-2027)
Jennifer Jennings (AY 2025-2027)
Joy Garmaise-Yee (AY 2026-2028)

5. Educational Outcomes

Debra Bingham (AY 2026-2028)
Tonya Boyd (AY 2026-2027)

Jacqueline Carroll (AY 2025-2027)
Donna DelloIacono (AY 2026-2028)
Julie Grady (AY 2025-2027)
Lisa Furtado (AY 2025-2027)
Ex Officio: Olivia Howley, Jennifer Deneault, Amanda Durand, Christina Fisher

6. Faculty Development and Recognition

Debra Bingham (AY 2026-2028)
Jacqueline Carroll (AY 2026-2028)
Julie Grady (AY 2025-2027)

7. Simulation Advisory

Donna DelloIacono (AY 2025-2027)
Kristy Flores (AY 2026-2028)
Lisa Furtado (AY 2025-2027)
Jennifer Jennings (AY 2025-2027)
Ex Officio: Meghan Drottar, Colin Winslow

Student Participation on Standing Committees

Student participation on various nursing faculty committees and at the monthly School meetings is encouraged .and provided for in Nursing. Specifically, the faculty invites participation of students on the Nursing Department, Curriculum, and Educational Outcomes Committees meetings. The School Evaluation and Academic Issues Committees do not have student representation. Student representatives for all tracks/programs (ASN, Traditional, ACCEL, AE-MSN, RN to BS and MSN) are encouraged to participate in the Nursing governance process. If interested, please indicate your willingness to be a committee member to the Committee Chairperson or track coordinator.

Nursing By-Laws

Preface:

Whereas, we the faculty of Nursing at Curry College, believe that a clear and simple organizational plan promotes a democratic and cohesive action in upholding the stated philosophy and objectives of the School, and

Whereas, we believe that more effective action results when standing committees are established to carry out the overall tasks of the School, and, when ad hoc committees are established as the need arises.

Therefore, we have developed bylaws for Nursing, which will empower the total membership to act as a Committee of the Whole in all areas of the educational program not otherwise delegated to standing or ad hoc committees.

Article I: Name

This organization shall be known as the Nursing Faculty Organization, Curry College (referred to in this document as the School Organization).

Article II: Purpose

The purpose of this organization shall be to formulate, implement, evaluate, and revise policies affecting Nursing, in accordance with College policies and the current Curry College AAUP Agreement.

Article III: Functions

The functions of this organization shall be to:

A. Define, implement, and revise as necessary, the mission, goals and outcomes of Nursing, which shall reflect and be in concert with the mission of Curry College.
B. Determine Nursing policies related to the:
    - Recruitment, admission, promotion, and welfare of students.
    - Recruitment, selection, appointment, evaluation and promotion of faculty.
    - Formulation, implementation, evaluation, and revision of the curriculum for the various programs of Nursing.
C. Promote scholarly activities relevant to Nursing.
D. Consider and act on recommendations of Nursing standing and ad hoc committees, individual faculty members, the student body of Nursing, and/or extra sources.
E. Make recommendations (as needed) to the appropriate bodies within Curry College.

Article IV: Membership

Nursing Organization shall be composed of all full-time faculty and senior lecturers in Nursing. All members will have one vote.

Representatives of the Nursing student body shall serve in a consultative and advisory relationship to the Nursing Organization and committees.

Article V: Meetings

Section 1: Regular meetings shall be held during the academic year according to the academic calendar, and at other intervals as needed.

Section 2: Lecturers and associate lecturers may attend any meeting of the Nursing Organization except for meetings of the DEC when evaluation of faculty is occurring.

Section 3: Student representatives may attend any meeting of the Nursing Organization, unless in executive session.

Section 4: The annual meetings of the Organization shall be held in May of each year.

Section 5: Special/urgent meetings shall be called by the Chairperson or upon the request of two faculty members of the Organization.

Section 6: Sixty percent of the membership shall constitute a quorum[1].

