

Melanie D. Reeves

617-955-5019 · reeves.melanie101@gmail.com · <https://www.linkedin.com/in/melanie-reeves-alm-6395155/>

EDUCATION:

2019	A.L.M.	Harvard University Literature and Creative Writing
2022	GradCert	Northeastern University Education/Higher Education Administration
2026	B.S.	Suffolk University Journalism
2007	B.S.	Northeastern University English, Concentration: Writing
1997	A.A.	Mount Ida College Communications, Concentration: Media Writing

PROFESSIONAL POSITIONS:

2026–Present	Instructor Humanities/Literature Cambridge Center for Adult Education (CCAIE)
2024–2025	Program Administrator Department of Psychology Suffolk University
2024 –2024	Principal Clerk/Temporary Guild Behavioral Health Services Boston Public Schools (BPS)
2020 –2020	Graduate Program Administrator for Student Services and Retention Department of Public Policy & Public Affairs University of Massachusetts Boston
2019–2020	Coordinator of Enrollment and Reporting Systems Student Services Office Harvard University
2018–2019	Coordinator of Academic Affairs and Communications/ Assistant to the Chair Department of African and African American Studies (AAAS) Harvard University
2010–2018	Faculty Assistant II Learning and Teaching Faculty Support Services (FSS) Harvard University

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2005–2007	Administrative Assistant to the Director The Center for Effective University Teaching (CEUT) [renamed as] The Center for Advancing Teaching and Learning Through Research (CATLR) Northeastern University
2004–2005	Staff Assistant II Division of Research Development (DRD) Office Northeastern University
2003–2004	Administrative Assistant to the Dean/ Data Entry Clerk (Temporary Assignment) Office of Undergraduate Admissions Northeastern University

COURSES TAUGHT

- **In Comparison to Her: Exploring the Familial, Generational, and Societal Differences of Women in Literature.** (June 2026-August 2026). Taught at the Cambridge Center for Adult Education (CCAЕ).
- **From Bookshelves to Screens to Streams: Compartmenting the Novels to the Movies.** [*The Silver Linings Playbook* by Mathew Quick and *The Women of Brewster Place* by Gloria Naylor.] (September 2026-November 2026). *The course will be taught at the Cambridge Center for Adult Education (CCAЕ).*

COURSES PREPARED TO TEACH:

- **The James Baldwin Immersion Experience.** An examination of the works of James Baldwin. This may include *The Amen Corner*, and *If Beale Street Could Talk* and more.
- **From the South: Coming of Age Fiction.** An in-depth study of Mildred D. Taylor's *Roll of Thunder, Hear My Cry* and William H. Armstrong's *Sounder* and the southern experience as seen through literature.
- **Short But Memorable Stories.** An examination of short stories from writers of different genders and of different genres and who are from across the globe. The course will focus on short stories from writers with diverse backgrounds.
- **Major Figures in Literature: Exploring the Plays of August Wilson.** An exploration of The Pittsburgh Cycle (or The Century Cycle) which encompasses Wilson's plays [*Ma Rainey's Black Bottom*, *Fences*, *The Piano Lesson*, and *Joe Turner's Come and Gone*]. The adaptations will also be explored.

PRESENTATIONS:

1. **Reeves, M. D.** (TBD). *The Acceptance Speech: How DEI may help with Biases and Discrimination Based on Dialect, Accent, Language, Linguistics, And Speech (D.A.L.L.A.S.).* To be presented at Suffolk University's Ambassadors for Inclusion Professional Learning Community, Boston, MA
2. **Reeves, M. D.** (TBD). *Topic TBD.* To be presented at Suffolk University's Ambassadors for Inclusion 2.0 Professional Learning Community, Boston, MA
3. **Reeves, M. D.** (2025, June 22). *How Social Media Adversely Affects Reality Dating Shows Like Pop the Balloon Live on Netflix.* Presented at Suffolk University's ADPR 289 Social Media course, Boston, MA
4. **Reeves, M. D.** (2025, June 8). *Finding Facebook: The Guide to Friends, Followers, Features, & Fantasticness.* Presented at Suffolk University's ADPR 289 Social Media course, Boston, MA

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5. **Reeves, M. D.** (2025, April 11). Proposal: *The Acceptance Speech: How DEI may help with Biases and Discrimination Based on Dialect, Accent, Language, Linguistics, And Speech (D.A.L.L.A.S.)*. Presented at Suffolk University's Ambassadors for Inclusion Professional Learning Community, Boston, MA
6. **Reeves, M. D.** (2015, April 8). *A Presentation on Selected Art Pieces By Alberto Lescay and Santiago Rodriguez Olazabal as part of the Drapetomania and Grupo Antillano and Art of Afro Cuba exhibit and other exhibits at The Ethelbert Cooper Gallery of African & African American Art*. Presented at Harvard University's EXPO E-15 Fundamentals of Academic Writing course, Cambridge, MA
7. **Reeves, M. D.** (2013, October 28). A Presentation on the Author Lorrie Moore. Presented at Harvard University's CREA E-100 Advanced Fiction Writing – Short Stories course, Cambridge, MA
8. **Reeves, M. D.** (2011, August 11). *God Is Our Employer: Who We Really Work For*. A biblical survey of work. Presented at Gordon–Conwell Theological Seminary, Center for Ministerial Education's (CUME) MM649 Mentored Ministry I course, Boston, MA
9. Kakaira, S., Kim, K., Koeman, J., **Reeves, M. D.**, Salguero, N., Wagnac, W., & Yoon, S. (2011, August 3). *Prayers from the Heart: A Mentored Ministry Companion Prayer Book*. Presented at Gordon–Conwell Theological Seminary's (CUME) MM649 Mentored Ministry I course, Boston, MA
10. **Reeves, M. D.** (2005, February 23). *Rebirth of Queen: Why Record Companies Should Finance Lauryn Hill's Latest Solo Project*. Northeastern University's MUS 4165 Music Industry course, Boston, MA

PROFESSIONAL MEMBERSHIPS

2019	Harvard Alumni Association (HAA)
2019	Harvard Black Alumni Society (HBAS)
2019	Harvard W3D: Women in Defense, Diplomacy, and Development

PROFESSIONAL TRAINING

2025	Resilient Leader Institute, Willhouse Global
2025	Allyship at Work, Suffolk University, LeanIn.org
2025	Equity-Minded Student Practices Workshop, The Racial Equity and Justice Institute (REJI)
2024-2025	Ambassadors for Inclusion 1.0 and 2.0, Suffolk University
2024	Conflict & De-Escalation Training, Suffolk University
2024	Workday, Suffolk University
2024	Building Supportive Communities: Clery Act and Title IX, Suffolk University
2024	Diversity, Inclusion & Belonging, Suffolk University
2024	FERPA: Family Educational Rights and Privacy Act, Suffolk University
2024	Managing Bias, Suffolk University
2024	Preventing Harassment & Discrimination: Gateway, Suffolk University
2024	Cybersecurity Awareness Training, Suffolk University
2022	WordPress, Tufts University
2018	Open Scholar, Harvard University
2013/2022	Qualtrics, Harvard University, Tufts University
2006	HTML Coding, Northeastern University
2003	Microsoft Office, Operation A.B.L.E.