

Certification of F-1 Student On-Campus Employment for Social Security Number Application

INSTRUCTIONS: This form must be printed on department letterhead. The hiring department must complete Section A including an original signature. The student must then take this form, along with passport, I-20 and I-94, to International Student Services for endorsement in Section B. Once endorsed, this form must accompany all other required materials when the student applies for a number at the Social Security Administration Office. **Please note** that international students in F-1 status may work no more than 20 hours per week while classes are in session during the fall and spring semesters, but are permitted to work unlimited hours during annual school breaks (i.e., summer, winter and spring breaks).

First name of international student (as it appears on Form I-20):	Last name of international student (as it appears on Form I-20):	Student's Curry ID #:
Name of the on-campus employer/department (e.g., Chemistry Department, Library, etc):		Employer Identification Number (EIN): 04-2199867
Employer / Department address (include city, state and zip code):		
Nature of student's employment (e.g., washing dishes, cashier duties, conducting research, teaching, counseling, administrative duties, etc.):		
Employment start date:	Number of hours per week:	
Name of student's immediate supervisor:	Title of student's immediate supervisor:	
Supervisor's telephone number:		

Signature of Student's Immediate Supervisor

Date Signed

B. Certification of Designated School Official (DSO) at International Student Services

This section will be endorsed by ISS only after section A is completed and signed.

This is to certify that the student named above is an F-1 student attending Boston University. The student is working or has been offered on-campus employment as described above.

Name of Designated School Official at ISS: _____

Signature of International Student Advisor / Designated School Official

Date Signed

Curry College
International Student Services
1071 Blue Hill Avenue Milton, MA 02186
Phone: 617-333-2 2065