



Optional Practical Training Application Instructions

Curry College Admission Office

1071 Blue Hill Avenue

Milton, MA 02186

Ph (617) 333-2210; Fax (617) 333-2114; E-mail curryadm@curry.edu

www.curry.edu

If you have been a full-time student who has maintained status for one full academic year and you would like to apply for Optional Practical Training (OPT) which is directly related to your field of study, please follow the guidelines below:

PLEASE NOTE: You must apply for OPT prior to the completion of all course requirements for your degree. You should apply no earlier than 90 days prior to completion of studies and no later than 30 days prior to completion of studies for post-completion OPT.

1. Please complete the following form:

- I-765 – Application for Employment Authorization

2. Please gather the following items:

- A check in the amount of **\$380** made payable to: **US Department of Homeland Security**
- Original Form I-20 from Curry College with DSO and student authorizing signatures as well as DSO recommendation for OPT noted on I-20 (**get this from P/DSO**)
- Copy front and back of original Form I-94 Nonimmigrant Arrival Departure Record
- Copy of current immigration status documents including visa stamp and passport photo ID pages
- 2 identical, passport style photographs
- A copy of your official Curry College transcript
- A letter of recommendation from your academic advisor for participation in OPT which clearly states the occupational fields that would be an appropriate match for your field of study

3. Make 2 copies of all above listed items; keep 1 copy for your records.

4. Send 1 copy to: International Student Advisor/PDSO Curry College
Admission Office
1071 Blue Hill Avenue
Milton, MA 02186

5. Send original form I-765 and all above listed supporting documents to:
USCIS Vermont Service Center
ATTN: I-765
75 Lower Welden Street
St. Albans, VT 05479