Section 7: The meeting agenda shall consist of the following:

A. Call to order by the Chairperson
B. Reading and approval of the minutes of the previous meeting
C. Dean's Report/Associate Dean's Report/Assistant Dean's Report
D. Student Input

E. Old Business
F. Reports
   a. Reports of standing committees
   b. Reports of ad hoc committees
   c. Report from track coordinators
   d. Clinical report
   e. Faculty and Staff input and discussion
G. New Business
H. Announcements and good of the order
I. Adjournment

Article VI: Officers and Duties of Officers

Section 1:

A. The Chairperson of Nursing, by position, shall be the Chairperson of the School Organization.

Section 2:

The Chairperson of the Nursing Organization shall:

A. Preside at all meetings of the Nursing Organization.
B. Prepare and circulate an agenda at least one week prior to the meeting.
C. Call special/urgent meetings of the Nursing Organization.
D. If the Chairperson is unable to preside at a Nursing meeting, the Chairperson will appoint a coordinator to preside at that meeting.

Section 3:

The Administrative Assistant shall:

A. Keep minutes of each meeting.
B. One week prior to the next Nursing meeting will distribute the minutes to all members.
C. When the minutes have been reviewed, corrected, and approved, the corrections will be made on the electronic file by the Administrative Assistant.

Article VII: Standing Committees

Section 1: The work of the faculty shall be carried on by Standing Committees as directed in these Bylaws and such other special committees as the Chairperson and/or faculty may deem necessary.

Section 2:

Each Standing Committee shall:

A. Review its functions annually and establish priorities for its activities.
B. The Chairperson of each committee shall provide a calendar of meetings to the department Administrative Assistant at the beginning of each semester. Outlook Calendar invitations to be sent to faculty and staff with the exception of AIC & DEC.
C. Recommend appointment of such sub-committees as are needed.

D. Provide a verbal report at each monthly Nursing meeting.
E. Direct recommendations as needed to the Nursing Organization.
F. File electronic minutes of its proceedings.

Section 3:
The Standing Committees of the Nursing Organization shall be the following:

A. Academic Issues
B. Bylaws/Nominating
C. Curriculum
D. School Evaluation
E. Educational Outcomes
F. Faculty Development and Recognition
G. Simulation Advisory

Section 4:
Membership of Standing Committees:

A. Faculty members of all Nursing Standing Committees shall be elected by the members of the Nursing Organization, at the last Nursing meeting of the spring semester. The beginning and ending term time frames will be purposely staggered to allow for a mixture of new and returning members. Members will be determined by plurality[2] vote.
B. Committee chairpersons shall be elected by plurality[2] vote from the committee membership at the first committee meeting of the academic year, unless otherwise stated.
C. Two Year Terms: Membership terms shall be for two years. A maximum of two consecutive terms shall apply, with the exception of Educational Outcomes Committee
D. Replacement elections: Replacement elections shall be held at regularly scheduled department meetings. Newly elected members serving as replacements shall serve the remainder of the vacated term. Such term shall not count towards the term limits unless the term was vacated before the start of the term itself (e.g. over the summer)
E. Begin/End Dates: Terms shall end on May 31st and begin on June 1st
F. Eligibility: To be eligible to serve when "years of service" is required to serve on a committee, members must have served in the full-time or senior-lecturer capacity for the required number of years by the time the term of service begins.
G. Committee business brought forward to Nursing shall be decided by majority 2/3 vote.

Section 5:
Amendment:

A. Add Amendment by Plurality: These By-laws may be amended at any regular or special meeting of the faculty by a two-thirds vote of the faculty members present and voting, provided written notice of the proposed amendments shall have been given to all members two weeks prior to the meeting.
B. Amendment by Unanimous Vote: These Bylaws may be amended without previous notice at any regular or special meeting of the faculty by a unanimous vote of all members present.

