

Instructions to process F-1 Transfer to Curry College

This form is intended to confirm SEVIS transfer eligibility in accordance with the F-1 regulations of the U.S. Citizenship and Immigration Service (USCIS). It is required of **all** international students currently in the U.S. in F-1 status, regardless of whether or not the student intends to travel outside of the U.S. before beginning studies at Curry College. **The student and the Designated School Official must complete this form in order for Curry College to issue a Certificate of Eligibility for Nonimmigrant (F-1) Student Status (SEVIS Form I-20).** Please follow the instructions below:

- 1) Notify the school that currently sponsors your F-1 status of your academic acceptance and intent to transfer your F-1 SEVIS record to Curry College. A Designated School Official at your current school will need to:
 - a. *Complete and sign "Section 2" of this form*
 - b. *Enter into SEVIS your intent to transfer to Curry College*
 - c. *Enter into SEVIS a "transfer release date" on which your electronic record will become accessible to Curry College for processing.*

Please make certain of your decision to transfer as well as the official release date, as your current school can only release your SEVIS record to one school. Also, please be reminded that:

- Transferring your SEVIS record during a period of authorized F-1 Optional Practical Training (OPT) will cancel your OPT employment authorization.
 - Your SEVIS record must be released to Curry College within 60 days of your current program completion date (or within 60 days of the end of your OPT).
 - If you are unable to obtain the signatures on this form, contact our office at international@curry.edu
- 2) Return this form to Curry College via email to international@curry.edu after your DSO has completed Section 2, along with copies of all of the following immigration-related documents as PDF or TIFF files:
 - a. Copy of the biography data page(s) of your unexpired passport including the passport expiration date page
 - b. Copy of most recent F -1 visa's data page
 - c. Copy of most recent I-94 form record, printed from <https://i94.cpb.dhs.gov>
 - d. Copies of all of your previous I-20 forms issued by every you school attended in the U.S on an F-1 visa

PLEASE E-MAIL ALL DOCUMENTS TO International@curry.edu

- 3) Curry College will issue a "Transfer Pending" I-20 once we have a complete file and **after** the SEVIS transfer release date noted on the completed page 2 of the Eligibility Confirmation for F-1 Transfer form.
- 4) You are eligible to remain in the US while you transition to Curry College. If you choose to depart the US, you will need to present the following documents to re-enter the US in F-1 student status:
 - a) Valid passport
 - b) A valid F-1 visa in your passport
 - c) Your new Curry College Transfer Pending SEVIS Form I-20
 - d) We also encourage you to travel with proof that you have paid your SEVIS fee. To obtain a SEVIS fee payment confirmation receipt, please go to www.fmjfee.com.
- 5) You must complete the transfer process by reporting to the Curry College Office of International Students Services (ISS) **no later than 15 days after the start date indicated on your Curry College SEVIS Form I-20**. Failure to report to the ISS by this deadline could jeopardize your F-1 student status.

Please keep this page for your records and submit a copy of the completed Eligibility Confirmation for F-1 Transfer Form to Curry College International Student Services at international@curry.edu

Section 1: To be completed by student

Name and Date of Birth:
(Please print):

Family / Last Name *Given / First Name* *Date of Birth (mm/dd/yyyy)*

Curry ID#: _____

Most Recent (or Last) Address in the U.S.:
(this may be the address of your residence at your current school)

Street Number *Street Name* *Apt. #*

City *State* *Zip Code*

E-mail *Phone*

Traveling outside the U.S. before Curry program start: YES / NO (please circle)

- If YES, please provide date of departure from the US _____ and your return date to the US _____
- And your destination outside the US _____ (mm/dd/yyyy) (mm/dd/yyyy)

Name of Current School: _____

I hereby authorize a Designated School Official (DSO) at the school named above to complete Section 2 of this form and return it directly to the Office of International Student Services at international@curry.edu on my behalf. I grant Curry College permission to contact a DSO at the above school to discuss the transfer of my SEVIS record if necessary. I give my permission to ISS to access my US arrival/departure information, from the US Customs and Border Protection website: [http:// www.cbp.dhs.gov/I94] If required for ISS officials to confirm continued lawful status, in order to meet SEVIS reporting requirements or for ISSO processing or providing benefits. I confirm that the information listed above is correct to the best of my knowledge.

Signature: _____

Date: _____
(mm/dd/yyyy)

Section 2: To be completed by a Designated School Official (DSO)

Ask the Designated School Official (DSO) at your current institution to complete this form. If you are unable to obtain the signatures on this form, contact our office at international@curry.edu

Curry College School Code: BOS214F00112000

A. VERIFICATION OF F-1 STUDENT STATUS INSEVIS

The transfer for the above-referenced student has been entered into SEVIS. The following information is provided in order for the transfer of the SEVIS record to be processed by Curry College in accordance with 8 CFR 214.2(f)(8)(ii)(C).

- **F-1 Student's SEVIS Identification Number:** N
- **Last date of attendance in current program:** month [] day [] year []
- **End date of current OPT period (if applicable):** month [] day [] year []
- **F-1 Student's Transfer Release Date in SEVIS:** month [] day [] year []

B. STUDENT'S ELIGIBILITY FOR TRANSFER BY NOTIFICATION (choose one)

- I hereby confirm that, to the best of my knowledge, the above-referenced student is considered to be maintaining lawful F-1 status and is eligible for transfer.
- I hereby confirm that, to the best of my knowledge, the above-referenced student is currently participating in OPT and has met all SEVIS reporting requirements and has not exceeded the permitted days of unemployment.
- I hereby confirm that, to the best of my knowledge, the above-referenced student is **not** eligible for transfer for the following reason(s). [Please attach separate sheet if you need additional space]:

Name of School *Phone Number* *E-mail Address*

DSO Name (printed) *DSO Signature* *Date (mm/dd/yyyy)*