

CURRY COLLEGE

Dear Authorized Adults:

As part of Curry College's ongoing commitment to ensuring the safety and well-being of minors participating in our programs, we are implementing the required training outlined in the Protection of Minors on Campus Policy and Procedures. All Authorized Adults—including faculty, staff, students, volunteers, and Non-College Program personnel who supervise, interact with, or support minors—must complete the appropriate training prior to participating in any program or activity involving minors.

For Authorized Adults required to complete a training, the course will be provided online and is available at the following website: [Workplace Harassment Prevention - Faculty and Staff](#)

To begin training, follow these steps:

- 1) Go to [Protecting Children Course Collection for Higher Ed | United Educators](#)
- 2) Complete the Registration form.
 - a. Enter your first name, last name, and email address
 - b. Create and confirm your password
 - c. Select your language
 - d. Enter the following branch code: 585-89491
 - e. Leave the "Training Administrator (TA)" and "TA Contact Information" boxes blank
 - f. Review and accept the Privacy Policy
- 3) Click Next
- 4) You will be directed to a general webpage. Use the search box to find the following courses:
 - a. **Boundary Training for Educators,**
 - b. **Identifying and Reporting Sexual Misconduct, and**
 - c. **Shine a Light Video**
- 5) Complete the training

Tips for Completing Courses

- Pop-up blocker must be disabled for [learn.ue.org](#)
- Ensure your computer meets all System Requirements [specified here](#).

Need Help?

- If you have any issues with sign-in or accessing the courses, visit the Support Portal at [portalhelp.ue.org](#). Or click any Support Portal link on the site.
- All other questions should be directed to Human Resources at hr@curry.edu
- Thank you for your time and cooperation in completing this essential training program.