Section 6:

Description of the Standing Committees

A. Academic Issues Committee

1. Membership - includes five (5) faculty members plus two (2) alternate faculty members.
    a. Eligibility: 1 year of service at Curry College
2. Functions
    a. Periodically reviews, evaluates, and proposes policies related to academic progression criteria and other academic issues
    b. Reviews and makes determinations on student appeals for exceptions to established Nursing policies
    c. Serves as a review board to hear and make recommendations relating to student issues of professional and academic conduct. (Regarding sexual harassment issues, procedures as described in the current *Curry College Student Handbook* and Curry College AAUP Agreement will be followed.)

B. Bylaws & Nominating Committee

1. Membership - includes at least two (2) elected members.
    a. Eligibility: 1 year of service at Curry College
2. Functions
    a. Suggests or receives any proposed revisions or amendments of the bylaws.
    b. Carries out procedures for amending these bylaws.
    c. Prepares a ballot for committee elections during the May meetings.
    d. Carries out the election procedure.
    e. Annually reviews and evaluates the bylaws of the Faculty Organization.
    f. Tracks committee memberships including terms, start/end dates, chair/role

C. Curriculum Committee

1. Membership - includes the Nursing Chairperson and four (4) elected representative members. Associate Dean serves as Ex-Officio
    a. Members should represent different components of the curriculum when possible.
    b. The Nursing Organization can choose to function as a Committee of the Whole.
    c. The committee will be co-chaired by the Nursing chairperson and a co-chairperson elected by the committee.

2. Functions
    a. Periodically reviews, evaluates, and revises the mission and goals and other curricular aspects of the Nursing program, and recommends to the faculty programs, policies and curriculum changes whenever indicated.
    b. Plans a nursing program of study that reflects the stated philosophy and mission of both Nursing and College.

c. The Nursing Chair, or the Chair's appointed designee serves as the liaison between the School of Nursing and Health Sciences and other Academic Schools of the College.

D. School Evaluation Committee (DEC)

Membership and functions are mandated as described in the current Collective Bargaining Agreement (CBA), Article XV: Evaluation of Faculty.

1. Membership
   a. Nursing DEC functions as a committee of the whole (Article XV.B.1).
   b. Members must be a full-time faculty or a senior lecturer (Article XV.B.2).
   c. Eligibility: 1 year of service at Curry College

2. DEC Co-Chairs
   a. Will equally share DEC responsibilities (Article XV.B.3).
   b. Terms may be renewed (Article XV.B.3).

3. DEC Co-Chair Succession Planning:
   a. Maintain a total of four (4) incumbent Co-Chairs.
   b. Incumbent Co-Chairs may renew terms.
   c. Elect **two (2) Co-Chairs** each year at the College scheduled final Spring meeting (Article XV.B.3).
   d. Incumbent Co-Chairs will notify the Provost of the newly elected members (Article XV.B.3).

4. Co-Chairs Functions – CBA (Article XV.C.a-g)
   a. Schedule all DEC meetings, as listed in the annual academic College calendar, and manage the voting process for DEC evaluations, promotions, and rolling contract applications.
   b. Upon request of the DEC candidate, consult with candidates before their anticipated DEC evaluation.
   c. Advise candidates their DEC file content should conform to the CBA "Same Standard" document criteria based on rank or desired promotion rank.
   d. Ascertain completeness of each submitted DEC file.
   e. Chair the elections of DEC Co-Chairs and the Chairperson and forward the recommendations to the Provost. Per the CBA, Nursing Chairperson manages elections for Track Coordinators.
   f. Once the upcoming academic year DEC Roster has been published: Share the DEC roster to notify all faculty who are scheduled for a DEC Evaluation for that academic year.
   g. Adhere to DEC Procedures as outlined in the CBA (Article XV.E.1-16).

E. Educational Outcomes Committee

1. Membership

a. Six (6) faculty members, one each from the Traditional, RN-BS, ACCEL, AE-MSN and MSN programs and one (1) At-Large member.

2. Functions
   a. Ensure that the evaluation plan is implemented as scheduled
   b. Review the collection of data related to the program outcomes yearly
   c. Present the data and an analysis and/or summary of the data for the previous academic year each October to the Nursing faculty for discussion
   d. Review course materials such as, standardized testing results and act as a resource for faculty for advice related to program outcomes
   e. Review course syllabi and clinical evaluation tools for consistency with the program outcomes
   f. Review and revise the Nursing evaluation plan as needed
   g. Recommend changes in program outcome measurement tools as needed
   h. Review progress concerning the goals of the program annually

F. Faculty Development & Recognition Committee

1. Membership - Includes minimum of three (3) elected members. Membership should represent all faculty ranks (assistant professor, associate professor, full-time professors and senior lecturer) when possible.
2. Function
   a. Periodic review of faculty development needs utilizing the Faculty Aggregates Survey
   b. Annual review of faculty composition utilizing the Faculty Aggregates Survey
   c. Plan and implement faculty development initiatives at least annually based on faculty needs and interests utilizing the Faculty Aggregates Survey
   d. Seek out and oversee the selection process for faculty awards (i.e.: Daisy Award), and other recognition opportunities.

G. Simulation Advisory Committee

1. Membership- Permanent members include at least three elected faculty members, one of which must have simulation experience, the Director of Simulation and Experiential Learning and the Simulation Operations Specialist (Ex Officio).
   a. Chair of Simulation Advisory Committee should be a full-time faculty member
2. Functions

a. Creates policies for the Curry College Nursing Simulation Program (CCNSP) consistent with the INACSL (International Association for Clinical Simulation and Learning) standards.
b. Sets priorities for space and resource utilization.
c. Reviews simulation proposals per protocol and makes implementation recommendations.
d. Assesses adequacy of resources and makes budgetary recommendations.
e. Reviews CCNSP utilization and evaluation data and reports significant findings to the Curriculum Committee, and or the CCSON.
f. Make recommendations to maintain competency and compliance and facilitate learning opportunities in collaboration with faculty and the Faculty Development and Recognition Committee.
g. Contributes to the application process for INASCL reindorsement and other simulation-based accreditation.

ARTICLE VIII: Special Ad Hoc Committees

Section 1: Ad hoc committees shall be established by the Nursing Chairperson and/or faculty as the need arises.

Section 2: Search committee, a former standing committee, shall be considered an ad hoc committee, which shall function as needed.

Section 3: Membership shall consist of not less than two (2) faculty members including a convener who shall be selected at the time the committee is established.

Section 4: The specific functions of the committee shall be designated at the time the committee is established, in accordance with the general provisions of the Bylaws.

Section 5: Meetings shall be held as necessary for the completion of the assigned task. The committee shall establish its own quorum[1], which, in any event, shall be more than one person.

Section 6: The committee shall submit an electronic report of its activities upon completion of its assigned task.

Section 7: The committee shall be dissolved upon completion of its assigned tasks.

ARTICLE IX: Elections

Section 1: Elections shall be held by secret ballot at the Nursing meetings in May.

Section 2: The convener of the Bylaws/Nominating Committee shall appoint the tellers.

Section 3: A plurality vote shall determine the committee composition. In case of a tie, another vote shall be taken.

ARTICLE X: Parliamentary Authority

Robert's Rules of Order shall serve as the parliamentary authority of the Nursing Organization.

ARTICLE XI: Amendments

Section 1: These Bylaws may be amended at any regular or special meetings of the organization by a two-thirds vote of the faculty members present and voting, provided written notice of the proposed amendments shall have been given to all members two weeks prior to the meeting.

Section 2: These Bylaws may be amended without previous notice at any regular or special meeting of the Nursing Organization by a unanimous vote of all members present.

Definition of Terms

1. Quorum - a quorum of an assembly is such a number as must be present in order that business can be legally transacted. The quorum refers to the number present, not to the number voting**.**
2. Plurality- in an election, a candidate has a plurality when she/he has a larger vote than any other candidate.
3. Majority - more than half the votes cast, ignoring blanks.

References

Robert, H.M. III, Evans, W.J., & Cleary, J. W. (Eds.). (1990). *Robert's Rules of Order Newly Revised* (9th ed.). New York: Scott, Foresman & Company.

Resources

Agreement between Curry College and Curry College AAUP (latest version)

MAINTENANCE OF SCHOOL, STUDENT AND GRADUATE RECORDS

The College publishes policies for faculty, student, and health record retention and destruction at https://www.curry.edu/assets/Documents/About-Us/Records-Retention-Destruction-Policy.pdf. In addition, Nursing adheres to these policies for maintenance and retirement of school, faculty, student and graduate records:

1. Official grades and student transcripts for all current students and graduates are maintained by the Registrar's Office in perpetuity.
2. Nursing maintains student/graduate files that include clinical evaluations for a period no less than three (3) years after graduation.
3. The College's Health Services, in compliance with Department of Public Health Regulations, independently maintains immunization records for traditional students.

4. Nursing maintains official documents pertaining to the Nursing Program's approval and accreditation status.
5. Catalogs, course descriptions, and information regarding the Program's curriculum are maintained by the Registrar's Office in perpetuity.

Appendix: Fiction and Confidentiality Agreement

The purpose of simulation-based healthcare training is for students to develop skills, including judgment and reasoning, for the care of real patients. Using patient simulators and simulation teaching techniques, simulation facilitators will recreate realistic patient care situations. The realism of each simulation may vary depending upon the learning goals for the session. The simulated environment and patient have certain limitations in their ability to exactly mirror real life.
When participating in the simulations, the student role is to assume all aspects of a practicing healthcare provider's professional behavior. Additionally, when a gap occurs between simulated reality and actual reality, it is expected that the student tries to understand the goals of the learning session and behave accordingly.

During a student's time in the nursing program at Curry College, students will participate in simulation, be observed by others, and observe the performance of others in managing clinical events.
To maintain the learning, safety, and integrity of the simulation environment, please maintain confidentiality regarding the performance of others and the details of the simulation scenarios. Sharing information about scenarios with students who have not yet participated is considered academic misconduct or cheating. ONLY approved electronic devices are to be used in this setting such as cell phones, iPods, laptops, or iPad/tablet(s) that have learning resources to assist with the simulation. No audio recording, video recording, or digital image taking are permitted by students during this simulation.

Instructor Responsibilities:

- Create goal-oriented, practical simulations based upon measurable learning objectives.
- Add enough realism to each simulation so the learner receives sufficient cues to identify and solve a problem.
- Create and maintain a safe, productive learning environment.
- Maintain the integrity of simulation learning activities.
- Provoke interesting and engaging discussions, fostering reflective practice.
- Identify performance gaps and help close the gaps.

Learner Responsibilities:

- Suspend judgment of realism for simulation in exchange for the promise of learning new knowledge and skills.
- Maintain a genuine desire to learn even when suspension of disbelief becomes difficult.
- Treat the simulated patient with the same care and respect due an actual patient.
- Maintain confidentiality regarding the performance of others and the details of the simulation scenarios.
- Arrive on time, prepared, with all required supplies, and actively participate in simulation learning experiences

Video, Photo, Audio, & Data Collection Release:

- I authorize Curry College Nursing personnel to livestream video and/or record me (video, photograph, digital image, and audio) in simulation experiences and show/play videos, audios, and/or photographs taken of me during simulation while participating in that session. Recordings are never stored beyond the session.
- The Curry College Nursing may at times obtain and utilize photographs or video images or audio recordings of students in the simulation lab setting for educational use and accreditation purposes, all of which will remain confidential.
- Data collected from the simulation experience will be de-identified and used as aggregate data for simulation program evaluation purposes.
- The Curry College Nursing may at times obtain photographs or video images of students in the simulation lab setting for use in print or electronic media for purposes of publicity and/or marketing. The College will not utilize these images without obtaining an expressed written authorization from the student to publish their image, which will be without compensation.

By signing below, I acknowledge that I have read and understood this statement and agree to maintain confidentiality about any observations, the performance of individuals, and the simulation scenarios themselves, and consent to recordings as expressed herein.

_____

Name

_____ _____

Signature Date

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Nursing Reserves the right to alter the policies and curriculum of the nursing program at any time